

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Marysville presents this Annual Action Plan for the 2022 Program Year Community Development Block Grant (CDBG) program funds. The City developed these funding decisions based upon Citizen Advisory Committee recommendations, Mayoral and City Council priorities, Community Development staff analysis, public hearing comments, program performance information, and consultation with various service agencies and other stakeholders. A focus on specific and priority public services should help specified populations in maintaining their residences and independence.

The availability and accessibility of decent housing for people who are homeless or have special needs is anticipated to increase. Affordable housing continues to be a challenge in Marysville and Snohomish County as a whole. Continued support for public services should aide in the availability, accessibility, and sustainability of a suitable living environments for low- and moderate-income residents. Increased support for transitional housing and permanent supportive housing should increase the ability of homeless and at risk of homelessness population's transition to permanent housing. Additional public facilities improvements will add to the availability, accessibility and sustainability of a suitable living environment for low-and moderate-income residents. A focus on specific and priority public services should help specified populations in maintaining their residences and independence.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

There has been great success in assisting underserved populations with household repairs, which enables them to retain their independence and remain in their homes. Nearly 100 individuals benefited

from the CDBG funds allocated to the agencies which provide minor home repair to low-income seniors and disabled persons each program year. The agencies are providing a much-needed service, acting in a timely manner, and addressing an ever growing need in the community.

Another need that has been served by the allocation of CDBG funds has been assistance to homeless and at risk of homelessness individuals and families. For each of the Program Years that have been completed, at least 70 individuals (20 families) had access to transitional housing as well as supportive services to aid them in moving towards securing permanent housing. This program has been very successful and is addressing an ever growing need in the community.

The Marysville Food Bank Backpack program was very successful in providing nutritious meals to low income children throughout the City. With CDBG funds, the program was able to expand from only Elementary schools to all of the middle and high schools within the City. This program has had to adapt due to COVID-19 and the changes to schools, but is still proving to serve a great need. The City assists in funding a program to provide low-income senior and disabled adults with nutritious meals at their homes, and that program reached its expected goal. Over ninety percent of the individuals served reported the meals help them maintain their independence and allow them to continue living at home. The City and agencies have seen a dramatic uptick in the need for home food delivery as a result of the COVID-19 pandemic.

Capital Improvement projects were also completed which improved access to improved facilities, and increased safety for low-moderate income individuals, including addressing gaps in infrastructure in low-moderate income neighborhoods.

Given the positive performance outcomes and, in some cases, exceedance of goals, many of the same programs were selected to receive funding again for PY2022. The above mentioned past performances and demonstrated need, helped guide the City in its selection of activities for the upcoming year.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City follows the Citizen Participation Process outlined in the 'Citizen Participation Plan' that was developed by City staff in compliance with all applicable regulations, and was reviewed and approved by the Citizen Advisory Committee.

Staff provided the draft plan, notice of public comment period, and public meeting and hearings to local broadband service providers. By and large, the majority of the city is served by more than one internet service provider, as seen in the attached map.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

One written comment was received in support of continued funding for activities provided by Homage Senior Services. The comment noted that the pandemic has highlighted the need for these types of activities, specifically those that serve the most vulnerable populations.

One verbal comment from Snohomish County Transportation Coalition in support of the strategies outlined in the City's plan, specifically supportive of the meals on wheels and chore service programs that target priority populations with low/no access to private vehicles. He highlighted the need to target mobility gaps and noted that the City's priorities generally aligned with his agencies.

Comments received during the public comment period for the Consolidated Plan can be viewed in that document.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and views are accepted and reviewed to determine relevance and whether or not any revisions or updates are needed to the Annual Action Plan or its associated goals, objectives, and activities.

7. Summary

The Annual Action Plan is made available in multiple formats and in multiple locations around the City in an effort to provide options for citizens. In addition, the plan is made available on the City's webpage and a News Bulletin is released in local circulations as well on Social Media and the City's public television channel. The City continually looks for new ways to engage the public in its process and has recently implemented a 'Notify Me' listserve where members of the public can sign up to receive email notifications for CDBG related topics.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MARYSVILLE	
CDBG Administrator	MARYSVILLE	Community Development

Table 1 – Responsible Agencies

Narrative

The City of Marysville’s Community Development Department is the lead agency responsible for preparing the Consolidated Plan, Annual Action Plan, and for planning, developing, and implementing the CDBG Program. Several key public and nonprofit agencies, as listed in the Annual Action Plan, are expected to administer the programs covered by this plan.

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The public and low-income housing providers, as well as the governmental planning, health, mental health and service agencies, have close working relationships in Marysville and Snohomish County. Snohomish County Human Services Department is the lead agency for homeless housing and behavioral health activities in our community. The City consults regularly with the local Continuum of Care and also participates in the Partnership to End Homelessness. The City also consults regularly with the Housing Authorities working in Snohomish County. The City collaborates with Snohomish County, the City of Everett, and local Housing Authorities on the compilation of its five-year Consolidated Plan.

The Citizen Participation Plan guides the planning and citizen participation process, providing opportunities for citizens, agencies, governmental organizations, faith based organizations, and any other interested parties, to review, discuss, and comment on the needs, performance, and proposed projects and activities.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

In the process of developing the 2022 Annual Action Plan, the City reached out to organizations and research, communications with other agencies, public meetings, public comment periods, and a public hearing to develop the Annual Action Plan. Staff utilized research gathered from surveys issued directly to low- and moderate- income individuals to gain a better understanding of the available resources, changing agencies in a number of ways. City of Marysville Community Development staff collected data via online needs, barriers, and strategies for serving Marysville’s low- and moderate-income population. To solicit additional details from all stakeholders, the City held public meetings and a public hearing.

In preparing the Annual Action Plan, staff consulted with a comprehensive group of public and private housing, health, and social services agencies, including those focused on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. Staff also consulted with agencies focused on homeless strategies and resources and lead-based paint hazards, as well as the local public housing authorities and adjacent governments, including those involved with metropolitan-wide planning.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

As part of the HOME Consortium with Snohomish County, City of Marysville staff participated in the County's process to establish a Continuum of Care strategy. City staff sits on the County's Partnership to End Homelessness Continuum of Care Board, which has developed and implemented a 5 year plan. This group has helped to convene a relationship with a major regional medical center to look at respite care/homelessness. It is also working to develop new strategies to identify the changing homeless population and their needs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not directly receive ESG funds. The City has coordinated with Snohomish County Human Services, and the organizations most responsible for using ESG funds and for administering HMIS for service providers who operate in the County. The City has incorporated Snohomish County Continuum of Care Action Plan and Snohomish County Housing and Community Development Consolidated Plan goals, strategies, activities and outcomes in the 2020-2024 Consolidated Plan as well as this Annual Action Plan.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Everett Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft plan was sent to agency staff for review and comment. The feedback gives City staff a better understanding of the housing needs within the City.
2	Agency/Group/Organization	SNOHOMISH COUNTY HUMAN SERVICES
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Process coordination
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Contact with County staff to increase coordination of homeless housing activities and ensure general alignment of goals/outcomes.
3	Agency/Group/Organization	City of Everett
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Process coordination
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Contact with city staff. Anticipate increased coordination of homeless and housing activities among agencies that receive funding from both Cities as well as the County.

4	Agency/Group/Organization	HOUSING HOPE
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Employment
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft plan was sent to agency staff for review and comment. The feedback gives City staff a better understanding of the housing needs within the City.
5	Agency/Group/Organization	SENIOR SERVICES OF SNOHOMISH COUNTY
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan was sent to agency for review and feedback. Agency staff attended meetings, provides information about the special needs populations within the City.

6	Agency/Group/Organization	CATHOLIC COMMUNITY SERVICES
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan was sent to agency for review and feedback. Agency staff attended meetings, provides information about the special needs populations within the City.
7	Agency/Group/Organization	Marysville-Tulalip Salvation Army
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Draft plan was sent to the agency for comment. Additionally, the City discussed the needs of homeless populations specific to Marysville that the agency sees on a daily basis and will continue to work with the agency on ways to collaborate to address the needs.
8	Agency/Group/Organization	Everett/Snohomish County Continuum of Care
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan sent to agency for review/comment.

9	Agency/Group/Organization	COCOON HOUSE
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless Services-Health Services-Education Services-Employment Foundation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan sent to agency for review/comment
10	Agency/Group/Organization	Marysville Community Food Bank
	Agency/Group/Organization Type	Services-Children Food Bank Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Food insecurities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan was sent to agency for review and feedback. Agency staff attended meetings, provides information about the special needs populations within the City.

Identify any Agency Types not consulted and provide rationale for not consulting

There is no Community-Based Development Organization (CBDO) or Neighborhood Revitalization Strategy Agency (NRSA) currently.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Snohomish County	Both plans support projects which provide housing and supportive services to formerly homeless individuals and families and those at risk of homelessness, and assist individuals and families with attaining and sustaining permanent housing as quickly as possible.
Comprehensive Plan	City of Marysville	The comprehensive plan outlines housing affordability targets, expected housing availability, expected population growth, as well as employment targets. These data sets are consulted in development of the strategic plan.

Table 3 - Other local / regional / federal planning efforts

Narrative

City Staff reviewed available data related to broadband service and speeds within the City. By and large, the majority of the City is served by multiple broadband internet providers.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Process (CPP) is designed especially to encourage participation by low- and moderate-income persons, particularly those living in slum and blighted areas and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods, as defined by the City of Marysville. The CPP encourages the participation of all citizens within the City of Marysville, including racially and ethnically diverse populations and non-English speaking persons, as well as persons with disabilities. Feedback from citizens was considered in the City's goal setting.

Additionally, refer to Snohomish County Consolidated Plan Consultation and Citizen Participation sections as the City worked collaboratively with the County and the City of Everett in the Consultation and Citizen Participation processes. The City's entire Citizen Participation Plan (CPP) can be reviewed upon request. The information will be made available in a format accessible to persons with disabilities, upon request.

Publication of the Draft 2021 Annual Action Plan for a 30-day public review and comment period and additional public hearings provided residents with an additional opportunity to comment. The plan was released for 30 day public comment period on December 28, 2020. Comments were accepted through February 1, 2021 as well as at the Public Hearings. No comments were received during the public comment period or at the public hearing. Notice of availability of the public comment period and the public hearing are made available on the City's website, social media sites, the local paper, and emailed to a list of interested parties/agencies, in accordance with the City's CPP.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	Public Hearing at City Council meeting. Members of City staff and public were present.	No comments were received.	All comments are accepted and reviewed.	
2	Internet Outreach	Non-targeted/broad community	N/A	No public comments received.	All comments are accepted and reviewed.	https://www.marysvillewa.gov/434/Community-Development-Block-Grants
3	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	Legal notice posted in local paper advertising draft plan and public comment period.	No public comments received.	All comments are accepted and reviewed.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Email	Non-targeted/broad community	Notice is emailed to a list of interested parties and agencies that the City has collected.	One comment received in support of continued funding programs offered by Homage Senior Services.	All comments are accepted and reviewed.	
5	Notify Me	Non-targeted/broad community	Members of the public and external agencies can sign up for email notifications of all items related to CDBG.	No comments received in response to Notify Me	All comments are accepted and reviewed.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Meeting	Non-targeted/broad community	Response was generally supportive of the CDBG program and work it is doing in the community.	One public comment from Snohomish County Transportation Coalition in support of the plans priorities and identified populations.	All comments were accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The Strategic Plan presents the City of Marysville’s priority needs, strategies, and objectives to demonstrate how the City will provide new or improved availability/accessibility, affordability, and sustainability of decent housing, a suitable living environment, and economic opportunities, principally for low- and moderate-income residents. The Strategic Plan will be in effect from July 1, 2020 through June 30, 2024.

The Program Year 2022 allocation is \$375,949. Activities proposed for funding will be proportionately increased or decreased depending on the final allocation. Activities eligible for funding under the CDBG program include acquisition of real properties, construction, rehabilitation or improvements to public facilities, housing-related services and activities, economic development, public services, and program planning and administration. Eligible activities are required to meet at least one of the three CDBG program National Objectives, which are: 1) to assist low- and moderate-income persons, 2) aid in the prevention or elimination of slum or blight, and 3) meet urgent community needs. The City of Marysville will expend its allocation of Program Year 2022/2023 CDBG funding for the following CDBG eligible activities: Public Facilities/Public Improvement Projects, Public Service Activities, and Planning and Administration.

CDBG funds will be targeted to activities benefiting the block groups where at least 51% of the residents have income at or below 80% of the median income, as defined by HUD. The investment of CDBG funds will be based on whether an activity meets all of the following criteria:

- Meets a national objective
- Meets a CDBG objective
- Is an eligible activity according to CDBG entitlement program guidelines
- Is consistent with the priorities and objectives of this plan

Anticipated Resources

Program	Source of	Uses of Funds	Expected Amount Available Year 1	Expected	Narrative Description
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	Funds		Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	Amount Available Remainder of ConPlan \$	
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	375,949	0	0	375,949	1,015,000	Funds used for admin/planning, housing, public facilities, public services

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds the City receives through the Community Development Block Grant (CDBG) are used to leverage other federal, state, local and private resources to meet housing and community development needs. While matching funds are not currently required for the City’s CDBG program, the City anticipates that most major projects will be funded primarily through non-CDBG resources. In previous years, CDBG funds have been used to fill funding gaps in projects and leverage additional match funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

The final allocation was not known at the time of preparation of this document. The total amounts awarded to each activity will be equally and porportionately increased or decreased depending on the final allocation.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2020	2024	Affordable Housing Public Housing Non-Homeless Special Needs	City of Marysville	Homelessness Housing Non-homeless Special Needs	CDBG: \$100,000	Homeowner Housing Rehabilitated: 100 Household Housing Unit
2	Homelessness	2020	2024	Homeless	City of Marysville	Homelessness Housing	CDBG: \$15,000	Homelessness Prevention: 80 Persons Assisted
3	Non-homeless Special Needs	2020	2024	Non-Homeless Special Needs	City of Marysville	Non-homeless Special Needs	CDBG: \$41,250	Public service activities other than Low/Moderate Income Housing Benefit: 675 Persons Assisted
4	Planning and Administration	2020	2024	Planning and Administration	City of Marysville	Homelessness Housing Non-homeless Special Needs Non-housing Community Development	CDBG: \$60,000	Other: 1 Other
5	Community Development	2020	2024	Non-Housing Community Development	Downtown Marysville City of Marysville	Non-homeless Special Needs Non-housing Community Development	CDBG: \$148,750	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2500 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	Using the available CDBG funds, the City proposes assisting approximately 95 senior and special needs households with affordable housing through activities that rehabilitate existing units, in many cases allowing them to remain in their homes. The City will continue to support HASCO’s strategy as described in the Strategic Plan.
2	Goal Name	Homelessness
	Goal Description	Provide affordable housing and comprehensive services to individuals and families experiencing or at-risk of homelessness. Support the implementation of housing for homeless which could include a wide range of housing: shelter, transitional housing, and housing first units to provide a safe place to stay along with services. The goal is to assist homeless in transitioning from shelter to permanent housing and self-sufficiency. This would include addressing the needs related to homelessness.
3	Goal Name	Non-homeless Special Needs
	Goal Description	Provide services to low income seniors and disabled adults allowing them to preserve their independence and provide a safe living environment. Services include meal service delivery, which allows low-income seniors citizens and person with disabilities to retain their independence and remain in their homes. Services also include food security programs for homeless and low-income students.
4	Goal Name	Planning and Administration
	Goal Description	Planning and administration funds will support management, oversight, and coordination of the CDBG grant program, which includes activities such as development of the Consolidated Plan and Annual Action Plans; facilitating the citizen participation process; and selection, monitoring, evaluating, and reporting for CDBG projects and activities.

5	Goal Name	Community Development
	Goal Description	Using the available CDBG funds, the City proposes assisting individuals by promoting a suitable living environment, dignity, self-sufficiency, and economic advancement for low- and moderate-income persons. Funds will also be used to improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in public facilities and infrastructure.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Marysville will receive \$375,949 in federal funding for the 2022 program year under the CDBG program. The City anticipates that these funds will help leverage funding from other public and private resources.

Capital projects will include activities related to housing, rehabilitation, and public facilities. Public services will include services that meet the needs of homeless and special needs populations, specifically seniors, persons with disabilities, as well as services that address hunger. Planning and administration funds will support management, oversight, and coordination of the CDBG grant program, which includes activities such as development of the Consolidated Plan and Annual Action Plans; facilitating the citizen participation process; and selection, monitoring, evaluating, and reporting for CDBG projects and activities.

#	Project Name
1	PY2022 - CDBG Planning and Administration
2	PY2022 - Non-homeless Special Needs
3	PY2022 - Affordable Housing
4	PY2022 - Homeless Housing and Supportive Services
5	PY2022 - Public Facilities

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Assistance will be primarily directed to the City's areas with a majority of low- and moderate-income residents and concentrations of racial and ethnic diversity, as identified in the 2020-2024 Consolidated Plan.

Allocation priorities and investments for the 2022 program year were informed by the priority needs identified in the citizen and consultation processes and general research, as well as the potential for providing the greatest benefit, considering the limited amount of funding available, while meeting CDBG Program requirements. City staff and Citizen Advisory Committee closely reviewed applicants and how the proposed projects can meet the need of an ever-changing community during the Pandemic.

The greatest obstacle to meeting underserved needs is expected to be the availability of adequate financial resources to keep pace with demand, particularly related to affordable housing and services for the growing senior population, persons with disabilities, growing homeless population with mental health and chemical dependency issues, and low- and moderate-income populations.

AP-38 Project Summary
Project Summary Information

1	Project Name	PY2022 - CDBG Planning and Administration
	Target Area	Downtown Marysville City of Marysville
	Goals Supported	Planning and Administration
	Needs Addressed	Housing Homelessness Non-homeless Special Needs Non-housing Community Development
	Funding	CDBG: \$60,000
	Description	Provides support for planning and administration of CDBG Program, an eligible activity, and meets a National Objective as program Administrative Costs.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The CDBG grant program assists low-moderate individuals and families throughout the City. Activities include public services as well as capital improvement projects.
	Location Description	This project supports the administration of the CDBG grant program. Staff administering the program currently operate out of 80 Columbia Avenue, Marysville.
	Planned Activities	Provide support for planning and administration of the CDBG program. Funds are used to cover salaries/benefits for staff administering the grant as well as for materials/postage associated with the grant administration.
2	Project Name	PY2022 - Non-homeless Special Needs
	Target Area	City of Marysville
	Goals Supported	Homelessness Non-homeless Special Needs
	Needs Addressed	Non-homeless Special Needs
	Funding	CDBG: \$43,580

	Description	Provide services and assistance to elderly and functionally disabled adults at risk of losing their independence or becoming homeless. Homage Senior Services was awarded \$16,360 for the Meals on Wheels program; Catholic Community Services was awarded \$7,220 for the Chore Services program; and Marysville Community Food Bank was awarded \$20,000 for the Food for Thought Backpack program providing meals for low-income students. The activity meets the L/M Income Limited Clientele National Objective as clients must be low-income senior citizens or disabled adults in order to qualify for the Meals on Wheels and chore services programs, and students must meet the free/reduced lunch requirements to be eligible for the Backpack Program.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 elderly and disabled low-income individuals will receive meals and chore services during the program year and more than 650 low-income students will receive meals with the 2022 funds.
	Location Description	These services are provided to any eligible client City-wide.
	Planned Activities	<p>Provide services to low income seniors and disabled adults allowing them to preserve their independence and provide a safe living environment. Services include meal service delivery, which allows low-income seniors citizens and person with disabilities to retain their independence and remain in their homes. Services also include food security programs for homeless and low-income students.</p> <p>Provide services and assistance to elderly and functionally disabled adults at risk of losing their independence or becoming homeless. Homage Senior Services was awarded \$16,360 for the Meals on Wheels program; Catholic Community Services \$7,220 for the Chore Services program; and Marysville Community Food Bank was awarded \$20,000 for the Food for Thought Backpack program providing meals for low-income students. Funds for the Meals on Wheels Program help to cover salaries/benefits of staff members that administer the program. The funds for the Food for Thought Backpack Program are used to purchase food to be distributed to low-mod income students in need. Funds for Chore Services support the staff members that provide services to eligible clients.</p>
3	Project Name	PY2022 - Affordable Housing
	Target Area	Downtown Marysville City of Marysville

	Goals Supported	Housing Homelessness Non-homeless Special Needs
	Needs Addressed	Housing Homelessness Non-homeless Special Needs
	Funding	CDBG: \$107,500
	Description	Provide assistance for improving the safety and accessibility of housing units that benefit low-income seniors and persons with physical or developmental disabilities. The activity meets the L/M Income Limited Clientele National Objective as clients must be low-income senior citizens or disable adults in order to qualify for the program. Homage Senior Services was awarded \$107,500 for the Minor Home Repair program that allows low-income seniors and disabled adults to remain safely in their homes and retain independence. It assists in improving the quality and safety of lower income housing.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 80 low-income senior and disabled households will benefit from the proposed activity.
	Location Description	Available city-wide for all eligible clients.
	Planned Activities	Provide assistance for improving the safety and accessibility of housing units that benefit low-income seniors and persons with physical or developmental disabilities. CDBG funds assist with Salaries/Wages, operating costs, and repairs/maintenance for the program. Clients may be referred to Homage or contact them directly to apply for the repairs. The program provides minor home repair to low-income senior and disabled adults such as safety equipment installation, accessibility renovations, plumbing repairs, and other minor household repairs allowing individuals to remain safely in their homes and retain independence.
4	Project Name	PY2022 - Homeless Housing and Supportive Services
	Target Area	Downtown Marysville
	Goals Supported	Housing Homelessness Non-homeless Special Needs

	Needs Addressed	Housing Homelessness Non-homeless Special Needs
	Funding	CDBG: \$16,119
	Description	Assist homeless persons in the transition to self-sufficiency by supporting transitional, permanent supportive, and permanent affordable housing and related services, giving priority to families. The activity is an eligible public service that provides life skills training and supportive services to homeless or at risk of homelessness individuals and families, meeting the L/M Income Limited Clientele National Objective.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 25 homeless and at risk of homelessness families (80 individuals) will benefit from the proposed activity.
	Location Description	Beachwood Apartments are located at 1031 Beach Avenue.
	Planned Activities	Services include Homeless Family Services, adult education and employment training, life skills training, child development services and supported access to community services such as public benefits, mental health and substance abuse treatment. The project will serve 25 families (80 individuals), living at the Beachwood Apartment complex. The funds support staff salaries/benefits at the facility to provide services.
5	Project Name	PY2022 - Public Facilities
	Target Area	Downtown Marysville City of Marysville
	Goals Supported	Community Development
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$148,750
	Description	Improve the safety and livability of low- and moderate-income neighborhoods by increasing access to quality public and private facilities in low- and moderate-income areas by providing funds for rehabilitation.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 2,000 households will benefit from the proposed activities.

<p>Location Description</p>	<p>Boys and Girls Club is located in Downtown Marysville, at an address of 1010 Beach Avenue. Cedar Field is also located in a low-income census tract in Downtown Marysville at an address of 1001 Cedar Avenue. These facilities are available to residents with the neighborhood as well as those residing city-wide. The Food Bank is located at an address of 4150 88th Street NE.</p>
<p>Planned Activities</p>	<p>Boys & Girls Club will be making multiple facility upgrades creating efficiencies and preventing further deterioration in the facility while offering a safer a more comfortable environment for the users of the club. Boys & Girls Club will receive \$25,000 for the capital upgrades. The funds will help to pay for the cost of the improvements.</p> <p>Cedar Field will receive multiple upgrades, in part funded by CDBG funds, including playground fencing. This project is a multi-year project, also selected to receive PY2023 funds.</p> <p>The Marysville Food Bank will receive \$100,000 to upgrade its deteriorated facility and ensure that those most in need of their services can safely access the facility.</p>

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Seventeen percent of the PY2022 funds will be directed to public facilities and public services in the downtown area. The remaining funds are not directed to any specific target area, but are utilized citywide, including many areas which are low-moderate income, and programs that support low-moderate income citizens of Marysville.

Geographic Distribution

Target Area	Percentage of Funds
Downtown Marysville	17
City of Marysville	83

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The projects that have been targeted in specific neighborhoods/tracts reflect the priority to encourage activities to locate where they are most effective and efficient. Two of the capital projects are located within the Downtown area; however, there is no way to determine the income level of all users.

Two of the Capital Projects funded provide public facilities in low-moderate income areas to improve safety and usability. Users of the improvements can more safely utilize these public facilities once improvements are complete. The City has no way to determine the income level of all users of the areas, therefore, the amount awarded to those projects has not been included in estimated percentage of CDBG funds that are expected to be used in the Downtown Marysville geographic area.

Discussion

Public service and capital projects serve residents throughout the City that are low-moderate income. Because these are Citywide activities, it is sometimes difficult to anticipate what specific geographic areas are being benefitted. Past performance of these projects has demonstrated that there is an incredible need for these services in many areas of the City; one which continues to grow city-wide.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

This section provides a brief summary of the actions the City will take during the upcoming year to reduce public policy barriers that may exist for affordable housing and residential development. While the primary factors driving the cost of housing are not within the control of the City, barriers may exist when the cost of housing or the incentive to develop, maintain, or improve affordable housing are negatively affected by public policies of the jurisdiction. Public policies include tax policies affecting land and other policies, land use controls, zoning ordinances, building codes, fees and charges, and policies that affect return on residential investment. The City has worked to streamline the permitting process in an effort to reduce the amount of time it takes to get through the permitting process and keep costs down. The City will be looking at its housing stock during the next Comprehensive Plan update to identify possible shortfalls. City staff will also be reviewing residential density incentives as well as zoning districts.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Marysville Comprehensive Plan provides guidance for Marysville's future growth and development in compliance with the State of Washington's Growth Management Act. The plan reflects how citizens of Marysville want the City to look and function in the future, and provides the basis for achieving that vision. The comprehensive plan translates community values and vision into policies and regulations that direct the quality of growth, intensity and diversity of land use, transportation modes, street planning, public facilities and services, parks and recreation, and resource lands and critical areas. The Housing Element of the Compressive Plan identifies projected housing needs and identifies goals and policies to guide future housing development to meet these needs within the community, includes policies to encourage development of affordable housing, and anticipates housing affordability and needs for low-moderate income households. In the upcoming comprehensive plan update, that City will be reviewing its housing stock to identify any shortfalls and determine progress made towards housing goals.

A comprehensive review of the City’s fee schedule is currently underway to determine where, if at all, fees require adjustment.

Discussion

Consistent with the strategy outlined in SP-55 in the Strategic Plan of the Snohomish County Consortium 2020-2024 Consolidated Plan, in the upcoming program year, the City will continue its commitment to overcoming cost barriers and to develop and maintain affordable housing for low- and moderate-income households in our community through the allocation of a portion of CDBG funds. As a member of the Snohomish County Consortium, we are also continuing to allocate local funds under the Snohomish County Affordable Housing Trust Fund to help with affordable housing needs. Comprehensive and regional planning activities have been occurring, and are anticipated to strengthen in the coming years.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The City will continue to conduct outreach to various community sectors to inform lenders, property managers, and the public about Fair Housing laws. Fair housing information is available on the City website. The City will also continue to work with non-profits to determine where the greatest underserved needs lie and the best way to reach those in greatest need.

Actions planned to foster and maintain affordable housing

The City will work to reduce barriers to affordable housing by awarding CDBG funds to projects that will help develop or maintain decent and safe affordable housing for low-to-moderate income persons in our community. In addition, the City will explore reducing barriers for production of low-income housing, shelters, transitional housing, housing for elderly and special needs housing. CDBG funds will be awarded to assist populations at risk of homelessness obtain and maintain income and housing.

Actions planned to reduce lead-based paint hazards

The City will continue to pursue the Lead-based Paint Strategy as described in the Strategic Plan to evaluate and reduce the number of housing units containing lead-based paint hazards. All housing rehabilitation efforts on homes that were built before 1978 will include lead-based paint hazard evaluations. All hazards will be addressed, either through abatement or interim controls to minimize the hazards.

Actions planned to reduce the number of poverty-level families

The City provides funding to organizations which provide supportive services to homeless and at risk of homelessness families including Case Managers that work with parents to develop goals and systemic plans to move families forward, including basic education, access to child support, legal remedies, quality childcare, and preparation for employment. The City will continue to fund these types of services.

Actions planned to develop institutional structure

The City will continue to use its citizen participation process to solicit public comments on local priorities and objectives for CDBG funds and to receive feedback on progress made towards meeting the local strategies and objectives. The Citizen Advisory Committee (CAC) for Housing and Community Development enhances the level of guidance from the community, coordination between public and nonprofit agencies, and supports further development of the institutional structure.

Participation in the Partnership to End Homelessness will continue to inform the City on the most current housing needs and assist in development of strategies to address those needs.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to coordinate and support the efforts of local housing and service agencies. The City is actively participating in the development of the Partnership to End Homelessness' Strategic Plan as well as monitoring goals and milestones and revisions to the plan in response to the pandemic. The City works with the Housing Authority of Snohomish County (HASCO) as well as the Everett Housing Authority on existing and proposed housing projects located within the City, and is on the review team for LIHTC projects within Snohomish County. With a new 'Notify Me' email option available, those agencies interested in staying up to date on City CDBG activities can receive email notifications.

Discussion

Many of the greatest needs in Marysville have remained consistent, or increased over the last few years. While the needs might be largely the same, strategies in which to address them are very fluid. Utilizing past experience, data analysis, and coordination with other agencies, the City plans to continue to adapt in ways to address the greatest needs in the community.

The City anticipates a growing need for public services, rental assistance, and small business stabilization as we continue to navigate the COVID-19 pandemic.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The 2022 Action Plan continues some of the programs that the City has implemented in the past. Programs include; Minor Home Repair; public facility and infrastructure improvements, and public (human) Supportive Services for low- and moderate- income individuals and families. In addition, two Public Service projects address food insecurities of low-and moderate-income children and low- and moderate-income seniors and adults with disabilities. These programs have proven to be very successful in the past and are serving a continually growing need in our community. These programs have been funded again for the 2022 Program Year. Another project which was funded in the past but missed the most recent funding opportunity, but will be funded in 2022, is the Volunteer Chore Services program which assists low-income seniors with chore level activities to help them maintain their independence.

The City does not expect to receive program income, proceeds from Section 108 loan guarantees, surplus funds from urban renewal settlement, returned grant funds, or income from float-funded activities during the term of the Con Plan. Depending on how the pandemic known as COVID-19 progresses, there is a possibility that the City receive additional funding in response to the pandemic. Two of the Capital Projects funded provide public facilities in a low-moderate income areas to improve safety and usability. Users of the improvements can safely utilize these public facilities. The City has no way to determine the income level of all users of the areas, therefore, the amount awarded to that project has not been included in estimated percentage of CDBG funds that are expected to be used for activities that benefit persons of low- and moderate income.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|--|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |

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Total Program Income: **0**

Other CDBG Requirements

1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 90.00%

Discussion

This Annual Action Plan covers PY2022, which runs from July 1, 2022 thru June 30, 2023. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income is based on the 2022 Program Year only.

All public service programs funded require that recipients qualify as low-moderate income. The Capital Projects funded are located within census tracts with a minimum of 51% low-income residents or require clients to qualify as low-moderate income, or serve low-income populations.

Attachments

Citizen Participation Comments

Grantee SF-424's and Certification(s)