



2012 BUDGET
CITY OF MARYSVILLE,
WASHINGTON

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Mayor's 2012 Preliminary Budget Message

Date: November 2, 2011

To: Citizens of Marysville and City Councilmembers

From: Honorable Mayor Jon Nehring

Today it is my privilege to submit to you the 2012 Preliminary Budget for the City of Marysville.

When I assumed the duties as Mayor on July 27, 2010, I vowed to the Citizens of Marysville that we would take decisive action to reform the way city government conducts the public's financial business. That meant a more disciplined operating philosophy of reducing expenditures, replenishing depleted reserves, maintaining solvency across all funds, paying off city debt more aggressively, and planning for long-term fiscal stability as the means to invest more responsibly in Marysville's future.

The balanced 2011 budget successfully reflected this commitment to fiscal discipline; the proposed 2012 spending plan is a status quo budget that carries forward that pledge to keep the city on the right financial track through current difficult economic times, and ready when the national and regional economy recover.

For all the importance we place on fiscal responsibility, Marysville and other cities' general fund budgets are dependent upon local revenue sharing from the state; those funds are now at risk of being significantly reduced, or eliminated. Gov. Christine Gregoire has called a special session of the Legislature starting Nov. 28, 2011 to address a \$2 billion budget shortfall. Gov. Gregoire has recommended \$4 billion in budget reduction alternatives, \$2 billion of which she announced she is inclined to support, including local revenue sharing.

Now is a time when Marysville can least absorb further revenue reductions caused by circumstances outside our control, particularly in light of steps we have taken in recent years to put our financial house in order.

We faced a 2010 revenue shortfall and revenue projections in 2011 that forced immediate budget cuts deep enough to forestall similar drastic measures in 2012. These cuts included reduced operating expenditures and reductions in force. At the same time, we held spending to levels adequate enough to sustain just the essential core services of government.

The 2012 Preliminary Budget is \$111,449,115, which is \$8,170,096, or 6.8% less than the 2011 Budget of \$119,619,211. Most of the decrease is a result of reduced capital expenditures and debt service. The proposed 2012 budget does not anticipate recovery from the recession; in fact, retail sales tax in Marysville continues to drop from prior year by between 3.5% and 4%. Uncertainty in the coming year compels us to keep expenditures to a minimum.

General Fund

The General Fund in the proposed 2012 budget is \$35,974,824, a 3.9% increase over 2011 spending levels of \$34,617,621. The General Fund is used for police and courts, contracted fire and emergency services, parks and recreation, planning and engineering, street repair and other basics necessary to run a

city. Most of the year-to-year increase above is due to an \$826,128 subsidy to the Street Fund to meet operational needs. As assessed property values continue to drop and the levy rate approaches limits (currently Emergency Medical Services is capped at 50 cents), and pending foreclosures rise, estimates for property taxes are being decreased by \$327,233, or -2.2%. As mentioned above, retail sales tax continues to fall; therefore, the 2012 estimate is down \$228,275 or -3% below what forecasted for 2011. Overall revenues are estimated at \$35,898,710, a decrease of 0.03% from the prior year budget of \$35,887,647.

During 2011 budget planning, my goal was to begin replenishing our Fund Balance to 10% of revenues; which when adopted was estimated at 6.5%. We are forecasting that the balance will end the year at 8.5%, and the 2012 Budget will maintain this level.

General Assumptions:

- The 2012 Preliminary Budget has been prepared with no additional staffing.
- Mandated cost-of-living adjustments (COLAs) are per represented employees in the Teamsters Union, with no COLA for non-contract employees.
- Employee premium health benefit rates are estimated to rise by 9% growth (premiums were actually at 11%, but the City received a 2% discount when its employees successfully earned the Association of Washington Cities WellCity Award.)
- Operating expenses were increased only as necessary, but otherwise departments were directed to hold the levels to 2011.
- Intergovernmental expenses were also increased only as necessary. Inter-fund services were increased to bring back fleet replacement funding to keep fleet levels at an operational minimum.

Special Revenue Funds

The Special Revenue Funds includes City Streets, Drug Enforcement, Tribal Gaming, Hotel/motel Tax, Baxter Center Appreciation, I/Net, Community Development Block Grant (CDBG) program, and Growth Management Act Real Estate Excise Taxes (REET) I & II. As indicated by the title, these funds are restricted use. The CDBG program is a newly-added fund in the 2012 Budget year to which Marysville became eligible when it surpassed the 50,000 population threshold. In previous years the City's share was managed by Snohomish County.

City Streets is the largest among Special Revenue Funds and has been a concern for many years because of the challenges of meeting street improvement, enhancement and overlay needs that outweigh available funding. To that end, the proposed 2012 budget provides a subsidy of \$826,128 to the City Street fund solely for maintenance. City Streets in the 2012 Preliminary Budget totals \$3,149,066 or 11.9% increase over 2012 Budget of \$2,813,206. Most of this increase is contained in salaries and benefits, street lighting, and a contribution to fleet replacement.

Debt Service Funds

Debt Service Funds include the 1993 Library Limited Tax General Obligation Bond (LTGO) and General LTGO bonds. Together the 2012 Preliminary Budget is \$1,676,919 or 3.0% lower than 2011 Budget of \$1,725,887. The decrease is the result of final payment in 2011 for the Public Safety Building LTGO. The 2012 fiscal year brings the last and final payment for the Library LTGO. These contribute to our goal to reduce city debt aggressively.

Capital Outlay

Capital Outlay Funds support street and park improvements through the use and leveraging of federal funding, grants, mitigation, and REET (Real Estate Excise Tax) dollars. The recessionary economy has eliminated most of these funding sources. However, in 2010 the City was approached by several land owners in the Lakewood area inquiring about an I-5 overpass at 156th Street NE. They petitioned for a Local Improvement District (LID), and in 2011 the City Council approved the forming of LID No. 71. For the 2012 Preliminary Budget, \$6,870,000 is estimated for LID No. 71. This increase is offset by the 2011 projection of several project startups that did not occur, resulting in the overall decrease in the Capital Outlay Funds of 14%, total estimate of \$13,105,272, 2011 Budget was at \$15,221,080.

Utility Funds

Utility Funds include water, sewer, surface water, construction and debt service. The proposed 2012 budget is \$34,991,974, a 19% drop from 2011 spending levels. The decrease is due to major construction projects that were delayed in 2011. Utility operations includes a 2% increase to service charges to maintain the necessary level of debt ratio and capital funding as provided for in Marysville Municipal Code (MMC)

14.07.075.

Garbage & Refuse

Garbage and Refuse's proposed 2012 Budget is \$5,183,954, 8.3% more than the 2011 budget of \$4,786,602. The majority of the increase is due to reinstating contribution to the Fleet Replacement Fund. The 2012 budget includes the last phase of service charge adjustments adopted by City Council in 2009.

Golf Course

A wet, rainy year dampened revenues at Cedarcrest Golf Course in 2011, with the highest number of rain days in the last five years putting rounds of golf played well below estimates. This decrease will require an additional subsidy from the General Fund of about \$155,000, or \$76,000 - more than was projected, but a substantial improvement of the 2010 and prior year subsidies. Despite this, new management at the Course has gone well on the expense side of the ledger, with many of the financial adjustments made in 2011 being more noticeable in 2012 when the Course anticipates a subsidy of about \$5,000. The 2012 budget is \$1,215,887, a 5.9% decrease from the 2011 Budget of \$1,292,258.

Internal Fund Services

Internal Fund Services provides services that are needed throughout the City departments that are more efficiently and effectively operated as a Fund instead of individually within the departments. Services include Fleet Services, Facilities Maintenance and Computer Services. The combined proposed 2012 budget is \$2,116,358 or 19% over 2011 spending of \$1,781,346. The increase is a result of the reinstatement of fleet replacement, replacing those most in need – three patrol cars and a street sweeper. Partial reinstatement of computers is also included as part of the increase to Internal Fund Services, at a level of \$60,000.

This budget is built on assumptions that while we face challenging times ahead and recovery may not arrive as quickly as we hope, we must continue to move forward tempered by a cautious, conservative approach that is customer-focused, reflects the vision and priorities of our community, and will carry us through the coming year and beyond.

We don't budget based upon hopes of an economic recovery but rather upon the realities of our current economic situation. Businesses and families have been making tough decisions adapting to the new "economic realities" for the past few years; your government is doing the same to meet those challenges.

The City Council and I remain committed to economic development and bringing new business to Marysville as the way to grow our economy, which will develop a strong, diverse tax base, increase revenues at existing levels of taxation and expand our local job base. Economic development gives us the leverage to invest responsibly for a prosperous future, from a position of strength.

One of the economic development priorities on which we are working diligently is the creation of a regional manufacturing, light industry job center for Marysville in the Smokey Point area. This area of 1,000-plus acres represents the largest developable concentration of commercial and light industrial-zoned property along I-5 between the U.S.-Canada border and Olympia. The area is master-planned with the potential to generate as many as 10,000 jobs in aerospace, high technology and other light industry and manufacturing. These are jobs that can support families and reduce travel times for people who commute outside the area, providing more time to spend and recreate with family. Downtown and waterfront redevelopment also remain the focus of our long-term intentions to create a more park-like, pedestrian-friendly environment downtown, blending high-rise housing with a mix of new retail and office space. Attracting public and private sector investment is critical bringing these plans to fruition.

Public safety is a high priority, and a core function of government. Marysville Police are applying integrated, innovative policing approaches in the field that respond to the community's needs, while creating partnerships with the public and community groups to prevent crime and solve problems together toward a safer community. Budget reductions will not impact the key proactive policing programs including the School Resource Officers (SRO) program under partnership with the Marysville School District; crime analysis; the Marysville Volunteers Program (MVP) crime prevention unit; K-9 program; Graffiti Task Force; and NITE Team, a swift-action team within the Police Department that is serving warrants, arresting suspects, taking guns and drugs off our streets, and making our neighborhoods safer and more livable. The first year of redeployment in 2011 shifted traffic patrol work to other specialized units as a means to maintain officer coverage, and added an overlap shift to provide maximum coverage of city limits at high call load times, with great results. The City saw an overall 17% drop in overall crime through October compared to 2010, while at

the same time yielding ongoing savings through reduced overtime and other personnel costs.

Our transportation infrastructure faces funding challenges in the current economic climate, but we are moving ahead on key projects to ease congestion and improve driver and pedestrian safety. These projects are deriving their funding from a variety of current and future sources including an LID, state grants, transportation mitigation fees, limited REET dollars and other combined sources.

Road projects include:

- 156th Street I-5 overcrossing in Marysville's north end to connect Smokey Point Boulevard with Twin Lakes Boulevard and the growing Lakewood area;
- 51st Avenue between 84th and 88th Street to create more continuous north-south route for 51st and to reduce peak-hour traffic congestion at 88th and State; and
- SR 9/SR 92 break in access project in the Sunnyside-Whiskey Ridge area, which would create a new 40th Street NE corridor between Sunnyside Boulevard and the SR 9/SR 92 intersection.

In closing

Developing a budget is a collaborative effort that involves dozens of people throughout the City organization. I want to thank City Councilmembers, department directors and their staff for the hours of hard work, contributions and commitment they have invested during this year's budget process.

The director's have really stepped up their awareness of how they do business, and they continue to look for ways to do the job better, more economically and more efficiently. At the same time, directors have incentivized their employees to find ways to save money in their areas of expertise. For example, in 2011, I presented five employees and teams with our Dare to Soar Innovative Service Award. Their innovative ideas yielded cost savings to taxpayers of more than \$360,000. I think this speaks to the dedication of our public employees and the value we all place on spending your tax dollars wisely.

This spending plan seeks to maintain our City's status as a desirable community in which to live, work and play while maintaining the sound economic foundation our Citizens have come to expect. We are committed to prudent fiscal management, effective service delivery under the most optimal terms feasible, and providing our Citizens with the highest quality of life possible.

Serving as Mayor is both a privilege and a challenge. I am committed to our continuing efforts to emphasize cost-effective, customer-focused municipal services, and to work in partnership with Citizens to enhance the City's ever-enriching quality of life. I will continue to advance the interests of this great community we are proud to call home.

This preliminary budget builds on our priorities and community values, but it needs your voice. I invite you to become a part of the budget process by joining us for a public hearing to share your input on the preliminary budget scheduled for 7:00 p.m. Monday, Nov. 28, in the Council Chambers in City Hall, 1049 State Ave., Marysville, Wash.

In closing, I look forward to the upcoming discussions with the Council and community and hope these efforts serve as further catalyst for an ongoing dialogue with citizens. As we move through the budget deliberations in the coming weeks, I encourage your questions and suggestions on the community issues important to you and the services we provide. You can contact me by telephone at (360) 363-8089 or email jnehring@marysvillewa.gov.

I look forward to working with the Council and Citizens in the coming year.

Respectfully,



Jon Nehring

CITY OFFICIALS

ELECTED OFFICIALS

Jon Nehring	Mayor	12/31/15
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CITY COUNCIL

Jeff Vaughan (Mayor Pro Tem)	Position 1	12/31/13
Donna Wright	Position 2	12/31/13
Jeff Seibert	Position 3	12/31/13
Michael Stevens	Position 4	12/31/15
Rob Toyer	Position 5	12/31/15
Stephen Muller	Position 6	12/31/15
Carmen Rasmussen	Position 7	12/31/15

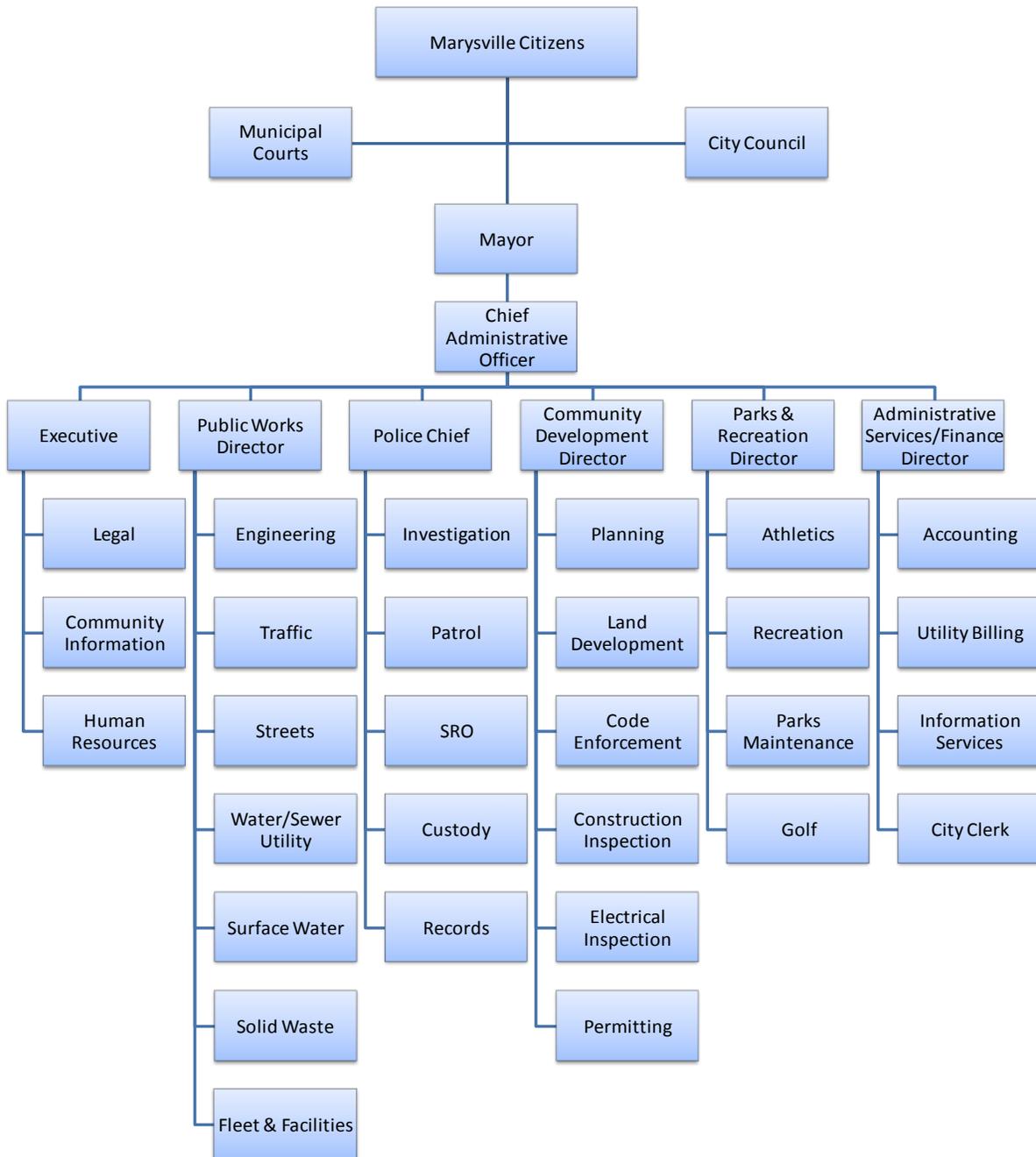
JUDGE

Fred Gillings		12/31/13
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ADMINISTRATIVE STAFF

Gloria Hirashima	Chief Administrative Officer
Sandy Langdon	Administrative Services/Finance Director
Grant Weed	City Attorney
Rick Smith	Police Chief
Jim Ballew	Parks and Recreation Director
Kevin Nielsen	Public Works Director
Suzanne Elsner	Court Administrator
Kristie Guy	Human Resources Director

CITY OF MARYSVILLE ORGANIZATIONAL CHART



THE HISTORY OF MARYSVILLE

To trace the origins of Marysville, today a prosperous, diversified north Snohomish County city of 60,000, you need to return to 1872 and Marysville's humble beginnings as a saw mill town and trading post. James P. Comeford, proprietor of the original trading post and founder of Marysville, and wife Mary, first arrived in the area in 1872, and paved the way for many pioneer families to follow. The Comeford's lived on the neighboring Tulalip reservations for six years, traveling the waterways and seeing to the work of the 18 logging camps that were manned almost solely by Indians. The Marysville Historical Society tells that in 1878 John Stafford, Louis Thomas and Truman Ireland and Captain William Renton, traders in timber wanted to sell 1,280 acres, the land that became the town of Marysville, and Mr. Comeford was willing to buy. He paid \$450. He then built a store with living quarters attached and a small dock with a plank road called Front Street.

By 1879 education became a need of the small but growing community, and Mrs. Comeford began teaching classes in her home. A year later, Marysville opened a post office with Mr. Comeford as the first postmaster. Mr. Comeford designed the original town in 1894 and a year later the platted area encompassed nine blocks from the Tualilip Reservation to Liberty Street. The Comeford's and their family's store did good business with the loggers and Indians in the area, and additional settlers arrived by steamboat to farm or work in the busy mills that furnished the lumber for most early town buildings. The railroad tracks were laid through the town in 1889, which brought many new residents to Marysville. In 1891, James Comeford incorporated the town, and Mark Swinnerton was elected Marysville's first mayor.

From these modest roots, Marysville has developed in an ideally located economic center in north Snohomish County, one that offers residents and businesses a way of life that provides opportunities to prosper, while preserving the unhurried qualities we have all come to treasure in this fast-growing region. Led by a government that continues to demonstrate its commitment to customer service and to building a healthy infrastructure through major public improvements, Marysville is poised for a strong and sound future.

MISSION STATEMENT

The City of Marysville's mission is to enhance the quality of life in our City by efficiently and innovatively meeting the needs of the citizens and giving full value for public investment.

Whether you are a resident or a visitor, you will find that our City is progressive, and anticipating the future while remembering what makes a city home.

In all of its activities, the City will foster the environment and deliver the best possible public service, integrating the needs of residents and business. We encourage citizens to be actively involved in making Marysville a better place to live, work, learn and play.

BUDGETS & BUDGETARY ACCOUNTING

The budget document sets forth the City's financial plan for the [2012](#) fiscal year.

In the City of Marysville, annual budgeting begins with general direction provided by the City Council. The City budget process serves the function of creating a framework to implement the policies set forth by that body to administer the City organization and deliver the various services to the community. Under the general guidance of the Mayor and Chief Administrative Officer, Department Directors have primary responsibility for formulating budget proposals in line with the Mayor and City Council priorities.

Budgeting begins with an understanding of the needs and issues important to the community that the government serves. General goals and priorities are identified in order to apply the available financial resources of the City to specific funding proposals. Previous budgets are considered in this process, thereby providing continuity with previous programming.

The budgeted appropriations (expenditures) must, by law, be balanced with either revenues and/or unreserved fund balances. The budget document not only addresses operating expenditures for [2012](#) but also incorporates major capital outlays to be undertaken during the year. These major capital outlays, in many respects, set the course of the City for many years to come.

As necessary during the course of the year the budget may need to be amended. The City Administrative Officer/Mayor has the authority to transfer budgeted amounts between programs within any fund; however, City Council must approve any revisions that alter the total expenditures of a fund. When Council determines that it is in the City's best interest to increase or decrease the appropriation for a particular fund, it may do so by ordinance.

BUDGET PROCESS

The budget process is the single most comprehensive analysis of available resources and the allocation of those resources to fund services for Marysville's citizens. The budget document is designed to illustrate clearly the resources that are available for appropriation, an analysis of the decisions about the allocation of resources, and the resulting budget plan.

This budget document is developed in a manner to study and review the direction of the City of Marysville. This document outlines the manner in which financial resources will be managed during the year. The course the City is taking can be changed through the allocation of financial resources. The major groups who participated in the budget process were the Mayor, City Council, Chief Administrative Officer, Department Directors, City staff and interested Marysville residents.

The City of Marysville budget is adopted by ordinance in accordance with the requirements and time limitations as mandated in state law Revised Code of Washington (RCW 35A.33). The budget must be adopted as a balanced budget and must be in place prior to the expenditure of any City funds. The calendar for the City of Marysville 2012 Budget was as follows:

BUDGET PROCESS STEPS	JUL	AUG	SEPT	OCT	NOV	DEC
1. Estimates of Revenues and Expenditures prepared by departments.						
2. Estimates submitted to Finance for compilation.						
3. Review of Program Requests by Directors, Mayor & Chief Administrative Officer.						
4. Budget workshops are held with City Council						
5. Preliminary Budget submitted to City Clerk and made available to the public 60 days before the end of the fiscal year.						
6. Public hearings are held at council meetings.						
7. Council approves budget by December 31						

FINANCIAL STRUCTURE

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. Each fund is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. The City's resources are allocated to and accounted for in individual funds depending on what they are to be spent for and how they are controlled. The city budgets each fund individually.

Accounting for the flow of dollars in and out of accounts varies depending upon whether the fund is of the governmental or proprietary type. Government funds are designed to measure those financial resources on hand at the end of a period that are available to be spent or appropriated in future periods. Proprietary funds, on the other hand, are designed to reflect the overall economic health of the fund.

The following are the fund types and account groups used by the City of Marysville:

GOVERNMENTAL FUND TYPES:

All governmental funds are presented using the flow of current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Governmental fund operating statements focus on measuring changes in financial position, rather than net income; they present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. The unreserved fund balance is a measure of resources available to be spent.

General & Cumulative Reserve Funds

The **General Fund 001** is the primary operating fund of the City. It accounts for all financial resources and transactions except those required to be accounted for in another fund. This fund accounts for expenditures incurred by the council, the municipal court, the executive department, the finance department, the legal department, the community development department, police, fire, parks and recreation, library, engineering and the public safety building. Its primary revenues are taxes and other charges including charges for services provided by individual departments to other funds.

Special Revenue Funds

These funds account for revenues derived from specific taxes, grants, or other sources which are designated to finance particular activities of the City. The **Street Fund 101** provides for road maintenance and its revenues are shared sales tax with the General Fund and shared gas tax from the State of Washington. The **Arterial Street Fund 102** provides for arterial street improvements which are funded from state shared gas tax. Due to a lack of funds, the City did not budget any activity in the Arterial Street fund. The **Drug Enforcement Fund 103** accounts for money and assets seized in illegal drug trafficking. These resources are to be spent on enhancing drug enforcement. The **Tribal Gaming Fund 104** accounts for funds provided by the Tulalip Tribes to the City for the impacts of gambling activities on local law enforcement. The **Hotel/Motel Tax Fund 105** accounts for tourism promotion funds collected by the Hotel/Motel tax. The **Marysville Technology Infrastructure Fund 108** was established in 2004 to account for the fees collected in association with the cable franchise agreement. The **Community Development Block Grant (CDBG) Fund 109** was established to receive and administer federal grant funds associated with the CDBG program. The **Ken Baxter Community Center Appreciation Fund 106** accounts for private donations to support the Baxter Center. The **REET Funds 110 and 111** are reserved for the receipt and transfer of real estate excise taxes to the appropriate capital project funds.

Debt Service Funds

These funds account for the accumulation of resources to pay principal, interest and related costs on certain general long-term debt. The 2012 debt service funds include the **2010 Library Refunded LTGO Fund 204** which pays debt on the Library building, **LTGO Bonds and PWTF Debt Fund 206** which pays debt on the purchase and remodel of the new City Hall, Public Safety Building remodel, State Avenue renovation project, the Waterfront Park project, the Courthouse and other City properties as well as debt service on bond issues providing funding for a number of street construction projections. The **LID Guaranty Fund 299** carries reserves funded by assessments and would be used only in the case of a LID assessment default. **The City does not budget for this fund.**

Capital Projects Funds

These funds account for financial resources which are designated for the acquisition or construction of general government capital improvements. **Fund's 305 & 310** account for major street and park capital improvements. Revenue sources are real estate excise tax and mitigation fees. **Fund LID 371 – 156th** Overpass was established to account for the design and construction costs associated with the LID portion of this project.

PROPRIETARY FUND TYPES:

Proprietary funds are accounted for on a cost of services or “capital maintenance” measurement focus. This means that all assets and all liabilities (whether current or non-current) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund operating statements present increases (revenues and gains) and decreases (expenses and losses) in net total assets. Proprietary funds disclose cash flows by a separate statement that presents their investing and financing activities.

Enterprise Funds

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges (or where the governing body has decided that periodic determination of net income is needed). **Fund 401 Water/Sewer/Surface Water Operations** accounts for billed water, sewer services and surface water. Its revenues pay for maintenance and operation of the water and sewer system. **Fund 402** accounts for major water/sewer system capital improvements and capital improvements for surface water drainage. The revenue for this fund comes from water and sewer capital improvement charges. The **Solid Waste Fund 410** provides solid waste collection services and is funded by user fees.

Fund 420, Cedarcrest Golf Course provides golf recreation and is funded by user fees. **Fund 450 Water/Sewer Debt Service** accounts for water/sewer debt service and is funded through transfers from Fund 401.

Internal Service Funds

These funds account for operations that provide goods or services to other departments or funds of the city or to other governmental units on a cost-reimbursement basis. **Fund 501, Fleet Services** is funded by interfund service charges for maintenance and replacement of the City's vehicles. **Fund 502, Facilities Maintenance** is funded by interfund charges for building maintenance. **Fund 503, Information Services** is funded by an interfund charge to all using departments for computer support and equipment replacement.

FIDUCIARY FUND TYPES:

Fiduciary funds account for assets held by the city on behalf of individuals, private organizations, other governments, and other funds. **The city does not budget for Fiduciary Funds.**

Expendable Trust Funds

These funds earn revenue and make expenditures on behalf of the parties for which a trust was established. The entire income and principal of an expendable trust may be disbursed in the course of its operations; accordingly, expendable trust funds are accounted for in essentially the same manner as governmental funds. **The city does not have any expendable trust funds.**

Non-expendable Trust Funds

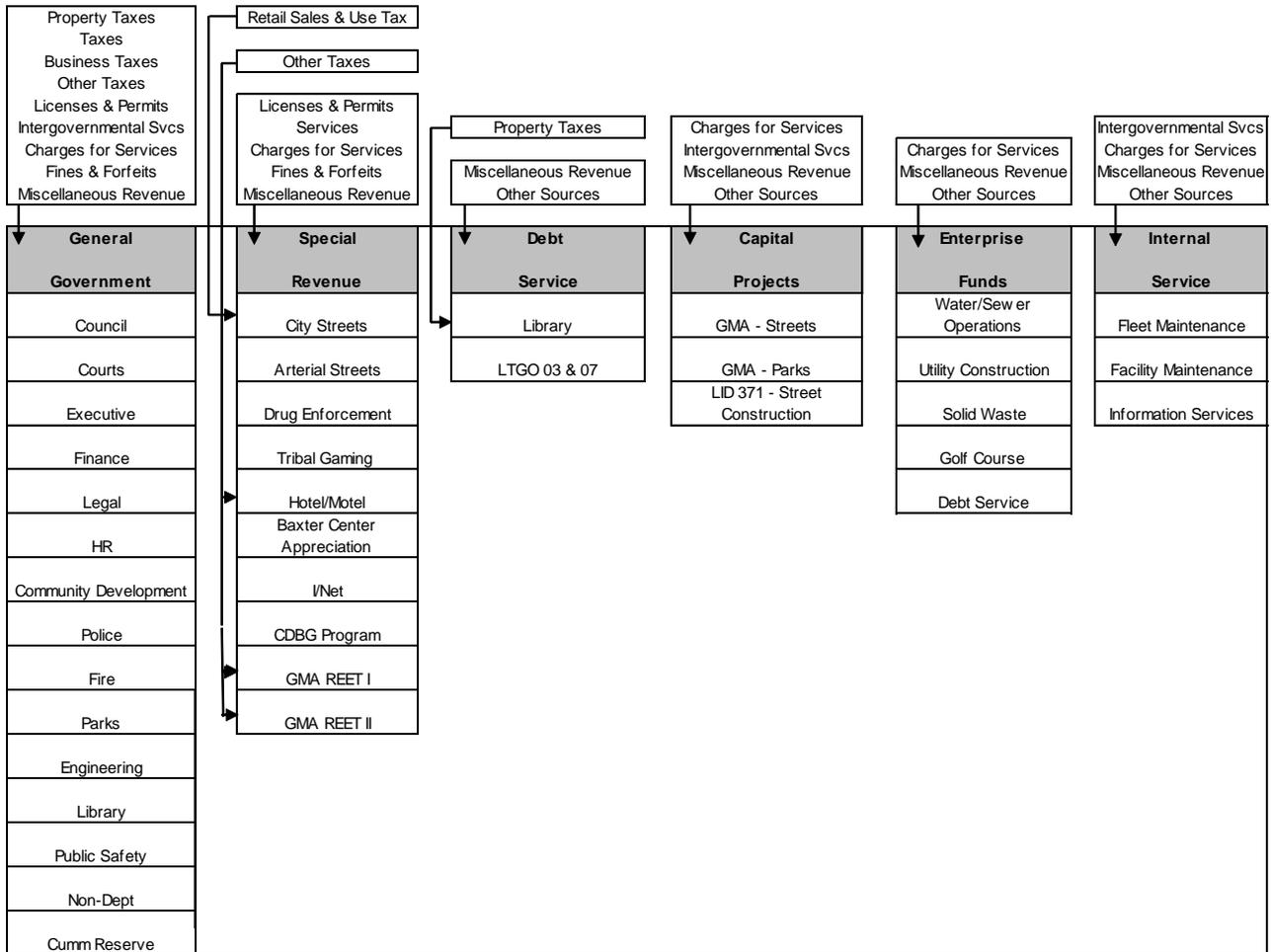
These funds earn revenue on behalf of the parties for which the trust was established, but the principal of the trust must remain intact. Non-expendable trust funds are accounted for in essentially the same manner as proprietary funds, since capital maintenance is a primary consideration. **The city does not have any nonexpendable trust funds.**

Agency Funds

These funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations.

FLOW OF FUNDS STRUCTURE

Revenue Sources:



Uses of Funds:

General Operational Expenditures	General Operational Expenditures	Bond Principal and Interest	General Operational Expenditures	General Operational Expenditures	General Operational Expenditures
Capital	Capital		Park Improvements	Bond Principal and Interest	Capital
Interfund Contributions	Road & Street Construction		Road & Street Construction	Utility Construction	Interfund Contributions
	Interfund Contributions			Interfund Contributions	

BUDGET VS. ACCOUNTING BASIS

ACCOUNTING: Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The Comprehensive Annual Financial Report (CAFR) reports the status of the City's finances in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The accrual basis of accounting is used for all funds except the governmental fund types, expendable trust funds and agency funds, which use the modified accrual basis of accounting.

The modified accrual basis differs from the accrual basis in the following ways:

1. Purchases of capital assets are considered expenditures.
2. Redemptions of long-term debt are considered expenditures when due.
3. Revenues are recognized only when they become both measurable and available to finance expenditures of the current period. Revenues that are measurable but not available are recorded as receivable and offset by deferred revenues.
4. Inventories and prepaid items are reported as expenditures when purchased.
5. Interest on long-term debt is not accrued but is recorded as an expenditure when due.
6. Accumulated unpaid vacation and sick pay and other employee benefits are considered expenditures when paid.
7. Depreciation is recorded on an accrual basis only.

BUDGET BASIS: The Governmental Fund types (i.e., the General Fund, Special Revenues, Debt Service, and Construction Fund) are budgeted on a modified accrual basis and can be directly compared to the fund operating statements in the City annual report. The Proprietary fund types are budgeted on a modified accrual basis and are depicted in the annual report using an accrual basis; therefore, these funds are not directly comparable between the two reports.

DEPARTMENT BUDGET NARRATIVES

Each department in the City is responsible for preparing budget narratives for all of the funds that the department manages. Although the budget narratives are presented in a fund number order, the Council budget hearings are scheduled by department. Below is a list of all of the departments and the funds that belong to each.

FUND	FUND NAME	DEPARTMENT HEAD
001.01	Council	Chief Administrative Officer
001.02	Municipal Courts	Court Administrator
001.03	Executive	Chief Administrative Officer
001.04	Finance	Finance Director
001.05	Legal	Chief Administrative Officer
001.06	Human Resources	Chief Administrative Officer
001.07	Community Development	Community Development Director
001.08	Police	Police Chief
001.09	Fire	Finance Director
001.10	Parks	Parks Director
001.11	Engineering	Public Works Director
001.12	Library Facility	Public Works Director
001.13	Public Safety Building	Police Chief
001.99	Non-Departmental	Finance Director
101	Streets	Public Works Director
102	Arterial Streets	Public Works Director
103	Drug Enforcement	Police Chief
104	Tribal Gaming	Police Chief
105	Hotel/Motel Tax	Finance Director
106	Baxter Center Appreciation	Parks Director
108	I/Net	Communications Officer
109	Community Development Block Grant	Chief Administrative Officer
110	GMA REET I	Finance Director
111	GMA REET II	Finance Director
204-206	Debt Service	Finance Director
305	GMA-Streets	Public Works Director
310	GMA-Parks	Parks Director
371	LID 371 - 156TH Overpass	Public Works Director
401	Water/Sewer Operations	Public Works Director
402	Utility Construction	Public Works Director
410	Solid Waste	Public Works Director
420	Golf Course Operations	Parks Director
450	Utility Debt Service	Finance Director
501	Fleet Services	Public Works Director
502	Facilities Maintenance	Public Works Director
503	Information Services	Finance Director

BUDGET POLICIES

Strategic Planning

The City of Marysville employs a strategic budgeting model that allows policies to be formulated and tested in a budgetary context spanning a period of five years. The strategic model demonstrates the City's ability to accomplish long-term goals by showing the consequences of any given budget decision. Virtually all new General Government services are "tested" within the framework of the strategic budget model prior to implementation. In this manner, policy makers can examine the probable long-term outcome of many possible decisions and select the one that serves the interests of Marysville's citizens most effectively.

The Strategic outlook identifies fund balances, revenue patterns, and expense trends which are subject to constant change. The Strategic Outlook does not illustrate future budgets, services, or programs in any detail. The dynamic nature of local government, as well as historical precedent suggest that even the 2011 Operating Budget will be altered several times before the close of the year.

Fund Balance Policy

Fund Balance is defined as the excess of assets over liabilities, which is an unreserved, undesignated resource that remains part of the General Government budget. The City desires to maintain a prudent level of financial resources to guard its citizens against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. The Fund Balance has been accumulated to meet this purpose, to provide stability and flexibility to respond to unexpected adversity and/or opportunities.

General Fund Balance: It is the policy of the City to establish and maintain a General Fund Balance of at least ten percent (10%) of the total General Fund budgeted revenue, excluding the beginning fund balance and identified one-time revenues. Any and all expenditures from the General Fund Balance Reserve account shall require a super majority vote of the entire City Council

Balancing the Operating Budget

RCW 35.33.07 requires that the City adopt a balanced budget based on the following requirement: *"Appropriations shall be limited to the total estimated revenues contained therein including the amount to be raised by ad valorem taxes and the unencumbered fund balances estimated to be available at the close of the current fiscal year."*

The City adopts a *statutorily* balanced budget, but also seeks to adopt a *structurally* balanced budget. A budget is *statutorily* balanced when total estimated resources (beginning fund balance plus revenues) equal the total appropriation (expenditures plus ending fund balance). In a *statutorily* balanced budget, beginning fund balance may be used as a revenue source. In contrast, in a *structurally* balanced budget, the total expenditure appropriation is limited to the annual estimated revenues. In a *structurally* balanced budget, beginning fund balance may not be used as a revenue source.

It is not uncommon for cities to rely upon the beginning fund balance as a "revenue" source. But, as previously stated, it is Marysville's strategic goal to attain structural balance, thereby eliminating reliance on these funds to supplement current income. Any uncommitted operating surpluses (revenues that exceed expenditures) that occur at year-end may be held in reserve or reappropriated to a capital reserve, long term obligation, or debt service fund, rather than used as a supplemental source of revenue required to balance the budget each year.

It is the intent of this policy that the budget be structurally balance (a) at the time of adoption, (b) throughout the budget year.

In the event that adjustments are necessary to bring the budget into balance in the course of the fiscal period, the administration will bring a budget amendment forward for approval by the City Council.

ASSET POLICIES

Cash Management

It is the policy of the City of Marysville to invest all of its surplus funds to maximize yield while preserving security of principal and meeting the city's cash flow requirements.

Funds of the City will be invested in accordance with the RCW 35.39, these policies and written administrative procedures. The City's investment portfolio shall be managed in a manner to attain a market rate of return throughout budgetary and economic cycles while preserving and protecting capital in the overall portfolio.

Funds held for future capital projects (i.e., bond proceeds), shall, whenever possible, be invested to produce enough income to offset increases in construction costs due to inflation. Where possible, prepayment funds for long-term debt service shall be invested to ensure a rate of return at least equal to the interest being paid on the bonds.

REVENUE POLICIES

General Revenue Policies

Revenue forecasts will be neither overly optimistic nor overly conservative. They will be as realistic as possible based on the best available information. Should economic downturns develop which could result in revenue shortfalls or fewer available resources, the City will make adjustments in anticipated expenditures to compensate.

Deficit financing and borrowing to support on-going operations will play on part in the City's responses to revenue shortfalls. Expenses will be reduced to conform to the long-term revenue forecast. Interfund loans are permissible to cover temporary gaps in cash flow.

Fees and Charges

User fees will be imposed to cover the cost of services provided for unique or narrow segments of the community. Fees may be set at levels sufficient to cover the entire cost of service delivery, or the service may be subsidized as Council deems necessary.

The City will continuously maintain its sewer and water distribution and collection systems. To insure that the enterprise funds remain self-supporting, rate structures will fully fund the direct and indirect costs of operations, capital plan maintenance, debt service, depreciation, and moderate system extensions.

One-Time Revenues

All potential grants shall be carefully examined for matching requirements. Some grants may not be accepted if the local matching funds cannot be justified. Grants may also be rejected if programs must be continued with local resources after grant funds are exhausted.

EXPENDITURE POLICIES

General Expenditure Policies

High priority is given to expenditures that will reduce future operating costs, such as increased utilization of technology and equipment and proven business methods.

An appropriate balance will be maintained between budget dollars provided for direct public service and dollars provided to assure good management and legal compliance.

Before the City undertakes any agreements that would create fixed ongoing expenses, the cost implications of such agreements will be estimated by current and future years with the aid of our strategic financial planning models.

Organizations that are not part of the City, but which receive funding from the City, shall not have their appropriation carried forward from year to year unless contractually authorized and directed by City Council. Annual review and reauthorization of funding is required.

All externally mandated services for which full or partial reimbursement is available will be fully costed out to allow for recovery of expenses. The estimated direct costs of service will be budgeted and charged to the fund performing the service. Interfund service fees charged to recover these direct costs will be recognized as revenue to the providing fund.

Operating/Capital Expenditure Accountability

It is the City's policy to compare actual expenditures to budget, generally on a monthly basis. General government funds, capital funds and other funds are all analyzed periodically. If necessary, actions are taken to bring the budget into balance.

Capital Improvements

Capital Improvements are any expenditure of public funds for the purchase, construction, rehabilitation, replacement or expansion of the physical assets of the city when the project is relatively large in size, expensive-over \$5,000, long-term and permanent. Capital expenditures are financed from a variety of sources to include current revenues, long-term and short-term debt, and for one-time capital purchases, the fund balance can be used.

The following is a list of capital improvement that has been authorized in 2012 budget.

CAPITAL IMPROVEMENT BY FUND

2012 Capital Improvement Program	Construction Funds	Enterprise Funds	Internal Service	Total
<u>Street Construction</u>				
SR9/SR92 Break In Access	3,120,000	-	-	3,120,000
51st Improvements	2,000,000	-	-	2,000,000
156th Street Overcrossing	6,870,000	-	-	6,870,000
Total Street Construction	11,990,000	-	-	11,990,000
<u>Park Construction</u>				
SR529 Lighting	58,264	-	-	58,264
Total Park Construction	58,264	-	-	58,264
<u>Waterworks Utility</u>				
Water Capital Projects	-	3,595,000	-	3,595,000
Sewer Capital Projects	-	1,330,000	-	1,330,000
Surface Water Capital Projects	-	2,485,000	-	2,485,000
Total Waterworks Utility Funds	-	7,410,000	-	7,410,000
<u>Fleet</u>				
Patrol Car Replacement (3)	-	-	65,000	65,000
Sweeper Replacement	-	-	210,000	210,000
Total Fleet	-	-	275,000	275,000
Total CIP by Fund	12,048,264	7,410,000	275,000	19,733,264

Note: These values are based off of the capital expenditure object code.

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BUDGET SUMMARY



**REVENUE BY FUND
2012 FINAL BUDGET**

DEPARTMENT	BEGINNING FUND BALANCE	GENERAL PROPERTY TAXES	OTHER TAXES	LICENSE & PERMITS	INTERGOV'T REVENUE	SERVICES	MISC REV INCLUDING FINES	TRANSFERS	TOTALS BY FUND
001 General Fund	3,349,815	14,792,802	12,695,125	1,350,174	1,719,299	4,659,373	748,360	48,083	39,363,031
101 City Street	786,490	-	25,000	-	1,000,000	-	13,000	1,294,822	3,119,312
103 Drug Enforcement	46,565	-	-	-	-	-	10,500	-	57,065
104 Tribal Gaming Fund	117,704	-	-	-	-	-	800	-	118,504
105 Hotel/Motel Tax Fund	105,405	-	60,000	-	-	-	150	-	165,555
106 Baxter Center Apprec.	18,128	-	-	-	-	-	75	-	18,203
108 I/NET	11,134	-	120,000	-	-	-	350	-	131,484
109 CDBG Program	-	-	-	-	94,350	-	-	-	94,350
110 GMA--REET I	44,238	-	280,000	-	-	-	250	-	324,488
111 GMA--REET II	50,487	-	280,000	-	-	-	500	-	330,987
204 Library LTGO 93	1,145	-	-	-	-	-	250	392,700	394,095
206 LTGO 2003	17,844	-	-	-	-	-	500	1,282,915	1,301,259
305 Street Capital Imprvmnts	185,392	-	-	-	-	400,000	5,785,100	-	6,370,492
310 Parks Capital Imprvmnts	26,244	-	-	-	-	95,000	27,350	58,264	206,858
371 LID 71 - 156th Overpass	-	-	-	-	-	-	6,870,000	-	6,870,000
401 Water/Sewer Operating	5,182,343	-	-	-	158,000	19,348,000	194,926	75,729	24,958,998
402 Utility Construction	3,045,346	-	-	-	-	1,035,000	6,000	4,000,000	8,086,346
410 Garbage & Refuse	2,293,877	-	-	-	-	4,960,000	15,000	3,298	7,272,175
420 Golf Course Operating	-	-	-	-	-	924,500	290,654	-	1,215,154
450 Utility Debt Service Fund	3,982,280	-	-	-	-	-	80,000	4,427,451	8,489,731
501 Fleet Services	187,791	-	-	-	-	30,000	1,268,102	-	1,485,893
502 Facilities Maintenance	22,417	-	-	-	-	223,782	200	-	246,399
503 Information Services	205,584	-	-	-	16,060	683,611	1,000	-	906,255
TOTAL ALL FUNDS	19,680,229	14,792,802	13,460,125	1,350,174	2,987,709	32,359,266	15,313,067	11,583,262	111,526,634

**EXPENDITURES BY FUND
2012 FINAL BUDGET**

DEPARTMENT	SALARIES & BENEFITS	SUPPLIES	OTHER SVCS & CHARGES	INTERGV'T SERVICE	CAPITAL OUTLAYS	DEBT SERVICES	INTERFUND SERVICES	TRANSFER OUT	ENDING FUND BALANCE	TOTALS BY FUND
001 General Fund	17,952,809	682,050	2,654,815	11,652,242	-	-	972,562	1,630,178	3,818,375	39,363,031
101 City Street	1,636,894	370,500	656,508	-	-	-	455,410	-	-	3,119,312
103 Drug Enforcement	-	-	15,950	-	-	-	-	-	41,115	57,065
104 Tribal Gaming Fund	-	14,700	29,700	-	-	-	-	-	74,104	118,504
105 Hotel/Motel Tax Fund	-	-	75,671	-	-	-	-	59,829	30,055	165,555
106 Baxter Center Apprec.	-	-	4,000	-	-	-	-	-	14,203	18,203
108 I/Net	-	-	95,815	-	-	-	-	-	35,669	131,484
109 CDBG Program	-	-	-	84,915	-	-	-	-	9,435	94,350
110 GMA-REET I	-	-	-	-	-	94,259	-	184,250	45,979	324,488
111 GMA-REET II	-	-	-	-	-	-	-	280,750	50,237	330,987
204 Library LTGO 93	-	-	-	-	-	393,004	-	-	1,091	394,095
206 LTGO 2003	-	-	-	-	-	1,283,915	-	-	17,344	1,301,259
305 Street Capital Imprmnts	-	-	-	-	5,120,000	-	-	937,326	313,166	6,370,492
310 Parks Capital Imprmnts	-	-	-	-	58,264	75,550	-	44,132	28,912	206,858
371 LID 71-156th Overpass	-	-	-	-	6,870,000	-	-	-	-	6,870,000
401 Water/Sewer Operating	5,587,425	1,788,000	2,702,878	2,491,000	-	-	1,654,004	4,917,451	5,818,240	24,958,998
402 Utility Construction	-	-	-	-	7,410,000	-	-	-	676,346	8,086,346
410 Garbage & Refuse	763,220	211,500	1,112,622	2,479,000	-	-	616,130	-	2,089,703	7,272,175
420 Golf Course Operating	523,967	118,150	129,816	5,000	-	385,409	52,812	-	-	1,215,154
450 Utility Debt Service Fund	-	-	3,800	-	-	4,428,951	-	4,000,000	56,980	8,489,731
501 Fleet Services	426,582	202,500	102,575	-	275,000	-	51,091	-	428,145	1,485,893
502 Facilities Maintenance	207,120	6,500	2,108	-	-	-	28,789	-	1,882	246,399
503 Information Services	493,131	105,330	134,400	-	-	-	2,046	-	171,348	906,255
TOTAL ALL FUNDS	27,591,148	3,499,230	7,720,658	16,712,157	19,733,264	6,661,088	3,832,844	12,053,916	13,722,329	111,526,634

GENERAL FUND



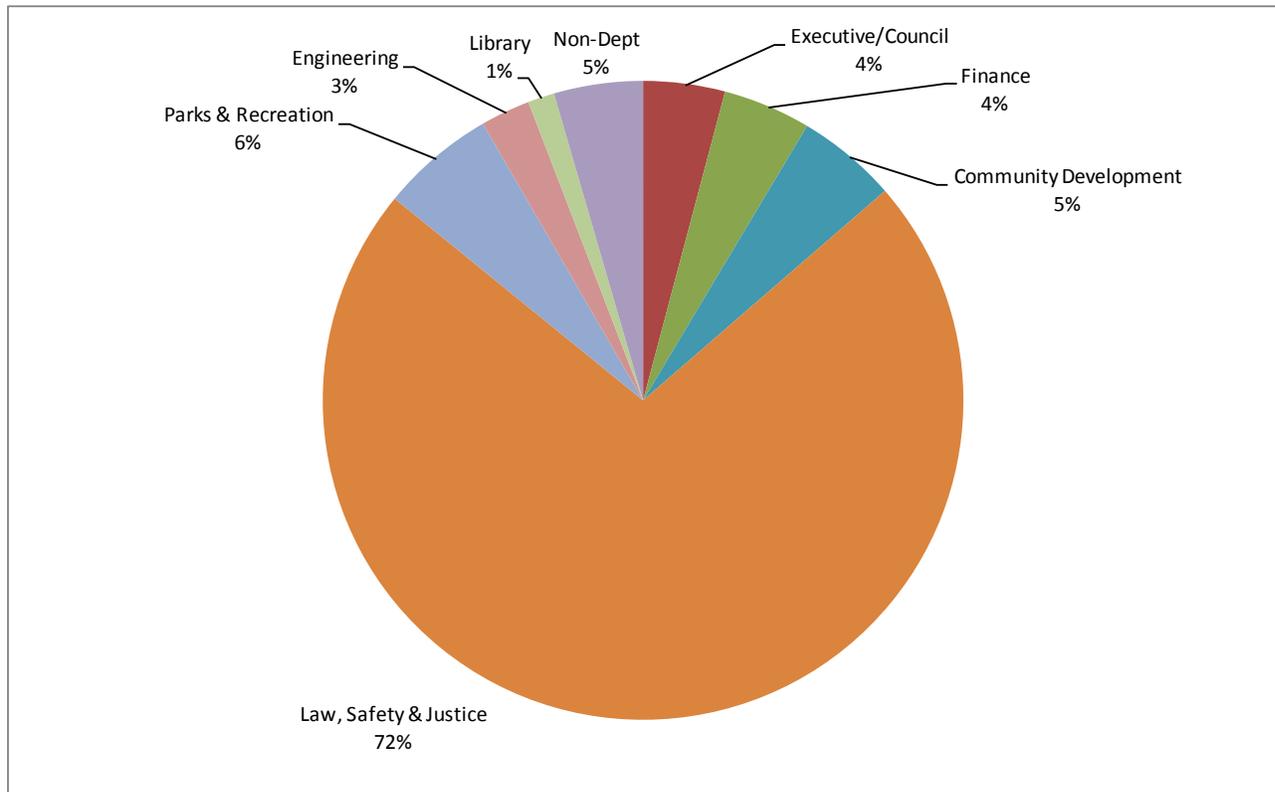
**GENERAL FUND REVENUE SUMMARY
2012 OPERATING BUDGET**

001 GENERAL FUND						
REVENUE SOURCES:	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011 Amended/ 2012 Budget
311 General Property Taxes	11,020,856	14,994,382	14,994,382	15,216,086	14,792,802	-1.3%
313 Retail Sales & Use Taxes	7,326,800	8,062,342	8,062,342	8,205,738	7,965,618	-1.2%
314 Interfund Taxes	1,727,409	1,612,789	1,612,789	1,658,474	1,688,466	4.7%
316 Business Taxes	2,593,188	2,512,500	2,512,500	2,999,504	2,725,000	8.5%
317 Other Taxes-Pull Tabs/Punch Boards	315,444	255,149	255,149	301,302	305,000	19.5%
319 Property Tax Interest	10,206	14,563	14,563	10,615	11,041	-24.2%
310 TAXES	22,993,903	27,451,725	27,451,725	28,391,719	27,487,927	0.1%
321 Business Licenses & Permits	911,531	699,392	699,392	821,813	820,400	17.3%
322 Non-Business Licenses & Permits	931,939	523,500	523,500	524,920	529,774	1.2%
320 LICENSES AND PERMITS	1,843,470	1,222,892	1,222,892	1,346,733	1,350,174	10.4%
331 Federal Grants - Direct	311	-	11,915	13,113	11,351	-4.7%
333 Federal Grants - Indirect	12,768	-	-	3,632	-	0.0%
334 State Grants - Direct	46,110	186,000	186,000	186,000	-	-100.0%
335 State Shared Revenues	171,108	180,100	180,100	180,100	221,000	22.7%
336 State Entitlements	780,453	813,187	813,187	785,687	783,248	-3.7%
337 Interlocal Grants	-	-	-	-	-	0.0%
338 Intergovernmental Revenues	952,732	692,416	692,416	699,981	703,700	1.6%
330 INTERGOV'T REVENUE	1,963,482	1,871,703	1,883,618	1,868,513	1,719,299	-8.7%
341 Charges for Service - General Gov't	80,372	83,731	83,731	27,328	25,036	-70.1%
342 Charges for Service - Public Safety	416,523	573,500	573,500	444,852	447,164	-22.0%
343 Charges for Service - Environment	250	3,000	3,000	2,000	3,000	0.0%
345 Charges for Service - Economic	628,127	675,000	675,000	692,631	658,981	-2.4%
347 Charges for Service - Recreation	374,186	348,600	348,600	336,413	365,938	5.0%
349 Charges for Interfund Services	2,805,373	2,922,255	2,922,255	2,975,120	3,159,254	8.1%
340 CHARGES FOR SERVICES	4,304,831	4,606,086	4,606,086	4,478,344	4,659,373	1.2%
352 Civil Penalties	2,508	3,000	3,000	3,490	4,857	61.9%
353 Non-Parking Infractions	295,922	286,000	286,000	293,983	292,268	2.2%
354 Parking Infraction Penalties	10,403	10,233	10,233	11,494	12,699	24.1%
355 Criminal Traffic Misdemeanors	109,057	113,000	113,000	122,785	127,800	13.1%
356 Non-Traffic Misdemeanors	65,074	67,300	67,300	75,561	73,104	8.6%
357 Criminal Costs	37,415	32,093	32,093	47,243	33,232	3.5%
350 FINE & FORFEITS	520,379	511,626	511,626	554,556	543,960	6.3%
361 Interest Earnings	50,498	64,000	64,000	64,000	64,000	0.0%
362 Rents & Royalties	47,340	38,000	38,000	72,857	105,000	176.3%
363 Insurance Recoveries	3,555	-	-	46,876	-	0.0%
366 Interfund Revenues	-	-	-	-	-	0.0%
367 Contributions from Private Sources	26,278	11,500	11,500	13,750	10,200	-11.3%
369 Other Miscellaneous Revenue	36,820	20,115	20,115	56,722	25,200	25.3%
360 MISCELLANEOUS REVENUE	164,491	133,615	133,615	254,205	204,400	53.0%
391 Proceeds of Long-Term Debt	5,124,624	-	-	-	-	0.0%
395 Proceeds from Sale of Assets	-	-	-	-	-	0.0%
397 Operating Transfers	1,573,178	90,000	90,000	90,000	48,083	-46.6%
390 TRANSFERS-IN	6,697,802	90,000	90,000	90,000	48,083	-46.6%
TOTAL GENERAL FUND REVENUE	38,488,358	35,887,647	35,899,562	36,984,070	36,013,216	0.3%

**GENERAL FUND EXPENDITURE SUMMARY
2012 OPERATING BUDGET**

001 GENERAL FUND	2010	2011	2011	2011	2012	% Change
EXPENDITURES/USES:	Actual	Budget	Amended Budget	Estimated	Budget	2011 Amended/ 2012 Budget
11 Regular Pay	12,682,501	12,328,827	12,328,827	12,314,654	12,473,450	1.2%
12 Overtime	1,261,962	580,900	580,900	580,800	580,900	0.0%
10 SALARIES	13,944,463	12,909,727	12,909,727	12,895,454	13,054,350	1.1%
21 Social Security	1,012,128	901,273	901,273	909,740	967,844	7.4%
22 Retirement	817,785	780,088	780,088	783,187	896,458	14.9%
23 Group Health Insurance	2,459,284	2,544,547	2,544,547	2,537,149	2,643,072	3.9%
24 Workman's Compensation	212,345	247,695	247,695	254,280	243,953	-1.5%
25 Unemployment Compensation	27,718	29,076	29,076	29,076	25,952	-10.7%
26 Uniforms and Clothing	163,924	121,180	121,180	121,080	121,180	0.0%
20 BENEFITS	4,693,184	4,623,859	4,623,859	4,634,512	4,898,459	5.9%
31 Office & Operating Supplies	499,509	527,072	527,072	509,270	523,950	-0.6%
32 Fuel Consumed	152,208	144,400	144,400	145,600	147,400	2.1%
35 Small Tools	24,967	10,200	22,115	21,115	10,700	-51.6%
30 SUPPLIES	676,684	681,672	693,587	675,985	682,050	-1.7%
41 Professional Services	1,315,823	1,228,871	1,228,871	1,168,459	1,165,510	-5.2%
42 Communication	111,756	126,292	126,292	119,879	162,951	29.0%
43 Travel	47,180	45,710	45,710	36,898	44,860	-1.9%
44 Advertising	23,751	22,200	22,200	21,300	21,800	-1.8%
45 Operating Rentals & Leases	255,807	117,331	117,331	123,031	109,100	-7.0%
46 Insurance	183,780	180,233	180,233	180,781	218,146	21.0%
47 Public Utility Service	207,190	216,800	216,800	228,288	223,188	2.9%
48 Repairs & Maintenance	109,213	125,002	125,002	126,702	98,470	-21.2%
49 Miscellaneous	553,162	546,319	546,319	504,957	610,790	11.8%
40 OTHER SERVICES & CHARGES	2,807,662	2,608,758	2,608,758	2,510,295	2,654,815	1.8%
55 Inter-Governmental Service	9,509,575	12,237,864	12,237,864	12,269,864	11,640,804	-4.9%
53 External Tax & Operating Assessments	-	-	-	-	11,438	100.0%
50 INTERGOVERNMENTAL SERVICES	9,509,575	12,237,864	12,237,864	12,269,864	11,652,242	-4.8%
61 Land	5,115,486	-	-	3,430	-	0.0%
64 Machinery & Equipment	-	-	-	-	-	0.0%
60 CAPITAL OUTLAYS	5,115,486	-	-	3,430	-	0.0%
82 Interest on Interfund Loans	4,167	-	-	200	-	0.0%
80 DEBT SERVICE INTEREST	4,167	-	-	200	-	0.0%
95 Interfund Rents	13,562	13,562	13,562	13,562	13,562	0.0%
98 Interfund Repairs & Maintenance	315,236	322,657	322,657	341,653	454,216	40.8%
99 Other Interfund Services	502,895	487,838	487,838	487,838	504,784	3.5%
90 INTERFUND	831,693	824,057	824,057	843,053	972,562	18.0%
0 Operating Transfers	1,049,175	731,684	731,684	885,684	1,630,178	122.8%
TOTAL GENERAL FUND EXPENDITURES	38,632,089	34,617,621	34,629,536	34,718,477	35,544,656	2.6%

GENERAL FUND EXPENDITURES BY DEPARTMENT



**GENERAL FUND BY DEPARTMENT SUMMARY
2012 PRELIMINARY OPERATING BUDGET**

001 GENERAL FUND	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011 Amended/ 2012 Budget
EXPENDITURES/USES:						
01 Council	56,522	63,374	63,374	56,458	62,231	-1.8%
02 Municipal Court	1,787,089	1,600,208	1,600,208	1,594,335	1,629,005	1.8%
03 Executive	893,007	928,427	928,427	915,955	948,676	2.2%
04 Finance	1,564,586	1,531,859	1,531,859	1,495,304	1,576,295	2.9%
05 Legal	781,401	817,616	817,616	811,103	848,941	3.8%
06 Human Resources	568,819	443,413	443,413	443,413	454,157	2.4%
07 Community Development	1,914,636	1,745,416	1,745,416	1,719,166	1,799,653	3.1%
08 Police	13,549,282	13,314,537	13,326,452	13,326,452	13,504,522	1.3%
09 Fire	7,471,229	10,160,000	10,160,000	10,160,000	9,529,340	-6.2%
10 Parks & Recreation	2,225,577	1,913,334	1,913,334	1,947,954	2,056,409	7.5%
11 Engineering	894,065	873,865	873,865	846,365	891,460	2.0%
12 Library	967,653	443,117	443,117	451,438	476,756	7.6%
13 Public Safety Building	161,731	174,303	174,303	174,303	172,015	-1.3%
99 Non-Departmental	5,796,492	608,152	608,152	776,231	1,595,196	162.3%
TOTAL GENERAL FUND EXPENDITURES	\$ 38,632,088	\$ 34,617,621	\$ 34,629,536	\$ 34,718,477	\$ 35,544,656	2.6%

*General Government includes City Council, Executive, Finance, Legal, Public Safety Building and Non-Departmental.

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**Fund 001
City Council**

Mission Statement

The mission of the City Council is to provide the City of Marysville with both policy and legislative direction for current & future needs.

Purpose

The City Council is responsible for establishing policy for the City. The Council approves the City budget, all ordinances, resolutions, contracts, fees and programs. Council meetings are held eleven months of the year. Council does not meet during the month of August. Regularly scheduled meetings are held on the second and fourth Monday with work sessions held on the first Monday of each month.

Budget Narrative

Salaries in this department include 50% of the City Council member's annual salary. The remaining 50% is charged out to the Utility Fund. Salaries for the City Council are based on the pay structure outlined in MMC 2.50.050.

Office and operating supplies include general office supplies used by the council and associated with the preparation of the council agenda and packets.

Travel and miscellaneous expenses include costs associated with the annual council/staff retreat. It also covers travel expenses to local business meetings and out of area conferences.

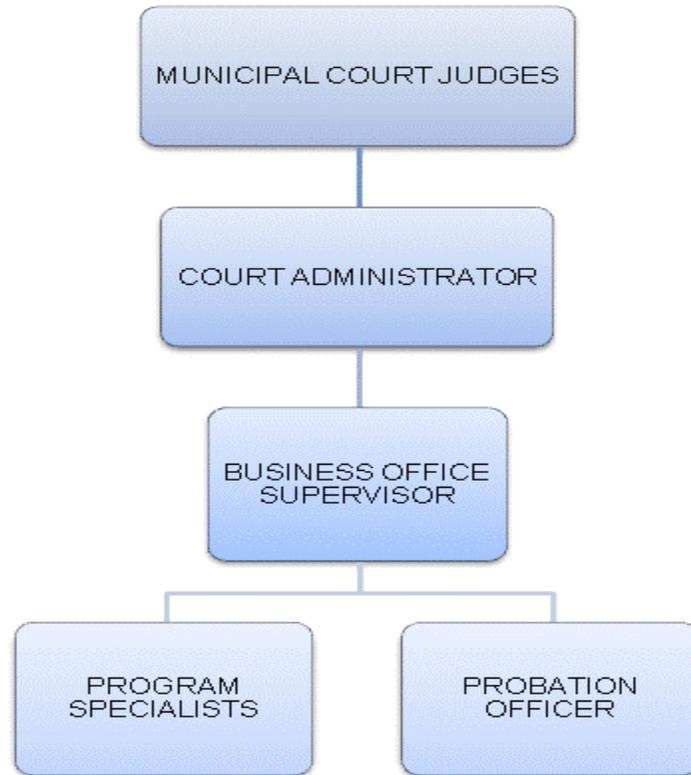
Approved Budget Requests

None

**Fund 001
City Council**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011-2012 Budget
11 REGULAR PAY	\$ 41,800	\$ 47,250	\$ 47,250	\$ 42,000	\$ 47,250	0.0%
21 SOCIAL SECURITY	3,197	3,878	3,878	3,058	3,612	-6.9%
24 WORKMAN'S COMPENSATION	1,230	2,046	2,046	1,200	1,169	-42.9%
31 OFFICE & OPERATING SUPPLIES	843	1,000	1,000	1,000	1,000	0.0%
41 PROFESSIONAL SERVICES	-	-	-	-	-	0.0%
42 COMMUNICATION	-	-	-	-	-	0.0%
43 TRAVEL	5,879	6,000	6,000	6,000	6,000	0.0%
44 ADVERTISING	-	200	200	200	200	0.0%
48 REPAIRS & MAINTENANCE	-	-	-	-	-	0.0%
49 MISCELLANEOUS	3,573	3,000	3,000	3,000	3,000	0.0%
99 OTHER INTERFUND SERVICES	-	-	-	-	-	0.0%
TOTAL CITY COUNCIL	\$ 56,522	\$ 63,374	\$ 63,374	\$ 56,458	\$ 62,231	-1.8%

MUNICIPAL COURT



**Fund 001
Municipal Court**

Mission

The mission of the Marysville Municipal Courts is to provide ready access to justice, exercise expedience, timeliness, equality, fairness and integrity. To show independence, accountability, radiate trust and confidence to the public.

Function

Marysville Municipal Courts adjudicates all criminal misdemeanor and gross misdemeanor cases filed by the City of Marysville Police Department resulting from crimes committed within the city limits of Marysville. The City also has interlocal agreements with Lake Stevens and Arlington to adjudicate all criminal misdemeanor and gross misdemeanor cases that are committed within their city limits.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Judge	2	2	2
Court Administrator	1	1	1
Business Office Supervisor	1	1	1
Program Lead	1	0	0
Program Specialist	8	6	6
Bailiff (2 part time)	1	0	0
Probation Officer	2	1	1
TOTAL - COURTS	16	11	11

Budget Narrative

The supplies budget includes general office supplies, form printing and copy machine supplies.

Other services include travel, postage, juror fees, interpreter, expert witness fees, and annual dues to various state and national organizations.

Intergovernmental services are fees collected by the Court and then passed on to the County for Crime Victim/Witness Services.

Other interfund services include the cost allocation from Information services (IS) for computer maintenance and equipment replacement.

Operating transfers include the annual debt service payment. In 2010, the City purchased the Courthouse building and issued bonds to fund the purchase.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Municipal Court**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 981,908	\$ 834,270	\$ 834,270	\$ 834,270	\$ 846,244	1.4%
12 OVERTIME	54	500	500	500	500	0.0%
21 SOCIAL SECURITY	70,843	59,698	59,698	59,698	60,491	1.3%
22 PENSION	51,088	55,684	55,684	60,788	68,178	22.4%
23 HEALTH INSURANCE	241,249	200,644	200,644	200,644	215,916	7.6%
24 WORKMAN'S COMPENSATION	5,146	4,239	4,239	4,239	4,085	-3.6%
25 UNEMPLOYMENT COMPENSATION	1,960	2,013	2,013	2,013	1,693	-15.9%
31 OFFICE & OPERATING SUPPLIES	26,448	26,000	26,000	26,000	28,000	7.7%
35 SMALL TOOLS	-	-	-	-	-	0.0%
41 PROFESSIONAL SERVICES	78,144	83,800	83,800	73,800	83,800	0.0%
42 COMMUNICATION	18,981	20,000	20,000	20,000	21,062	5.3%
43 TRAVEL	1,864	2,500	2,500	2,588	2,500	0.0%
44 ADVERTISING	-	500	500	-	-	-100.0%
45 OPERATING RENTALS & LEASES	148,084	7,750	7,750	7,750	7,900	1.9%
46 INSURANCE	1,097	1,074	1,074	1,074	1,290	20.1%
47 PUBLIC UTILITIES	18,239	22,000	22,000	22,000	22,000	0.0%
48 REPAIRS & MAINTENANCE	3,812	7,800	7,800	7,800	7,800	0.0%
49 MISCELLANEOUS	52,662	27,300	27,300	26,735	27,450	0.5%
51 INTER-GOVERNMENTAL SERVICES	8,262	10,200	10,200	10,200	10,200	0.0%
98 INTERFUND REPAIRS & MAINT.	14,229	20,346	20,346	20,346	14,572	-28.4%
99 OTHER INTERFUND SERVICES	63,020	43,596	43,596	43,596	35,030	-19.6%
00 OPERATING TRANSFER	-	170,294	170,294	170,294	170,294	0.0%
TOTAL COURTS	\$ 1,787,089	\$ 1,600,208	\$ 1,600,208	\$ 1,594,335	\$ 1,629,005	1.8%

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EXECUTIVE DEPARTMENT



**Fund 001
Executive Department
Administration**

Mission

The Executive Department’s mission is to administer City business in an efficient, ethical and legal manner.

Function

Executive Administration includes the Mayor, Chief Administrative Officer (CAO), Community Information Officer, Risk Management Officer, and Executive Assistant to the Mayor. The City of Marysville is a Council Mayor form of Government. The Mayor who serves full time, presides over all meetings of the Council and is recognized as the head of the City for ceremonial purposes. The City Council appoints the CAO, who is responsible for the efficient, ongoing day-to-day operations of all City services set forth by the Council. The CAO also works closely with the Mayor and Council to assist them in formulating policies and programs.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Mayor	1	1	1
Chief Administrative Officer	1	1	1
Executive Assistant	1	1	1
Risk Management Officer	0	1	1
Community Information Officer	0	1	1
Program Clerk	2	0	0
TOTAL	5	5	5

Budget Narrative

Supplies include general office and copier supplies.

Other services include travel and mileage reimbursement, communication, advertising, miscellaneous dues and memberships.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Executive Department
Administration**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	451,496	531,670	531,670	528,307	527,748	-0.7%
111 SEASONAL PAY	-	-	-	-	10,000	100.0%
21 SOCIAL SECURITY	29,280	35,118	35,118	35,118	35,705	1.7%
22 PENSION	84,339	40,363	40,363	40,363	46,937	16.3%
23 HEALTH INSURANCE	42,675	63,076	63,076	63,076	68,754	9.0%
24 WORKMAN'S COMPENSATION	1,066	1,745	1,745	1,745	1,675	-4.0%
25 UNEMPLOYMENT COMPENSATION	672	982	982	982	815	-17.0%
31 OFFICE & OPERATING SUPPLIES	3,444	34,259	34,259	29,500	29,500	-13.9%
41 PROFESSIONAL SERVICES	19,960	48,000	48,000	48,000	53,910	12.3%
42 COMMUNICATION	4,796	13,538	13,538	13,538	14,246	5.2%
43 TRAVEL	6,344	9,000	9,000	2,000	8,000	-11.1%
44 ADVERTISING	51	-	-	-	-	0.0%
45 OPERATING RENTS	5,412	6,850	6,850	9,000	9,000	31.4%
46 INSURANCE	10,423	10,205	10,205	10,205	12,251	20.0%
48 REPAIRS & MAINTENANCE	-	-	-	-	-	0.0%
49 MISCELLANEOUS	10,826	42,000	42,000	42,500	45,000	7.1%
98 INTERFUND REPAIRS & MAINT.	-	-	-	-	-	0.0%
99 OTHER INTERFUND SERVICES/CHGS	7,695	16,268	16,268	16,268	13,202	-18.8%
00 TRANSFER OUT	-	-	-	-	-	0.0%
TOTAL EXECUTIVE ADMINISTRATION	\$ 678,480	\$ 853,074	\$ 853,074	\$ 840,602	\$ 876,743	2.8%

Fund 001
Executive Department
Administration Facilities (City Hall)

Purpose

The purpose of this department is to collect all of the costs associated with operating and maintaining the City Hall building located at 1049 State Avenue.

Budget Narrative

Supplies include janitorial supplies, light bulbs and other miscellaneous supplies needed for the operation of the building.

Other services include janitorial services, utility costs and materials for repairs and maintenance of the building.

Other interfund services include labor costs for in-house repairs and maintenance performed by the Facilities department.

Approved Budget Requests

None

Item(s) Requested But Not Approved

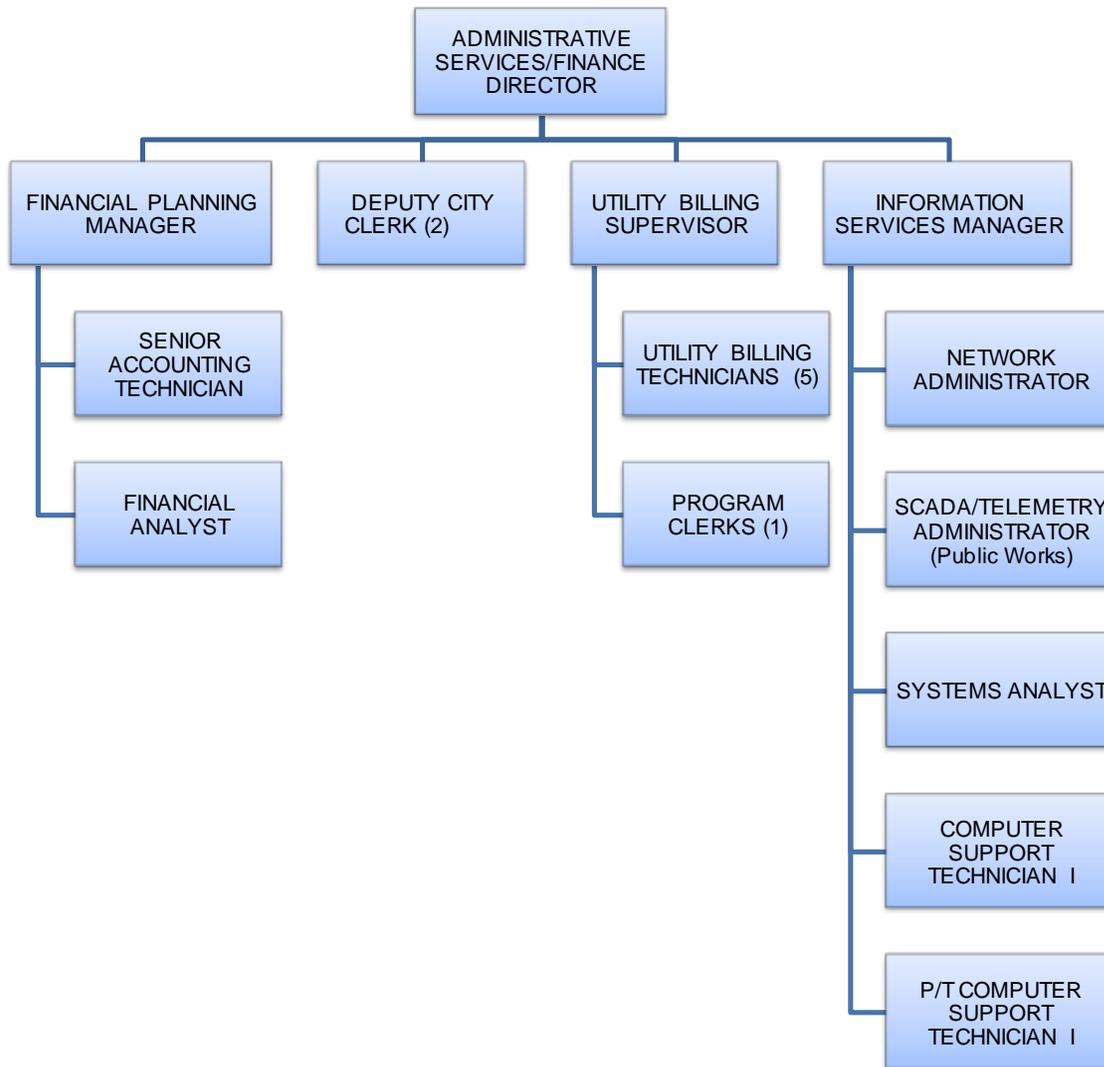
None

Fund 001
Executive Department
Administration Facilities (City Hall)

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
31 OFFICE & OPERATING SUPPLIES	4,673	6,000	6,000	6,000	6,000	0.0%
41 PROFESSIONAL SERVICES	13,044	15,500	15,500	15,500	15,500	0.0%
42 COMMUNICATION	3,756	3,500	3,500	3,500	3,500	0.0%
47 PUBLIC UTILITY SERVICE	21,390	24,000	24,000	24,000	24,000	0.0%
48 REPAIRS & MAINTENANCE	8,690	4,000	4,000	4,000	4,000	0.0%
49 MISCELLANEOUS	21	250	250	250	250	0.0%
63 OTHER IMPROVEMENTS	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	20,535	22,103	22,103	22,103	18,683	-15.5%
TOTAL ADMINISTRATION FACILITIES	\$ 72,109	\$ 75,353	\$ 75,353	\$ 75,353	\$ 71,933	-4.5%

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FINANCE DEPARTMENT



Information Services budget reported in the Internal Service funds – Fund 503.

Fund 001
Finance Department
Finance

Mission

The mission of the Finance department is to maintain the public trust through sound financial management and reporting; promote the efficient and effective use of Marysville's financial resources.

Function

The Finance department coordinates and prepares the City's annual budget. In addition, this department is responsible for annual financial reporting and audit support, cash management, accounts payable, payroll, general invoicing, maintains and monitors capital asset inventory, maintains the books of account for all funds, prepares regulatory reports including excise & leasehold tax returns, state & federal payroll tax reports and unclaimed property reports and performs all major account reconciliation, including A/P, payroll, cash and capital assets. Fifty-four percent of the department's budget is allocated out to benefiting departments based on percent of total city budget. The allocation breakdown for 2012 is: Streets 9%, Utilities 67%, Solid Waste 16%, Golf 4%, Fleet Maintenance 3% and Facilities Maintenance 1%.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Administrative Services/Finance Director	1	1	1
Financial Planning Manager	1	1	1
Sr Accounting Technician	1	1	1
Accounting Technician (Accounts Payable)	1	0	0
Financial Analyst	1	1	1
TOTAL - FINANCE/ACCOUNTING	5	4	4

Changes

The Finance Director's salary is being split evenly across the three departments within Finance for allocation purposes.

Budget Narrative

Supplies cover the purchase of general office supplies, check stock, form printing, and postage meter lease payments.

Other services include phones, postage, training, travel reimbursement and membership fees.

Other interfund services include the Information Services (IS) cost allocation for computer maintenance and equipment replacement.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

Fund 001
Finance Department
Finance

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 429,174	\$ 392,856	\$ 392,856	\$ 392,856	\$ 286,017	-27.2%
12 OVERTIME	-	100	100	100	100	0.0%
21 SOCIAL SECURITY	29,689	27,116	27,116	27,116	20,931	-22.8%
22 PENSION	22,752	27,852	27,852	27,852	22,994	-17.4%
23 HEALTH INSURANCE	65,359	56,093	56,093	62,321	51,287	-8.6%
24 WORKMAN'S COMPENSATION	1,447	1,396	1,396	1,396	1,089	-22.0%
25 UNEMPLOYMENT COMPENSATION	859	943	943	943	573	-39.2%
31 OFFICE & OPERATING SUPPLIES	3,725	7,500	7,500	5,000	5,000	-33.3%
35 SMALL TOOLS	-	-	-	-	-	0.0%
41 PROFESSIONAL SERVICES	3,014	-	-	4,069	1,500	100.0%
42 COMMUNICATION	5,330	7,769	7,769	5,500	5,500	-29.2%
43 TRAVEL	866	2,000	2,000	2,000	2,000	0.0%
44 ADVERTISING	-	-	-	-	-	0.0%
45 OPERATING RENTALS & LEASES	4,019	2,000	2,000	4,200	3,000	50.0%
46 INSURANCE	15,361	6,016	6,016	6,016	7,092	17.9%
48 REPAIRS & MAINTENANCE	-	-	-	-	-	0.0%
49 MISCELLANEOUS	2,612	4,500	4,500	3,000	3,000	-33.3%
99 OTHER INTERFUND SERVICES/CHGS	11,761	12,054	12,054	11,412	13,788	14.4%
00 OPERATING TRANSFERS	-	-	-	-	-	0.0%
TOTAL FINANCE	\$ 595,968	\$ 548,195	\$ 548,195	\$ 553,781	\$ 423,871	-22.7%

**Fund 001
Finance Department
City Clerk**

Function

The City Clerk's office maintains and tracks all official city records, fulfills all legal requirements of recording, posting, publicizing and filing documents and administers all ordinances and resolutions. The office schedules and coordinates City Council weekly agendas and packet preparation.

Nineteen percent of the department's budget is allocated out as follows: Streets 35%, Utilities 42%, Solid Waste 2%, Golf 5%, Fleet Maintenance 6% and Facilities Maintenance 10%.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Assistant Director Administrative Services	0.5	0	0
Deputy City Clerk	2	2	2
TOTAL - CITY CLERK	2.5	2	2

Changes

The Finance Director's salary is being allocated based on headcount across the three departments within Finance for allocation purposes

Budget Narrative

Supplies include general office supplies and the lease of the postage machine.

Other services include phones, copy machine lease payments, minute taking services, training, and travel reimbursement. The 2012 budget also includes \$8,500 annual fee for Icompass.

Other interfund services include the Information Services (IS) cost allocation for computer maintenance and equipment replacement.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

Fund 001
Finance Department
City Clerk

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	163,037	111,891	111,891	111,891	143,367	28.1%
111 SEASONAL PAY	-	-	-	-	-	0.0%
12 OVERTIME	-	-	-	-	-	0.0%
21 SOCIAL SECURITY	11,821	8,285	8,285	8,285	10,258	23.8%
22 PENSION	8,170	7,788	7,788	7,788	11,562	48.5%
23 HEALTH INSURANCE	33,767	32,257	32,257	32,257	38,130	18.2%
24 WORKMAN'S COMPENSATION	739	698	698	698	727	4.2%
25 UNEMPLOYMENT COMPENSATION	326	269	269	269	287	6.7%
31 OFFICE & OPERATING SUPPLIES	2,141	2,800	2,800	1,800	2,800	0.0%
35 SMALL TOOLS	8,500	-	-	-	-	0.0%
41 PROFESSIONAL SERVICES	11,310	15,400	15,400	26,000	18,500	20.1%
42 COMMUNICATION	454	700	700	700	700	0.0%
43 TRAVEL	752	2,000	2,000	-	2,000	0.0%
44 ADVERTISING	1,596	1,200	1,200	1,600	1,600	33.3%
45 RENTS	4,019	4,500	4,500	4,500	3,000	-33.3%
46 INSURANCE	-	2,507	2,507	2,507	3,224	28.6%
48 REPAIRS & MAINTENANCE	-	250	250	250	250	0.0%
49 MISCELLANEOUS	1,278	1,000	1,000	1,000	1,000	0.0%
99 OTHER INTERFUND SERVICES/CHGS	7,270	6,225	6,225	6,225	6,959	11.8%
TOTAL CITY CLERK	\$ 255,179	\$ 197,770	\$ 197,770	\$ 205,770	\$ 244,364	23.6%

**Fund 001
Finance Department
Utility Billing**

Function

The Utility Billing Department is responsible for the billing of all water, sewer, garbage and surface water customers.

One hundred percent of the department’s budget is allocated out as follows: Utilities 76% and Solid Waste 24%.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Assistant Director Administrative Services	0.5	0	0
Business Office Supervisor (Utility Billing)	1	1	1
Accounting Technician (Utility Billing)	3	4	5
Program Clerk	2	2	1
TOTAL - UTILITY BILLING	6.5	7	7

Changes

The Finance Director’s salary is being allocated based on headcount across the three departments within Finance for allocation purposes.

One of the Program Clerk positions is being upgraded to Accounting Technician.

Budget Narrative

Supplies include general office supplies, forms and envelopes.

Other services includes fees for lockbox processing, bill printing services, site hosting fees for on-line bill pay, postage, training, and travel reimbursement.

Other interfund services include the Information Services (IS) cost allocation for computer maintenance and equipment replacement.

Approved Budget Requests

Description	Amount	On-Going
Reclassify Program Clerk to Accounting Technician	0	Yes
Total	0	

No additional funding required.

Item(s) Requested But Not Approved

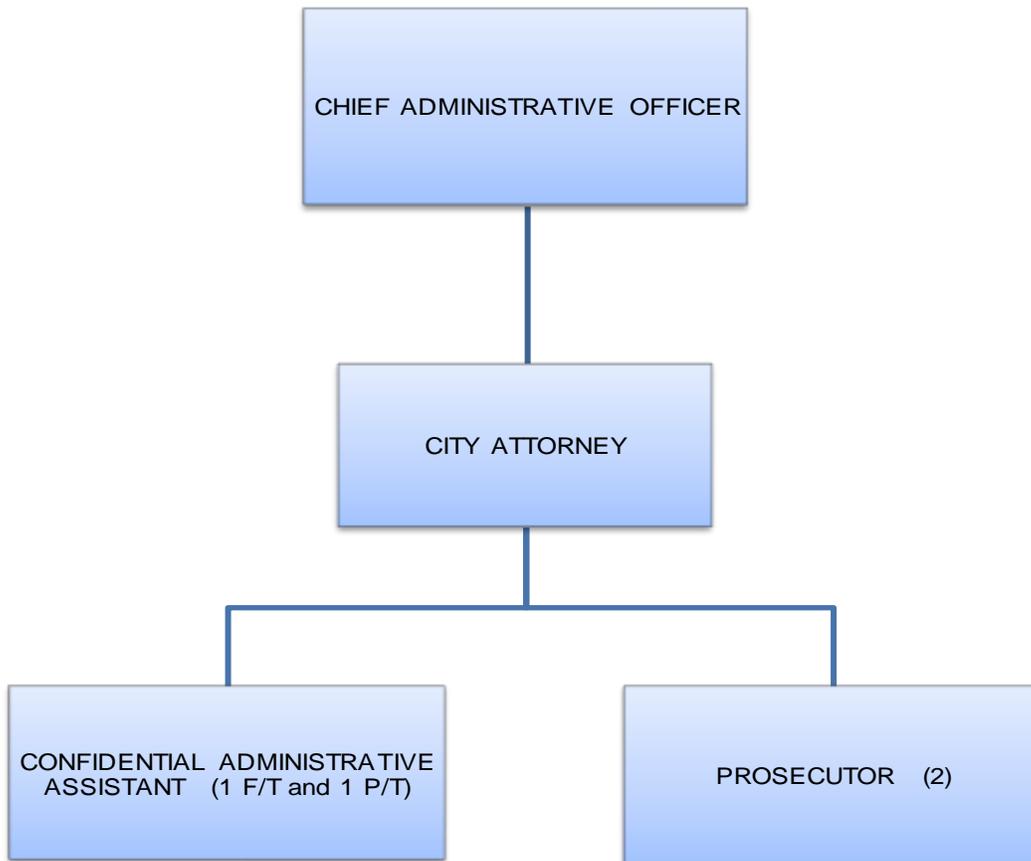
None

Fund 001
Finance Department
Utility Billing

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	370,180	389,373	389,373	378,946	500,311	28.5%
12 OVERTIME	392	-	-	-	-	0.0%
21 SOCIAL SECURITY	27,313	29,233	29,233	28,989	36,018	23.2%
22 PENSION	18,425	27,319	27,319	27,319	40,293	47.5%
23 HEALTH INSURANCE	83,122	107,652	107,652	90,882	118,226	9.8%
24 WORKMAN'S COMPENSATION	1,859	2,443	2,443	2,443	2,539	3.9%
25 UNEMPLOYMENT COMPENSATION	740	943	943	943	1,001	6.2%
31 OFFICE & OPERATING SUPPLIES	2,172	2,800	2,800	3,000	2,200	-21.4%
35 SMALL TOOLS	-	-	-	-	-	0.0%
41 PROFESSIONAL SERVICES	192,159	187,500	187,500	165,000	170,000	-9.3%
42 COMMUNICATION	(3,081)	4,500	4,500	4,500	6,416	42.6%
43 TRAVEL	5	500	500	100	500	0.0%
44 ADVERTISING	-	-	-	-	-	0.0%
45 RENTS	3,642	4,500	4,500	4,500	3,500	-22.2%
46 INSURANCE	-	6,517	6,517	6,517	7,737	18.7%
48 REPAIRS & MAINTENANCE	-	250	250	250	100	-60.0%
49 MISCELLANEOUS	33	200	200	200	200	0.0%
99 OTHER INTERFUND SERVICES/CHGS	16,476	22,164	22,164	22,164	19,019	-14.2%
TOTAL UTILITY BILLING	\$ 713,439	\$ 785,894	\$ 785,894	\$ 735,753	\$ 908,060	15.5%

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LEGAL DEPARTMENT



**Fund 001
Legal Services**

Purpose

The purpose of this department is to collect the legal fees paid to the City Attorney. The City Attorney provides specific and general legal advice to the Mayor, City Council, city boards, commissions and departments. This includes advising the City regarding new Federal and State legislation. Additionally, the City Attorney prepares and/or reviews all ordinances, resolutions and agreements.

The City Attorney represents the City in general litigation matters, including defending the City against claims not covered by the City's liability insurance.

City Prosecutor services include prosecution of civil or criminal matters related to violations of the Marysville Municipal Code, and misdemeanor and traffic infraction violations of state law that occur within the Marysville City limits.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Prosecutor	2	2	2
Administrative Assistant	2	1.5	1.5
TOTAL - LEGAL DEPARTMENT	4	3.5	3.5

Changes

Hours for the part-time Administrative Assistant increased by 20% (20 hours a week to 24 hours a week) for 2012.

Budget Narrative

Other services covers legal fees charged by the City Attorney for work associated with General Fund activities. It also includes the fees paid to the public defenders.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Legal Services**

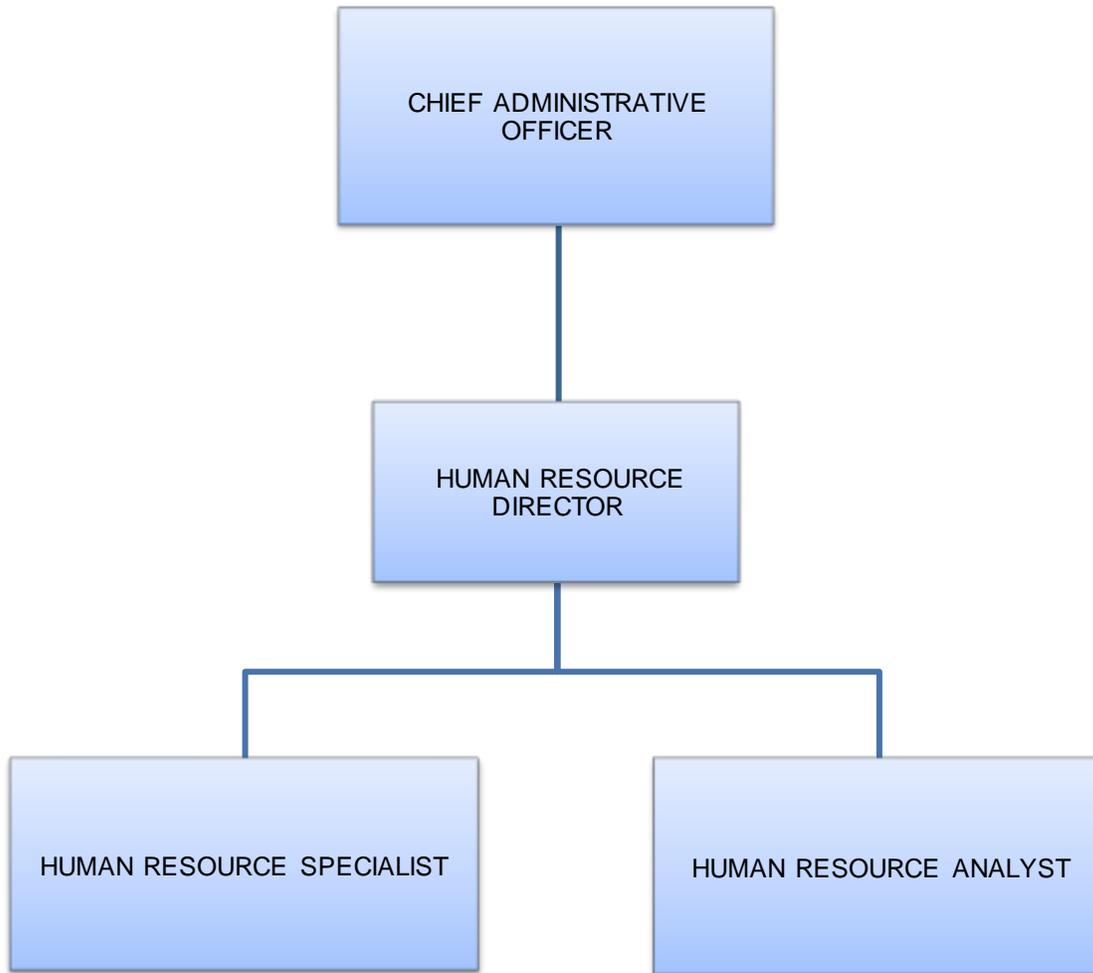
Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 270,946	\$ 264,639	\$ 264,639	\$ 264,639	\$ 283,529	7.1%
111 SEASONAL PAY	2,228	-	-	4,598	10,000	100.0%
12 OVERTIME	-	-	-	-	-	0.0%
21 SOCIAL SECURITY	20,606	19,940	19,940	19,940	21,373	7.2%
22 PENSION	14,150	17,328	17,328	17,328	22,169	27.9%
23 HEALTH INSURANCE	44,993	44,889	44,889	44,889	48,423	7.9%
24 WORKMAN'S COMPENSATION	1,177	1,222	1,222	1,222	1,173	-4.0%
25 UNEMPLOYMENT COMPENSATION	546	634	634	634	568	-10.4%
31 OFFICE AND OPERATING SUPPLIES	677	1,700	1,700	1,000	2,000	17.6%
41 PROFESSIONAL SERVICES	3,136	4,000	4,000	4,000	4,000	0.0%
42 COMMUNICATION	1,974	5,040	5,040	2,500	2,500	-50.4%
43 TRAVEL	155	500	500	500	500	0.0%
45 OPERATING RENTS	2,949	2,900	2,900	2,900	2,900	0.0%
46 INSURANCE	12,069	11,817	11,817	11,817	14,185	20.0%
49 MISCELLANEOUS	6,120	4,000	4,000	2,500	3,000	-25.0%
99 OTHER INTERFUND SERVICES	8,555	12,449	12,449	12,449	12,775	2.6%
TOTAL LEGAL - PROSECUTION	\$ 390,279	\$ 391,058	\$ 391,058	\$ 390,916	\$ 429,095	9.7%

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
41 PROFESSIONAL SERVICES	193,543	180,000	180,000	200,000	200,000	11.1%
TOTAL LEGAL - PUBLIC DEFENSE	\$ 193,543	\$ 180,000	\$ 180,000	\$ 200,000	\$ 200,000	11.1%

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
31 OFFICE AND OPERATING SUPPLIES	1,741	-	-	3,500	3,500	100.0%
41 PROFESSIONAL SERVICES	190,382	241,371	241,371	210,000	210,000	-13.0%
42 COMMUNICATION	726	-	-	1,000	1,000	100.0%
43 TRAVEL	301	-	-	500	-	0.0%
45 OPERATING RENTS	28	-	-	-	-	0.0%
46 INSURANCE	-	-	-	-	-	0.0%
49 MISCELLANEOUS	125	-	-	-	-	0.0%
99 OTHER INTERFUND SERVICES	4,276	5,187	5,187	5,187	5,346	3.1%
TOTAL LEGAL - GENERAL	\$ 197,578	\$ 246,558	\$ 246,558	\$ 220,187	\$ 219,846	-10.8%

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HUMAN RESOURCE DEPARTMENT



Function

The mission of the HR department is to provide human resource services to all city departments, including recruitment, testing, job classification, salary and benefit administration, training, employee relations and policy development.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Human Resources Director	0	0	1
Human Resources Assistant Director	1	1	0
Human Resources Specialist II	1	1	1
Human Resources Analyst	1	1	1
Risk Management Officer	1	0	0
TOTAL	4	3	3

Changes

Assistant Director’s position is being reclassified to Director.

Budget Narrative

Office and operating supplies include general office supplies, form printing, and the annual software licencing fee of approximately \$5,000 for the Neogov Software.

Professional services include the monthly retainer fee to Allied Employers for labor relations consultant, annual fee to AWC, and back ground checks for new hires.

Miscellaneous includes employee appreciation (\$6,000), and employee wellness programs (\$5,250). Also included are fees associated with the civil service testing.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement.

Approved Budget Requests

Description	Amount	On-Going
Reclassification of Asst HR Director to HR Director	5,000	Yes
Total	5,000	

Item(s) Requested But Not Approved

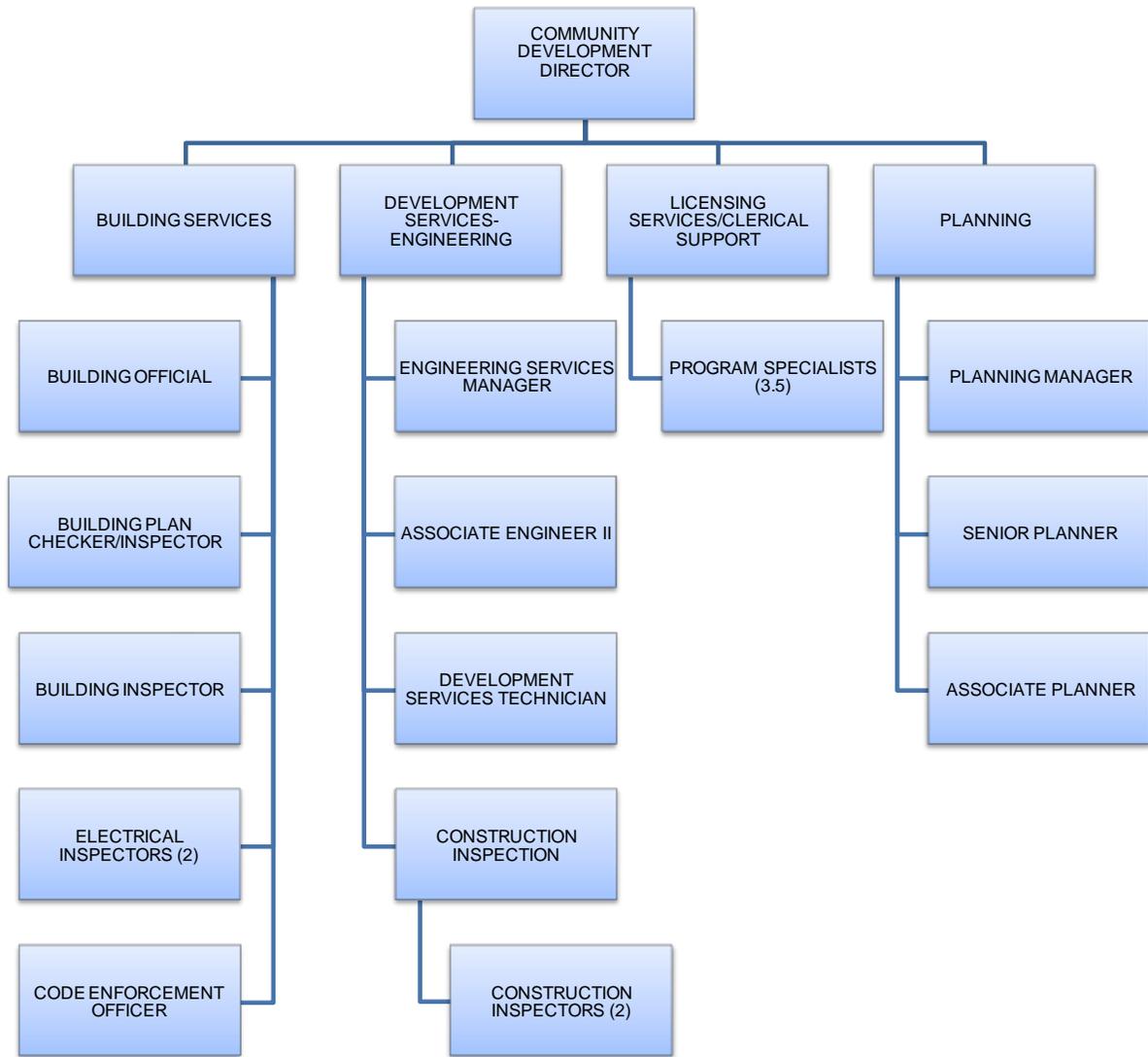
None

**Fund 001
Human Resources**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	354,981	273,241	273,241	273,241	278,084	1.8%
12 OVERTIME	-	500	500	500	500	0.0%
21 SOCIAL SECURITY	26,508	20,306	20,306	20,306	20,535	1.1%
22 PENSION	18,397	18,993	18,993	18,993	21,819	14.9%
23 HEALTH INSURANCE	37,097	25,015	25,015	25,015	26,887	7.5%
24 WORKMAN'S COMPENSATION	1,226	1,047	1,047	1,047	1,005	-4.0%
25 UNEMPLOYMENT COMPENSATION	710	656	656	656	546	-16.8%
31 OFFICE & OPERATING SUPPLIES	21,029	7,500	7,500	7,500	7,500	0.0%
35 SMALL TOOLS	-	-	-	-	-	0.0%
41 PROFESSIONAL SERVICES	63,628	52,000	52,000	52,000	52,000	0.0%
42 COMMUNICATION	3,024	2,086	2,086	2,086	2,086	0.0%
43 TRAVEL	2,048	1,250	1,250	1,250	1,250	0.0%
44 ADVERTISING	-	-	-	-	-	0.0%
45 RENTS	3,545	5,000	5,000	5,000	5,000	0.0%
46 INSURANCE	4,389	4,297	4,297	4,297	5,158	20.0%
49 MISCELLANEOUS	20,758	20,110	20,110	20,110	20,110	0.0%
99 OTHER INTERFUND SERVICES/CHGS	11,479	11,412	11,412	11,412	11,677	2.3%
TOTAL HUMAN RESOURCES	\$ 568,819	\$ 443,413	\$ 443,413	\$ 443,413	\$ 454,157	2.4%

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COMMUNITY DEVELOPMENT



**Fund 001
Community Development**

Mission

The mission of the Community Development department is to create a vibrant Marysville by promoting economic growth and healthy neighborhoods while protecting our natural environment.

Function

The Community Development department is responsible for the preparation, administration and implementation of land use plans, proposals, policies and codes that guide and regulate the physical development of the City. Department functions include land use planning, development reviews and inspections, building review and inspections, code enforcement, and business licenses.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Community Development Director	1	0	0
Engineering Services Manager	1	1	1
Development Services Technician	1	1	1
Planning Manager	1	1	1
Senior Planner	1	1	1
Associate Planner	2	1	1
Building Official	1	1	1
Plans Examiner/Sr Building Inspector	1	1	1
Building Inspector	1	1	1
Code Enforcement Officer	1	1	1
GIS Coordinator	1	0	0
GIS/CAD Technician	1	0	0
Program Specialist	4	3.5	3.5
Program Clerks	0	0	0
Associate Engineer III	1	1	1
Construction Inspector Supervisor	0	0	0
Construction Inspector	2	1.5	1.5
Business Office Manager	1	0	0
Bldg/Construction Inspector	1	0	0
Electrical Inspector	2	2	2
TOTAL	24	17	17
Total Funded By Community Development	18.7	13.8	13.8
Total Funded by Street Dept	0.2	0.2	0.2
Total Funded by Utility Dept	5.0	3.0	3.0
Total Funded by Solid Waste	0.1	0.1	0.1

Budget Narrative

Supplies include general office supplies, fuel for the city vehicles, and the purchase of small tools such as computer equipment.

Miscellaneous expenses include seminars, training, association fees and subscriptions, lease of postage and copier machines, Arcinfo, ArcView, ArcIMS maintenance and upgrades, and permitting software maintenance.

Also included in other services are communication costs, travel, advertising, insurance, operating leases, and repairs and maintenance.

Interfund services include allocations from Fleet, Facilities and Information Services.

Approved Budget Requests

None

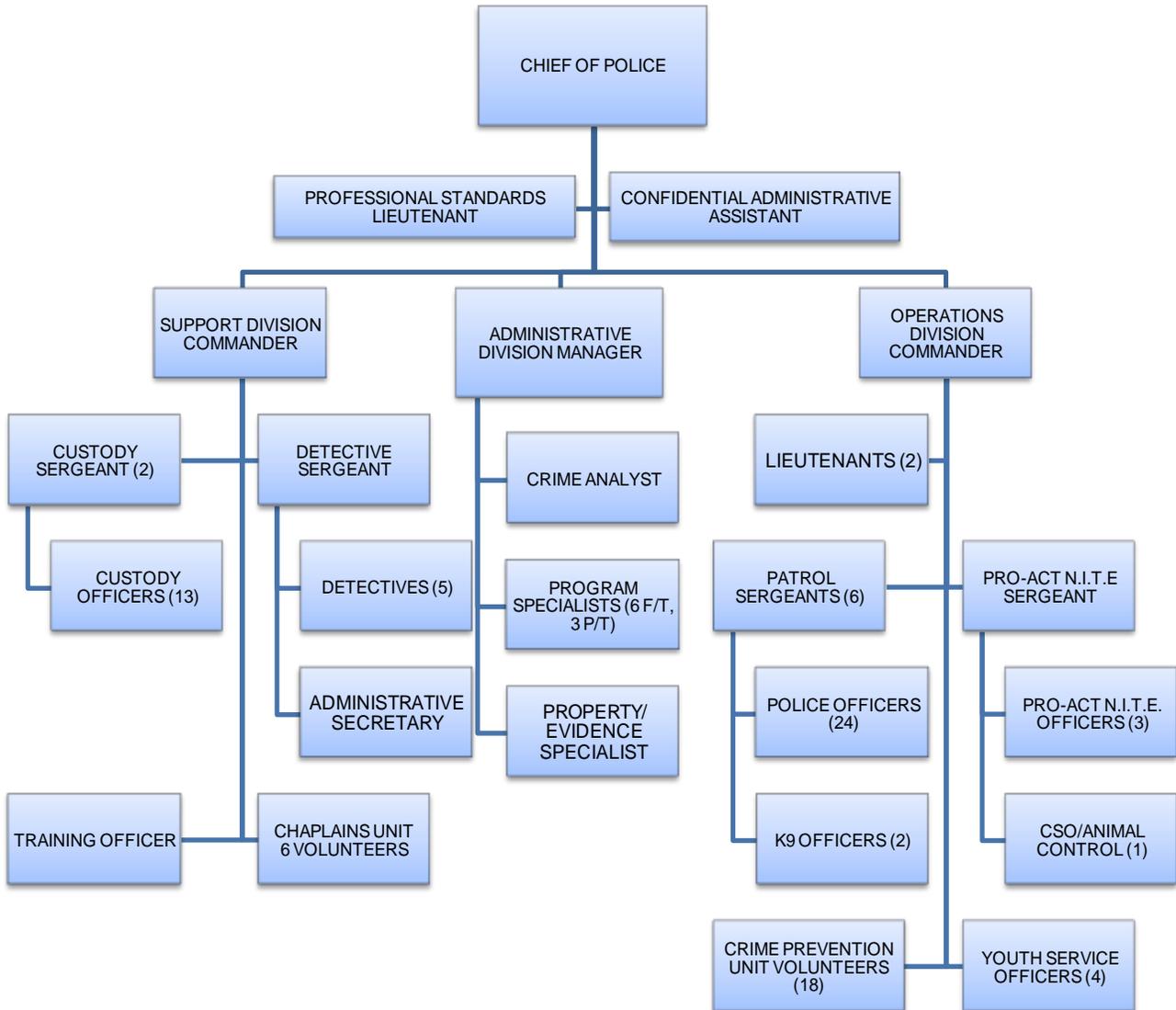
Item(s) Requested But Not Approved

None

**Fund 001
Community Development**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 1,219,663	\$ 1,067,809	\$ 1,067,809	\$ 1,067,809	\$ 1,118,351	4.7%
111 SEASONAL PAY	2,240	-	-	-	10,000	100.0%
12 OVERTIME	1,135	2,500	2,500	2,500	2,500	0.0%
21 SOCIAL SECURITY	91,992	80,474	80,474	80,474	85,121	5.8%
22 PENSION	63,961	73,429	73,429	73,429	89,049	21.3%
23 HEALTH INSURANCE	212,927	190,465	190,465	190,465	205,708	8.0%
24 WORKMAN'S COMPENSATION	16,438	15,582	15,582	15,582	15,423	-1.0%
25 UNEMPLOYMENT COMPENSATION	2,445	2,563	2,563	2,563	2,237	-12.7%
26 UNIFORMS	1,470	1,400	1,400	1,400	1,400	0.0%
31 OFFICE & OPERATING SUPPLIES	15,184	20,000	20,000	10,000	10,000	-50.0%
32 FUEL	9,924	9,000	9,000	11,000	12,000	33.3%
35 SMALL TOOLS	-	-	-	-	-	0.0%
41 PROFESSIONAL SERVICES	130,324	30,000	30,000	25,000	25,000	-16.7%
42 COMMUNICATION	11,730	12,000	12,000	12,000	16,602	38.4%
43 TRAVEL	3,073	6,000	6,000	6,000	6,000	0.0%
44 ADVERTISING	3,561	3,500	3,500	3,500	3,500	0.0%
45 OPERATING RENTALS & LEASES	10,167	7,750	7,750	11,500	11,500	48.4%
46 INSURANCE	22,492	22,022	22,022	22,022	26,435	20.0%
48 REPAIRS & MAINTENANCE	4,996	2,000	2,000	2,000	2,000	0.0%
49 MISCELLANEOUS	18,916	130,000	130,000	113,000	62,000	-52.3%
95 INTERFUND RENTS	8,316	8,316	8,316	8,316	8,316	0.0%
98 INTERFUND REPAIRS & MAINT.	6,984	9,838	9,838	9,838	21,752	121.1%
99 OTHER INTERFUND SERVICES/CHGS	56,699	50,768	50,768	50,768	64,759	27.6%
TOTAL COMMUNITY DEVELOPMENT	\$ 1,914,636	\$ 1,745,416	\$ 1,745,416	\$ 1,719,166	\$ 1,799,653	3.1%

POLICE DEPARTMENT



**Fund 001
Police Department**

Police Department Mission

The men and women of the Marysville Police Department are dedicated to providing safety and security to the public we serve, through teamwork, mutual respect, and in partnership with the community.

Headcount – Total Department

POSITION CLASSIFICATION	2010	2011	2012
Chief of Police	1	1	1
Commander	2	2	2
Lieutenant	3	3	3
Administrative Division Manager	1	1	1
Sergeants (Detective/Patrol)	8	8	8
Patrol Officers & Detectives	44	41	39
Custody Sergeant	2	2	2
Custody Officers	13	13	13
Community Service Officer (CSO)	2	1	1
Crime Analyst	1	1	1
Business Office Manager	1	1	0
Confidential Administrative Assistant	1	1	1
Administrative Secretary	1	1	1
Program Lead	1	0	0
Program Specialist	7.5	7.5	7.5
Property/Evidence Specialist	1	1	1
TOTAL POLICE DEPARTMENT	89.5	84.5	81.5

Headcount breakdown by department is included on the following pages.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Police Department**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 6,517,615	\$ 6,868,972	\$ 6,868,972	\$ 6,868,972	\$ 6,792,383	-1.1%
12 OVERTIME	1,254,565	571,700	571,700	571,700	571,700	0.0%
21 SOCIAL SECURITY	561,359	510,398	510,398	510,398	554,026	8.5%
22 PENSION	423,783	410,305	410,305	410,305	452,130	10.2%
23 HEALTH INSURANCE	1,345,301	1,513,920	1,513,920	1,513,920	1,531,649	1.2%
24 WORKMAN'S COMPENSATION	142,085	187,731	187,731	187,731	177,690	-5.3%
25 UNEMPLOYMENT COMPENSATION	15,692	16,590	16,590	16,590	14,983	-9.7%
26 UNIFORMS	157,826	114,880	114,880	114,880	114,880	0.0%
31 OFFICE & OPERATING SUPPLIES	170,542	180,650	180,650	180,650	180,650	0.0%
32 FUEL CONSUMED	119,349	111,000	111,000	111,000	111,000	0.0%
35 SMALL TOOLS	11,945	600	12,515	12,515	600	0.0%
41 PROFESSIONAL SERVICES	219,690	200,800	200,800	200,800	200,800	0.0%
42 COMMUNICATION	33,277	36,725	36,725	36,725	63,629	73.3%
43 TRAVEL	24,191	13,860	13,860	13,860	13,860	0.0%
44 ADVERTISING	710	1,000	1,000	1,000	1,000	0.0%
45 OPERATING RENTAL	44,593	47,400	47,400	47,400	47,400	0.0%
46 INSURANCE	83,935	82,178	82,178	82,178	100,798	22.7%
48 REPAIRS/MAINTENANCE	12,163	24,320	24,320	24,320	24,320	0.0%
49 MISCELLANEOUS	18,959	15,500	15,500	15,500	26,851	0.0%
55 INTERGOVERNMENTAL	1,939,606	1,982,164	1,982,164	1,982,164	1,982,164	0.0%
98 INTERFUND REPAIRS	189,831	168,702	168,702	168,702	269,286	59.6%
99 OTHER INTERFUND SERVICES/CHGS	262,263	255,142	255,142	255,142	272,723	6.9%
TOTAL POLICE DEPARTMENT	\$ 13,549,282	\$ 13,314,537	\$ 13,326,452	\$ 13,326,452	\$ 13,504,522	1.3%

A budget breakdown by department is included on the following pages.

**Fund 001
Police Department
Police Administration**

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Chief of Police	1	1	1
Commander	2	2	2
Lieutenant	3	3	3
Administrative Division Manager	1	1	1
Crime Analyst	1	1	1
Business Office Manager	1	1	0
Confidential Administrative Assistant	1	1	1
TOTAL - ADMINISTRATION	10	10	9

Budget Narrative

Supplies include the purchase of general office supplies, form and document printing.

Professional services include costs for annual membership dues, and subscriptions, pre-employment physiological and medical exams, armored car services, and temporary help as needed. Also included are the LEOFF 1 retiree reimbursable medical expenses.

Travel includes mileage and travel reimbursement for local and out of area meetings, training, and conferences.

Miscellaneous expenses include training and meeting expenses.

Intergovernmental services increased to cover the Snohomish County Air Support fees.

Interfund repairs include the cost allocation from Fleet for the vehicles assigned to the command staff.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

Fund 001
Police Department
Police Administration

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 1,097,880	\$ 1,076,194	\$ 1,076,194	\$ 1,076,194	\$ 1,037,686	-3.6%
12 OVERTIME	1,957	2,500	2,500	2,500	2,500	0.0%
21 SOCIAL SECURITY	75,133	75,880	75,880	75,880	71,638	-5.6%
22 PENSION	59,455	66,251	66,251	66,251	65,076	-1.8%
23 HEALTH INSURANCE	284,913	288,117	288,117	288,117	314,083	9.0%
24 WORKMAN'S COMPENSATION	10,786	16,744	16,744	16,744	14,937	-10.8%
25 UNEMPLOYMENT COMPENSATION	2,217	2,679	2,679	2,679	2,076	-22.5%
26 UNIFORMS	11,051	11,900	11,900	11,900	11,900	0.0%
31 OFFICE & OPERATING SUPPLIES	4,178	3,000	3,000	3,000	3,000	0.0%
35 SMALL TOOLS	1,192	-	11,915	11,915	-	-100.0%
41 PROFESSIONAL SERVICES	61,285	55,000	55,000	55,000	55,000	0.0%
42 COMMUNICATION	8,117	6,600	6,600	6,600	11,202	69.7%
43 TRAVEL	4,226	1,000	1,000	1,000	1,000	0.0%
44 ADVERTISING	710	1,000	1,000	1,000	1,000	0.0%
45 OPERATING RENTALS & LEASES	-	2,000	2,000	2,000	2,000	0.0%
46 INSURANCE	7,680	7,520	7,520	7,520	9,027	20.0%
48 REPAIRS & MAINTENANCE	5	800	800	800	800	0.0%
49 MISCELLANEOUS	4,423	4,000	4,000	4,000	15,351	283.8%
55 INTERGOVERNMENTAL	419	4,800	4,800	4,800	4,800	0.0%
98 INTERFUND REPAIRS & MAINT.	10,798	3,186	3,186	3,186	10,402	226.5%
99 OTHER INTERFUND SERVICES/CHGS	86,477	42,990	42,990	42,990	37,785	-12.1%
TOTAL POLICE ADMINISTRATION	\$ 1,732,902	\$ 1,672,161	\$ 1,684,076	\$ 1,684,076	\$ 1,671,263	-0.8%

**Fund 001
Police Department
Police Investigation**

Function

Investigation Division is staffed by one Sergeant, five Detectives and an Administrative Assistant. Detectives handle high-profile investigation, felony crime investigations requiring follow-up investigation and narcotics investigations.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Sergeant (Detective)	1	1	1
Detectives (Commissioned Officers)	6	5	5
Administrative Secretary	1	1	1
TOTAL - DETECTIVES	8	7	7

Budget Narrative

Office and operating supplies include general office supplies.

Professional services include dues, fees and subscriptions to various organizations, legal fees, and drug analysis fees.

Communication includes the monthly costs for the land lines, long distance and Nextel service charges

Travel includes mileage and travel reimbursement for local and out of area meetings, training and conferences.

Operating Rental includes copy machine lease payments.

Miscellaneous expenses include costs incurred during criminal investigations.

Interfund repairs and maintenance include the allocation from Fleet for the vehicles assigned to the detectives.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

Fund 001
Police Department
Police Investigation

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 696,865	\$ 629,982	\$ 629,982	\$ 629,982	\$ 635,576	0.9%
12 OVERTIME	99,900	80,000	80,000	80,000	80,000	0.0%
21 SOCIAL SECURITY	58,372	47,062	47,062	47,062	54,788	16.4%
22 PENSION	41,519	33,948	33,948	33,948	39,974	17.8%
23 HEALTH INSURANCE	133,465	122,437	122,437	122,437	125,170	2.2%
24 WORKMAN'S COMPENSATION	13,940	15,697	15,697	15,697	15,308	-2.5%
25 UNEMPLOYMENT COMPENSATION	1,604	1,513	1,513	1,513	1,464	-3.2%
26 UNIFORMS	9,850	12,525	12,525	12,525	12,525	0.0%
31 OFFICE & OPERATING SUPPLIES	2,570	5,000	5,000	5,000	5,000	0.0%
35 SMALL TOOLS	-	-	-	-	-	0.0%
41 PROFESSIONAL SERVICES	6,799	6,000	6,000	6,000	6,000	0.0%
42 COMMUNICATION	2,381	4,000	4,000	4,000	7,186	79.7%
43 TRAVEL	7,006	1,000	1,000	1,000	1,000	0.0%
45 OPERATING RENTALS & LEASES	5,382	3,500	3,500	3,500	3,500	0.0%
46 INSURANCE	5,486	5,371	5,371	5,371	6,448	20.1%
48 REPAIRS & MAINTENANCE	330	1,000	1,000	1,000	1,000	0.0%
49 MISCELLANEOUS	440	500	500	500	500	0.0%
55 INTERGOVERNMENTAL	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	13,539	17,064	17,064	17,064	30,737	80.1%
99 OTHER INTERFUND SERVICES/CHGS	21,764	29,640	29,640	29,640	29,635	0.0%
TOTAL POLICE INVESTIGATION	\$ 1,121,212	\$ 1,016,239	\$ 1,016,239	\$ 1,016,239	\$ 1,055,811	3.9%

**Fund 001
Police Department
Police Patrol**

Function

The Operations Division provides police services 24 hours a day, seven days a week. Patrol is staffed by five sergeants and 25 officers, which are divided into four squads. Marysville city limits are currently divided into five beats. Officers are assigned to one of five beats daily. The Patrol Division responds to crimes in progress, calls for service and proactive law enforcement.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Sergeant (5 -Patrol)	6	6	6
Patrol Officers	36	26	24
TOTAL - PATROL	42	32	30

Changes

In 2011, two of the Patrol Officers were moved to the K9 section of the budget, four officers were moved to the Pro-Act section of the budget, one to the Training section and with the opening of the new high school, two additional officers were moved from Patrol to Youth Services.

Budget Narrative

Supplies include the purchase of general office supplies, fuel for the patrol vehicles and small dollar equipment purchases.

Professional services include towing fees and membership fees to the National Polygraph Association.

Communication includes the land lines, long distance and Nextel service charges.

Travel includes reimbursement for mileage and travel expenses for local and out of area meetings, training and conferences.

Operating rental includes copy machine.

Repairs and maintenance includes costs for washing the patrol cars and costs for calibrating the radar equipment.

Interfund repairs and maintenance include the allocation from Fleet for the vehicles assigned to patrol.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Police Department
Police Patrol**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 3,121,095	\$ 2,700,413	\$ 2,700,413	\$ 2,700,413	\$ 2,602,799	-3.6%
12 OVERTIME	895,016	181,550	181,550	181,550	181,550	0.0%
21 SOCIAL SECURITY	286,307	203,529	203,529	203,529	212,488	4.4%
22 PENSION	208,098	143,117	143,117	143,117	149,235	4.3%
23 HEALTH INSURANCE	574,278	553,544	553,544	553,544	522,468	-5.6%
24 WORKMAN'S COMPENSATION	80,982	83,256	83,256	83,256	73,422	-11.8%
25 UNEMPLOYMENT COMPENSATION	8,089	6,512	6,512	6,512	5,697	-12.5%
26 UNIFORMS	108,482	51,900	51,900	51,900	51,900	0.0%
31 OFFICE & OPERATING SUPPLIES	28,900	29,100	29,100	29,100	29,100	0.0%
32 FUEL	119,349	111,000	111,000	111,000	111,000	0.0%
35 SMALL TOOLS	10,603	-	-	-	-	0.0%
41 PROFESSIONAL SERVICES	11,864	12,000	12,000	12,000	12,000	0.0%
42 COMMUNICATION	7,396	9,100	9,100	9,100	23,260	155.6%
43 TRAVEL	10,610	10,000	10,000	10,000	10,000	0.0%
45 OPERATING RENTALS & LEASES	19,564	3,500	3,500	3,500	3,500	0.0%
46 INSURANCE	43,339	42,433	44,581	44,581	55,664	24.9%
48 REPAIRS & MAINTENANCE	10,999	17,000	17,000	17,000	17,000	0.0%
49 MISCELLANEOUS	5,438	10,500	10,500	10,500	10,500	0.0%
51 INTERGOVERNMENTAL	200	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	159,149	141,633	141,633	141,633	224,829	58.7%
99 OTHER INTERFUND SERVICES/CHGS	115,623	135,540	135,540	135,540	164,416	21.3%
TOTAL POLICE PATROL	\$ 5,825,381	\$ 4,445,627	\$ 4,447,775	\$ 4,447,775	\$ 4,460,828	0.3%

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
12 OVERTIME	-	30,000	30,000	20,000	30,000	0.0%
21 SOCIAL SECURITY	-	-	-	1,530	2,295	100.0%
22 PENSION	-	-	-	1,048	1,587	100.0%
23 HEALTH INSURANCE	-	-	-	3,157	-	0.0%
24 WORKMAN'S COMPENSATION	-	-	-	377	404	100.0%
25 UNEMPLOYMENT COMPENSATION	-	-	-	38	60	100.0%
TOTAL TACTICAL TEAM	\$ -	\$ 30,000	\$ 30,000	\$ 26,150	\$ 34,346	14.5%

**Fund 001
Police Department
K9 Program**

Function

The Patrol Division is supported with three K-9 teams of dogs and handlers. Two tracking canines are utilized for the purpose of apprehending criminals and/or locating evidence associated with crimes that have occurred. One narcotics canine is utilized for the interdiction and discovery of narcotics and drug related instruments. All three K-9 teams engage the public through education demonstrations, including public appearances at local schools. All told the teams have apprehended many criminals and been responsible for solving crimes and removing drugs and guns from the streets of Marysville.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Patrol Officer	0	2	2
TOTAL - K9	0	2	2

Previously included in the Patrol headcount

Changes

The K9 headcount was previously reported in Patrol. However, to better track the expenses associated with this program a new sub-department was established in 2011.

Budget Narrative

Supplies include the purchase of general office supplies, fuel for the patrol vehicles and small dollar equipment purchases.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Police Department
K9 Program**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ -	\$ 182,164	\$ 182,164	\$ 182,164	\$ 182,094	0.0%
12 OVERTIME	-	34,150	34,150	34,150	34,150	0.0%
21 SOCIAL SECURITY	-	13,607	13,607	13,607	16,398	20.5%
22 PENSION	-	9,527	9,527	9,527	11,566	21.4%
23 HEALTH INSURANCE	-	39,058	39,058	39,058	40,780	4.4%
24 WORKMAN'S COMPENSATION	-	5,116	5,116	5,116	5,088	-0.5%
25 UNEMPLOYMENT COMPENSATION	-	437	437	437	441	0.9%
26 UNIFORMS	-	3,700	3,700	3,700	3,700	0.0%
31 OFFICE & OPERATING SUPPLIES	1,536	500	500	500	500	0.0%
TOTAL K9 PROGRAM	\$ 1,536	\$ 288,259	\$ 288,259	\$ 288,259	\$ 294,717	2.2%

Fund 001
Police Department
Drug Task Force

Purpose

The Drug Task Force budget is set up to track the salary and other expenses associated with the detective assigned to the Drug Task Force. Currently, no one is assigned to the Drug Task Force.

Budget Narrative

Intergovernmental professional services include the annual contribution to the Snohomish Regional Drug Task Force.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Police Department
Drug Enforcement**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 32,175	\$ -	\$ -	\$ -	\$ -	0.0%
12 OVERTIME	4,027	-	-	-	-	0.0%
21 SOCIAL SECURITY	3,926	-	-	-	-	0.0%
22 PENSION	2,629	-	-	-	-	0.0%
23 HEALTH INSURANCE	6,110	-	-	-	-	0.0%
24 WORKMAN'S COMPENSATION	783	-	-	-	-	0.0%
25 UNEMPLOYMENT COMPENSATION	105	-	-	-	-	0.0%
26 UNIFORMS	850	-	-	-	-	0.0%
46 INSURANCE	2,194	2,148	-	-	-	0.0%
49 MISCELLANEOUS	-	-	-	-	-	0.0%
51 INTERGOVERNMENTAL	13,730	9,400	9,400	9,400	9,400	0.0%
99 OTHER INTERFUND SERVICES/CHGS	-	-	-	-	-	0.0%
TOTAL DRUG ENFORCEMENT	\$ 66,530	\$ 11,548	\$ 9,400	\$ 9,400	\$ 9,400	0.0%

**Fund 001
Police Department
Youth Services**

Function

The Marysville Police Department assigns full-time officers to Marysville Junior High School. SRO's serve as a liaison between the Police Department, the School District and the Citizens of Marysville, Washington. The SRO's first duty is that of a sworn police officer, investigating crimes and activities associated with criminal behavior. SRO's are not "campus police," but rather "police on campus" who promote a positive image through interaction with students, parents, teachers and administrators. The intent of the SRO program is to establish a positive problem-solving partnership by working very closely with school officials, students and citizens.

The primary responsibility of the SRO is to deal with all law enforcement problems that arise within the school or the school's jurisdiction. The SRO investigates crimes and makes arrests when appropriate.

The primary consideration for the SRO is to promote a safe environment in the school, and surrounding neighborhoods. The SRO also functions as a guest speaker as well as a teacher in the classroom, covering such issues as drug abuse, laws, and other related topics.

The SRO program is currently only in Marysville Jr. High. It's the hope of the Marysville Police Department and Marysville School District that we will be able to expand this program into Cedarcrest Jr. High as well.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Patrol Officer - SRO	2	4	4
TOTAL - YOUTH SERVICES	2	4	4

Budget Narrative

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance. The IS cost allocation also includes Nextel services and equipment replacement.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Police Department
Youth Services**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 207,531	\$ 359,181	\$ 359,181	\$ 359,181	\$ 362,611	1.0%
12 OVERTIME	37,649	24,000	24,000	24,000	24,000	0.0%
21 SOCIAL SECURITY	17,967	27,025	27,025	27,025	29,754	10.1%
22 PENSION	12,839	18,785	18,785	18,785	20,730	10.4%
23 HEALTH INSURANCE	36,696	60,745	60,745	60,745	61,943	2.0%
24 WORKMAN'S COMPENSATION	4,707	10,232	10,232	10,232	9,600	-6.2%
25 UNEMPLOYMENT COMPENSATION	493	862	862	862	791	-8.2%
26 UNIFORMS	1,700	6,600	6,600	6,600	6,600	0.0%
31 OFFICE & OPERATING SUPPLIES	221	800	800	800	800	0.0%
35 SMALL TOOLS	150	600	600	600	600	0.0%
42 COMMUNICATION	329	900	900	900	1,608	78.7%
43 TRAVEL	858	900	900	900	900	0.0%
46 INSURANCE	2,194	2,148	2,148	2,148	2,579	20.1%
49 MISCELLANEOUS	40	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	-	-	-	-	-	0.0%
99 OTHER INTERFUND SERVICES/CHGS	6,707	9,526	9,526	9,526	3,231	-66.1%
TOTAL YOUTH SERVICES	\$ 330,080	\$ 522,304	\$ 522,304	\$ 522,304	\$ 525,747	0.7%

Fund 001
Police Department
Crime Prevention

Purpose

The purpose of this budget is to track the expenses associated with Criminal Justice and Domestic Violence programs. Fines are assessed and received through the Marysville Municipal Court. Fines collected have to be used exclusively for “criminal justice purposes” and cannot be used for general operations of the Police department. Criminal justice purposes include activities that substantially assist the criminal justice system, which may include circumstances where ancillary benefit to the civil justice system occurs, and which includes domestic violence services such as those provided by domestic violence programs, community advocates, and legal advocates.

Budget Narrative

Expenditures in this area include but are not limited to, fees for Legal Advocacy Services, supplies in support of the Marysville Volunteer’s Program (MVP) and payments to the County in support of the Battered Women’s Shelter.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Police Department
Crime Prevention**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
26 UNIFORMS	126	400	400	400	400	0.0%
31 OFFICE & OPERATING SUPPLIES	4,295	15,000	15,000	15,000	15,000	0.0%
35 SMALL TOOLS	-	-	-	-	-	0.0%
41 PROFESSIONAL SERVICES	-	6,300	6,300	6,300	6,300	0.0%
42 COMMUNICATION	140	300	300	300	1,008	236.0%
48 REPAIRS/MAINTENANCE	5	600	600	600	600	0.0%
98 INTERFUND REPAIRS & MAINT.	-	-	-	-	-	0.0%
99 OTHER INTERFUND SERVICES/CHGS	720	708	708	708	-	-100.0%
TOTAL CRIME PREVENTION	\$ 5,286	\$ 23,308	\$ 23,308	\$ 23,308	\$ 23,308	0.0%

Fund 001
Police Department
Police Training-Firearms

Purpose

The purpose of the Police Training-Firearms budget is to track all of the expenses associated with firearm training.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Patrol Officer	0	1	1
TOTAL - TRAINING UNIT	0	1	1

Changes

In 2011, the Training Officer was moved from Patrol budget to the Training budget.

Budget Narrative

Operating supplies includes the cost of ammunition for firearm training.

Operating rentals include rental of the firing range.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

Fund 001
Police Department
Police Training-Firearms

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ -	\$ 94,638	\$ 94,638	\$ 94,638	\$ 94,594	0.0%
12 OVERTIME	-	5,000	5,000	5,000	5,000	0.0%
21 SOCIAL SECURITY	-	7,129	7,129	7,129	7,690	7.9%
22 PENSION	-	4,950	4,950	4,950	5,343	7.9%
23 HEALTH INSURANCE	-	8,772	8,772	8,772	8,884	1.3%
24 WORKMAN'S COMPENSATION	-	2,558	2,558	2,558	2,387	-6.7%
25 UNEMPLOYMENT COMPENSATION	-	227	227	227	204	-10.1%
26 UNIFORMS	-	2,850	2,850	2,850	2,850	0.0%
31 OFFICE & OPERATING SUPPLIES	20,381	20,000	20,000	20,000	20,000	0.0%
35 SMALL TOOLS	-	-	-	-	-	0.0%
42 COMMUNICATION	-	-	-	-	-	0.0%
43 TRAVEL	538	700	700	700	700	0.0%
45 RENTAL/LEASE	7,198	9,000	9,000	9,000	9,000	0.0%
49 MISCELLANEOUS	-	-	-	-	-	0.0%
TOTAL POLICE TRAINING-FIREARMS	\$ 28,117	\$ 155,824	\$ 155,824	\$ 155,824	\$ 156,652	0.5%

**Fund 001
Police Department
Detention & Correction**

Function

Detention & Corrections Division is staffed by two Sergeants and thirteen Custody Officers. Marysville Jail is a 57 bed, 90-day facility that houses misdemeanor arrestees and prisoners. Marysville contracts jail services to the Cities of Arlington and Lake Stevens. Additionally, Marysville contracts Jail Services with the United States Border Patrol, Immigration and Naturalization Service and other Federal Agencies.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Custody Sergeant	2	2	2
Custody Officers	13	13	13
TOTAL - CUSTODY	15	15	15

Budget Narrative

Office and operating supplies include general office supplies and prisoner food.

Professional services include prisoner medical and dental care costs.

Operating rental includes costs associated with DSSI software maintenance and the annual lease payments for the jail copy machine.

Intergovernmental services include payments made to the county for prisoner housing.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

Fund 001
Police Department
Detention & Correction

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 815,015	\$ 912,295	\$ 912,295	\$ 912,295	\$ 927,435	1.7%
12 OVERTIME	151,196	120,000	120,000	120,000	120,000	0.0%
21 SOCIAL SECURITY	73,230	68,374	68,374	68,374	80,266	17.4%
22 PENSION	67,046	77,153	77,153	77,153	87,362	13.2%
23 HEALTH INSURANCE	196,792	230,525	230,525	230,525	247,162	7.2%
24 WORKMAN'S COMPENSATION	26,197	38,370	38,370	38,370	36,445	-5.0%
25 UNEMPLOYMENT COMPENSATION	1,948	2,187	2,187	2,187	2,140	-2.1%
26 UNIFORMS	22,361	15,900	15,900	15,900	15,900	0.0%
31 OFFICE & OPERATING SUPPLIES	106,530	100,000	100,000	100,000	100,000	0.0%
35 SMALL TOOLS	-	-	-	-	-	0.0%
41 PROFESSIONAL SERVICES	125,758	120,000	120,000	120,000	120,000	0.0%
42 COMMUNICATION	3,281	4,000	4,000	4,000	5,770	44.3%
43 TRAVEL	929	-	-	-	-	0.0%
45 RENTAL/LEASE	8,266	10,500	10,500	10,500	10,500	0.0%
46 INSURANCE	6,583	6,445	6,445	6,445	7,737	20.0%
48 REPAIRS/MAINTENANCE	762	3,600	3,600	3,600	3,600	0.0%
49 MISCELLANEOUS	458	300	300	300	300	0.0%
55 INTERGOVERNMENTAL	935,598	815,000	815,000	815,000	815,000	0.0%
98 INTERFUND REPAIRS	2,286	2,617	2,617	2,617	3,318	26.8%
99 OTHER INTERFUND SERVICES/CHGS	10,780	12,663	12,663	12,663	17,485	38.1%
TOTAL DETENTION & CORRECTIONS	\$ 2,555,016	\$ 2,539,929	\$ 2,539,929	\$ 2,539,929	\$ 2,600,420	2.4%

Fund 001
Police Department
Communications

Function

Communications is contracted to SnoPac. SnoPac provides radio and mobile computer terminal access for police operations. SnoPac is an enhanced E-911 center. It utilizes a Computer Assisted Dispatching System and Records Management System. Marysville contracts for an exclusive police terminal, which is not shared with other agencies. Through SnoPac, Marysville has the ability to communicate with other Snohomish County, local and regional law enforcement agencies.

Budget Narrative

Intergovernmental services are the fees paid to SnoPac for dispatching services. The increase in this budget is due to the annexation.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

Fund 001
Police Department
Communications

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
42 COMMUNICATION	\$ 2,297	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	0.0%
55 INTERGOVERNMENTAL	855,959	1,024,964	1,024,964	1,024,964	1,024,964	0.0%
TOTAL COMMUNICATIONS	\$ 858,257	\$ 1,032,464	\$ 1,032,464	\$ 1,032,464	\$ 1,032,464	0.0%

**Fund 001
Police Department
Office Operations**

Function

Office Operations encompasses our records management, data collection, report processing and reporting the crime information to the State and Federal government. It enters and confirms Marysville Court warrants, protection orders and stolen/recovered vehicle and property. Office Operations manages property and evidence storage, retention and destruction. Office Operations monitors the exterior of the facility and monitors the door and elevator controls for the building and jail.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Program Lead	1	0	0
Program Specialist	7.5	7.5	7.5
Property/Evidence Specialist	1	1	1
TOTAL - RECORDS	9.5	8.5	8.5

Budget Narrative

Office and operating supplies includes general office supplies, form printing and copy machine rental.

Travel covers the reimbursement for mileage and travel costs to local and out of area meetings, training and conferences.

Intergovernmental services include RMS assessment fees paid to the county.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Police Department
Office Operations**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 491,227	\$ 472,448	\$ 472,448	\$ 472,448	\$ 512,600	8.5%
12 OVERTIME	60,272	50,000	50,000	50,000	50,000	0.0%
21 SOCIAL SECURITY	41,432	34,780	34,780	34,780	41,911	20.5%
22 PENSION	28,690	32,294	32,294	32,294	43,641	35.1%
23 HEALTH INSURANCE	98,768	116,952	116,952	116,952	119,149	1.9%
24 WORKMAN'S COMPENSATION	3,040	2,968	2,968	2,968	5,844	96.9%
25 UNEMPLOYMENT COMPENSATION	1,102	1,113	1,113	1,113	1,124	1.0%
26 UNIFORMS	1,866	1,855	1,855	1,855	1,855	0.0%
31 OFFICE & OPERATING SUPPLIES	2,012	6,500	6,500	6,500	6,500	0.0%
35 SMALL TOOLS	-	-	-	-	-	0.0%
42 COMMUNICATION	9,057	4,000	4,000	4,000	5,416	35.4%
43 TRAVEL	24	260	260	260	260	0.0%
45 OPERATING RENTAL	21,794	18,900	18,900	18,900	18,900	0.0%
46 INSURANCE	14,264	13,965	13,965	13,965	16,764	20.0%
48 REPAIRS/MAINTENANCE	-	1,000	1,000	1,000	1,000	0.0%
49 MISCELLANEOUS	(170)	200	200	200	200	0.0%
55 INTERGOVERNMENTAL	17,742	20,000	20,000	20,000	20,000	0.0%
99 OTHER INTERFUND SERVICES/CHGS	17,692	21,127	21,127	21,127	20,171	-4.5%
TOTAL OFFICE OPERATIONS	\$ 808,809	\$ 798,362	\$ 798,362	\$ 798,362	\$ 865,335	8.4%

**Fund 001
Police Department
*Animal Control***

Function

The Community Service Officer is a non-commissioned officer whose primary duties include animal control, parking infractions, and a support officer to police staff.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Community Service Officer (CSO)	2	1	1
TOTAL - COMMUNITY SERVICE OFFICER	2	1	1

Budget Narrative

Intergovernmental services cover the animal shelter fees charged by the county.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Police Department
Animal Control**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 55,828	\$ 68,227	\$ 68,227	\$ 68,227	\$ 63,352	-7.1%
12 OVERTIME	4,549	4,500	4,500	4,500	4,500	0.0%
21 SOCIAL SECURITY	4,993	5,110	5,110	5,110	5,192	1.6%
22 PENSION	3,507	4,749	4,749	4,749	5,433	14.4%
23 HEALTH INSURANCE	14,279	15,463	15,463	15,463	15,634	1.1%
24 WORKMAN'S COMPENSATION	1,649	2,558	2,558	2,558	4,428	73.1%
25 UNEMPLOYMENT COMPENSATION	133	164	164	164	139	-15.2%
26 UNIFORMS	1,541	850	850	850	850	0.0%
31 OFFICE & OPERATING SUPPLIES	40	250	250	250	250	0.0%
41 PROFESSIONAL SERVICES	13,984	1,500	1,500	1,500	1,500	0.0%
42 COMMUNICATION	158	325	325	325	679	108.9%
43 TRAVEL	-	-	-	-	-	0.0%
46 INSURANCE	2,194	2,148	2,148	2,148	2,579	20.1%
48 REPAIRS/MAINTENANCE	63	320	320	320	320	0.0%
49 MISCELLANEOUS	-	-	-	-	-	0.0%
55 INTERGOVERNMENTAL	115,958	108,000	108,000	108,000	108,000	0.0%
98 INTERFUND REPAIRS	4,059	4,202	4,202	4,202	-	-100.0%
99 OTHER INTERFUND SERVICES/CHGS	2,501	2,948	2,948	2,948	-	-100.0%
TOTAL ANIMAL CONTROL	\$ 225,437	\$ 221,314	\$ 221,314	\$ 221,314	\$ 212,856	-3.8%

**Fund 001
Police Department
Pro-Act N.I.T.E. Team**

Function

The NITE Team consists of one sergeant and three officers whose mission is to address, through aggressive enforcement, identified priority crime and livability issues throughout the city and community neighborhoods. Their mission is clearly spelled out in the Team’s acronym NITE: Neighborhood Livability, Investigations, Targeted enforcement, Education. The NITE Team has been instrumental in suppressing crime, most notably violent and drug related crime, throughout the city of Marysville.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Sergeant	0	1	1
Patrol Officers	0	3	3
TOTAL - PRO ACT	0	4	4

Previously included in the Patrol headcount

Budget Narrative

The budget primarily covers salaries and benefits for the officers assigned to the Pro-Act N.I.T.E. team.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

Fund 001
Police Department
Pro-Act Team

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ -	\$ 373,430	\$ 373,430	\$ 373,430	\$ 373,636	0.1%
12 OVERTIME	-	40,000	40,000	40,000	40,000	0.0%
21 SOCIAL SECURITY	-	27,902	27,902	27,902	31,606	13.3%
22 PENSION	-	19,531	19,531	19,531	22,183	13.6%
23 HEALTH INSURANCE	-	78,307	78,307	78,307	76,376	-2.5%
24 WORKMAN'S COMPENSATION	-	10,232	10,232	10,232	9,827	-4.0%
25 UNEMPLOYMENT COMPENSATION	-	896	896	896	847	-5.5%
26 UNIFORMS	-	6,400	6,400	6,400	6,400	0.0%
31 OFFICE & OPERATING SUPPLIES	-	500	500	500	500	0.0%
TOTAL PRO ACT TEAM	\$ -	\$ 557,198	\$ 557,198	\$ 557,198	\$ 561,375	0.7%

**Fund 001
Fire Services**

Purpose

The City of Marysville merged its EMS (Emergency Medical Service) and Fire Protection with Snohomish County Fire District 12. The City provides proportional financial support to the Fire District per an interlocal agreement. Three of the City's council members serve on the seven member fire commission.

Budget Narrative

Intergovernmental services are the costs of fire services paid to the fire district. Payments are made monthly.

Approved Budget Requests

None

Item(s) Requested But Not Approved

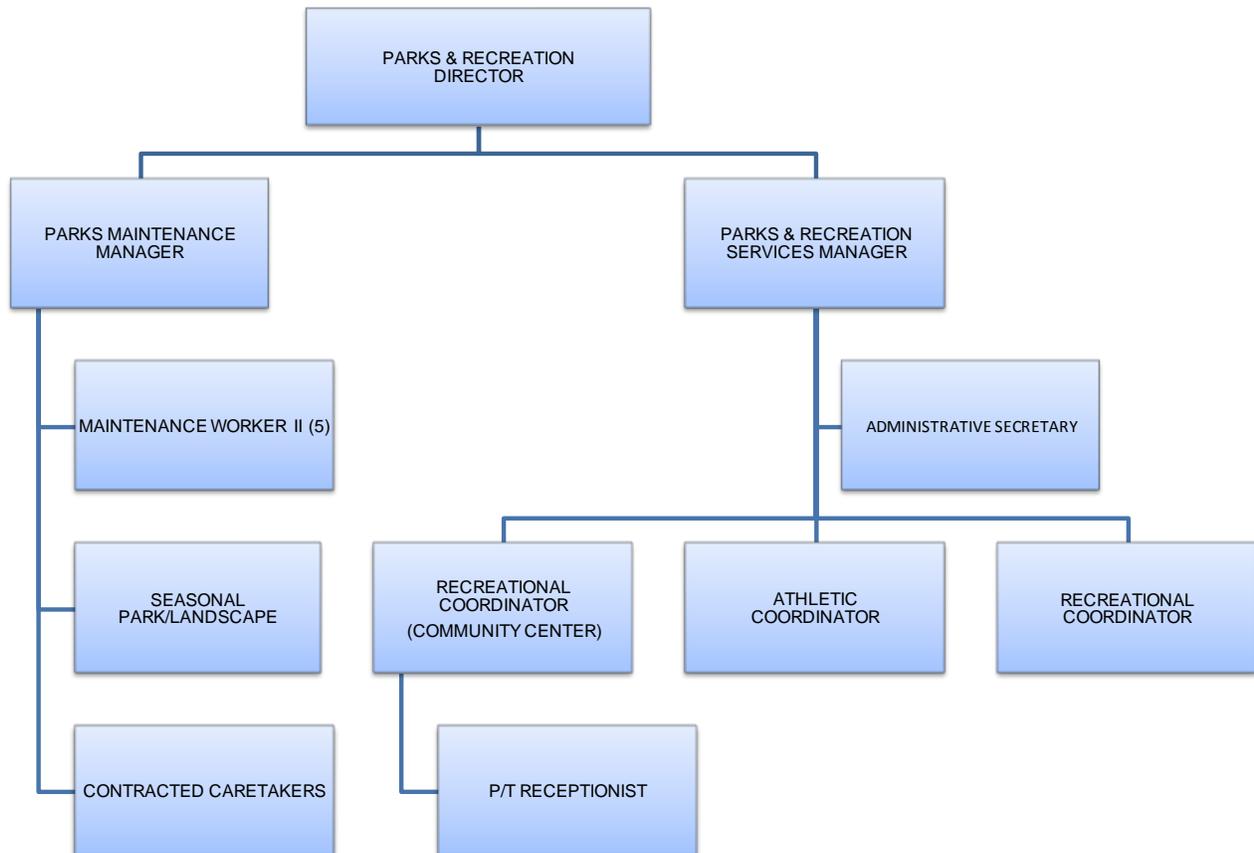
None

**Fund 001
Fire Services**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
55 INTERGOVERNMENTAL - FIRE SERVICE	\$ 5,252,596	\$ 7,474,250	\$ 7,474,250	\$ 7,474,250	\$ 7,147,005	-4.4%
55 INTERGOVERNMENTAL - EMS	2,218,633	2,685,750	2,685,750	2,685,750	2,382,335	-11.3%
TOTAL FIRE	\$ 7,471,229	\$ 10,160,000	\$10,160,000	\$10,160,000	\$ 9,529,340	-6.2%

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PARKS AND RECREATION



**Fund 001
Parks & Recreation Department
Recreation**

Mission

The mission of the Parks & Recreation department is to enhance the quality of life by providing beautiful parks, open space and exceptional recreational and athletic programs.

The Parks and Recreation Department provides stewardship and oversees the operation and maintenance of 436 acres of publicly owned land, parks, trails, public facilities and 152.8 acres of undeveloped land. Additionally, the department is charged with developing new park sites as well as maintaining all public building utility sites, landscapes and several miles of right-of-way streetscapes and habitat conservation areas. The department also supports a very comprehensive Recreation Services program within a service area exceeding 60,000 including senior services offered within the Ken Baxter Community Center, year round cultural arts, special events, youth and adult athletics, continuing education and physical activity programs.

Function

The Recreation Services division is responsible for programming efforts that embrace the entire community. Many of these programs remain the same year after year while others change due to trends and interests of our community. This division also supports community initiatives that make Marysville a more livable community. (Examples include Healthy Communities, Marysville Community Coalition, Council on Aging, Get Movin', Marysville Kids Matter and Safe Routes to school.) This division works closely with facility scheduling with both the Marysville and Lakewood School Districts through coordinated interlocal agreements.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Parks and Recreation Services Manager	1	1	1
Recreation Coordinator	1	1	1
Athletic Coordinator	1	1	1
Administrative Secretary	1	1	1
Program Clerk	0.5	0	0
TOTAL - PARKS & RECREATION	4.5	4	4

Budget Narrative

Office and operating supplies purchased for the following programs which are partially or entirely funded by fees or contributions: Merrysville for the Holidays, softball leagues and tournaments, youth and adult soccer league, youth basketball league, summer concerts and popcorn in the park movie series, trips/tours, Easter Egg Hunt, Valentine's Dance, tiny tots program, sports camps, after school programs and day camp programs.

Professional services include the fees paid to the instructors which are offset by the class registration fees. (These include various classes such as Kindermusik, art classes, dog training, fitness classes, CPR/First Aid, cooking classes, and specialty lecture series).

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement.

Approved Budget Requests

None

Item Requested But Not Approved

None

Fund 001
Parks & Recreation Department
Recreation

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 288,276	\$ 288,523	\$ 288,523	\$ 288,523	\$ 297,679	3.2%
111 SEASONAL PAY	56,915	80,700	80,700	70,000	80,700	0.0%
12 OVERTIME	-	-	-	-	-	0.0%
21 SOCIAL SECURITY	25,747	21,479	21,479	27,427	28,293	31.7%
22 PENSION	15,192	20,071	20,071	21,869	23,802	18.6%
23 HEALTH INSURANCE	72,167	68,751	68,751	68,751	73,324	6.7%
24 WORKMAN'S COMPENSATION	7,834	2,196	2,196	7,815	9,988	354.8%
25 UNEMPLOYMENT COMPENSATION	690	692	692	692	758	9.5%
26 UNIFORMS	51	-	-	-	-	0.0%
31 OFFICE & OPERATING SUPPLIES	132,144	119,963	119,963	124,220	131,900	10.0%
41 PROFESSIONAL SERVICES	89,028	61,500	61,500	67,600	63,400	3.1%
42 COMMUNICATION	1,883	2,134	2,134	1,200	2,000	-6.3%
43 TRAVEL	576	500	500	500	650	30.0%
44 ADVERTISE	15,232	12,000	12,000	12,000	12,000	0.0%
46 INSURANCE	3,292	3,223	3,223	3,348	3,869	20.0%
49 MISCELLANEOUS	488	500	500	550	500	0.0%
55 STATE TAXES	-	-	-	-	11,438	100.0%
99 OTHER INTERFUND SERVICES/CHGS	19,244	22,823	22,823	22,823	7,456	-67.3%
TOTAL RECREATION SERVICES	\$ 728,759	\$ 705,055	\$ 705,055	\$ 717,318	\$ 747,757	6.1%

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
31 OFFICE & OPERATING SUPPLIES	10,595	4,500	4,500	4,000	3,800	-15.6%
35 SMALL TOOLS	1,880	2,500	2,500	2,000	3,000	0.0%
47 PUBLIC UTILITY	367	300	300	300	300	0.0%
TOTAL COMMUNITY EVENT	\$ 12,842	\$ 7,300	\$ 7,300	\$ 6,300	\$ 7,100	-2.7%

Fund 001
Parks & Recreation Department
Ken Baxter Community Center

Function

The community center is part of the recreation division. The center houses recreational programs for people of all ages with a special emphasis on programming for adults. The center is staffed week days from 9-4 Monday-Thursday and from 9-12 on Fridays. The evening hours and weekends the building is open for specialty classes by instructors and is available for private rentals by the public. It is a gathering place for community members to recreate and provide a safe, comfortable, social setting.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Community Center Manager	1	0	0
Recreation Coordinator (Community Center)	0	1	1
Program Clerk	0.5	0.5	0.5
TOTAL - COMMUNITY CENTER	1.5	1.5	1.5

Budget Narrative

The City receives grant funds from the Snohomish County Department of Human Services to offset the cost of the part time program clerk.

Office and operating supplies include costs for special events held at the Community Center, and tours sponsored by the center which are partially or completely offset by fees. It also includes the janitorial and general office supplies.

Professional services include janitorial services, and fees paid to instructors for classes held at the center.

Costs of operating and maintaining the Ken Baxter Community Center are included in this budget.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

Fund 001
Parks & Recreation Department
Ken Baxter Community Center

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 97,100	\$ 91,860	\$ 91,860	\$ 91,860	\$ 103,481	12.7%
12 OVERTIME	-	-	-	-	-	0.0%
21 SOCIAL SECURITY	7,318	6,922	6,922	6,922	7,765	12.2%
22 PENSION	5,149	6,393	6,393	6,393	8,279	29.5%
23 HEALTH INSURANCE	14,399	15,999	15,999	15,999	16,419	2.6%
24 WORKMAN'S COMPENSATION	2,159	2,098	2,098	2,098	2,170	3.4%
25 UNEMPLOYMENT COMPENSATION	194	220	220	220	207	-5.9%
26 UNIFORMS	-	150	150	150	150	0.0%
31 OFFICE & OPERATING SUPPLIES	4,569	9,200	9,200	9,900	10,900	18.5%
32 FUEL	-	-	-	-	-	0.0%
35 SMALL TOOLS	-	100	100	100	100	0.0%
41 PROFESSIONAL SERVICES	21,113	7,000	7,000	18,600	20,100	187.1%
42 COMMUNICATION	2,557	2,800	2,800	1,130	1,130	0.0%
43 TRAVEL	-	100	100	100	100	0.0%
44 ADVERTISE	1,948	2,500	2,500	1,700	2,000	-20.0%
45 RENTAL/LEASE	609	1,000	1,000	1,100	1,100	0.0%
47 PUBLIC UTILITIES	8,209	8,500	8,500	9,888	9,888	16.3%
48 REPAIRS & MAINTENANCE	2,505	1,500	1,500	2,200	1,500	0.0%
49 MISCELLANEOUS	252	500	500	500	500	0.0%
98 INTERFUND REPAIRS & MAINT.	1,173	1,219	1,219	1,219	2,520	106.7%
99 OTHER INTERFUND SERVICES	-	-	-	-	5,264	100.0%
TOTAL COMMUNITY CENTER	\$ 169,253	\$ 158,061	\$ 158,061	\$ 170,079	\$ 193,573	22.5%

**Fund 001
Parks & Recreation Department
Park & Recreation Facilities**

Function

The Park & Recreation Facilities division is responsible for the management and maintenance of all city parks, public buildings, street landscapes, greenbelts, trails, open space and utility landscape areas throughout the city. Duties include opening all parks, ensuring that facilities are safe and ready for park visitors, playground inspection and repair, mowing all turf areas, fertility and chemical application and management. We also partner with civic groups, volunteers, scouting groups, community service workers and others in projects that benefit the community.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Director	1	1	1
Parks Maintenance Manager	1	1	1
Maintenance Worker II	7	5	5
Maintenance Worker I	1	0	0
Maintenance Lead Worker II	1	0	0
TOTAL - PARKS MAINTENANCE	11	7	7

Total Funded by Utilities	0.8	0.8	0
Total Funded by Golf Course	0	0.4	0.4

Budget Narrative

Office and operating supplies include costs associated with the general operation of the various park facilities. It also includes janitorial supplies and general office and landscape supplies used by the maintenance staff.

Professional services include janitorial services, security system maintenance and pest control services and consultants.

This budget also includes all of the utility costs, insurance, and facility repair costs for the City's Park facilities.

Approved Budget Requests

None

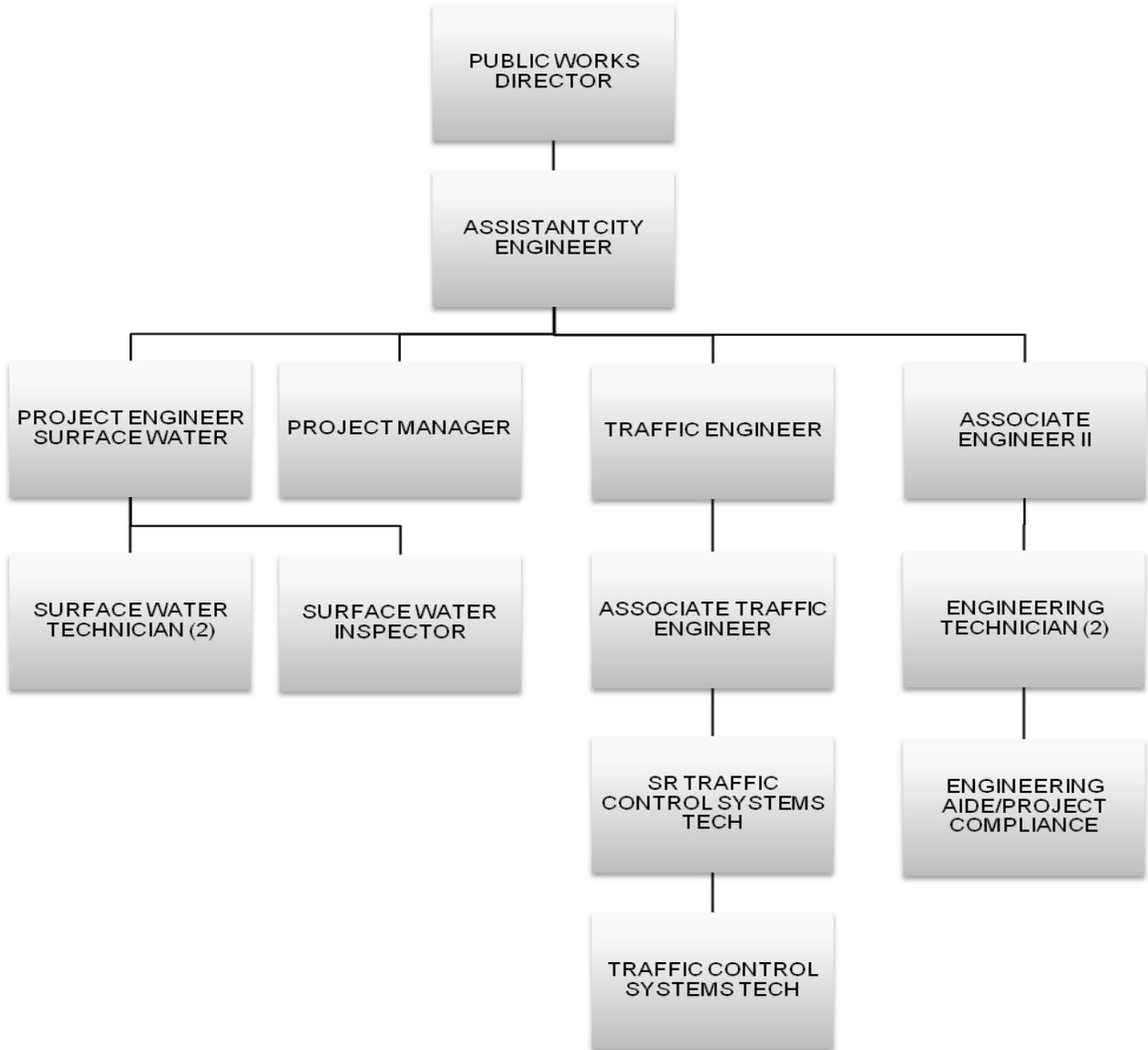
Item Requested But Not Approved

None

Fund 001
Parks & Recreation Department
Park & Recreation Facilities

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 712,669	\$ 490,209	\$ 490,209	\$ 501,178	\$ 533,134	8.8%
111 SEASONAL PAY	20,215	22,600	22,600	22,600	22,600	0.0%
12 OVERTIME	5,651	5,500	5,500	5,500	5,500	0.0%
21 SOCIAL SECURITY	53,691	35,177	35,177	38,760	39,953	13.6%
22 PENSION	37,687	34,679	34,679	30,876	42,653	23.0%
23 HEALTH INSURANCE	157,582	120,482	120,482	123,626	132,844	10.3%
24 WORKMAN'S COMPENSATION	18,509	11,635	11,635	13,447	14,261	22.6%
25 UNEMPLOYMENT COMPENSATION	1,480	1,196	1,196	1,196	1,117	-6.6%
26 UNIFORMS	4,358	4,500	4,500	4,500	4,500	0.0%
31 OFFICE & OPERATING SUPPLIES	87,273	82,700	82,700	82,700	82,700	0.0%
32 FUEL	21,474	22,400	22,400	22,400	22,400	0.0%
35 SMALL TOOLS	2,642	6,000	6,000	6,000	6,000	0.0%
41 PROFESSIONAL SERVICES	22,410	20,000	20,000	20,000	20,000	0.0%
42 COMMUNICATION	7,196	7,500	7,500	7,500	12,102	0.0%
43 TRAVEL	710	1,000	1,000	1,000	1,000	0.0%
44 ADVERTISE	500	800	800	800	1,000	25.0%
45 RENTAL/LEASE	21,354	22,181	22,181	22,181	9,800	0.0%
46 INSURANCE	15,909	15,577	15,577	16,000	18,698	0.0%
47 PUBLIC UTILITIES	56,729	46,500	46,500	49,000	49,000	5.4%
48 REPAIRS & MAINTENANCE	22,103	41,382	41,382	41,382	14,000	0.0%
49 MISCELLANEOUS	17,255	26,597	26,597	18,597	12,597	-52.6%
98 INTERFUND REPAIRS & MAINT.	23,005	19,701	19,701	20,412	46,222	134.6%
99 OTHER INTERFUND SERVICES/CHGS	4,320	4,602	4,602	4,602	15,898	245.5%
TOTAL PARKS & REC FACILITIES	\$ 1,314,722	\$1,042,918	\$1,042,918	\$ 1,054,257	\$1,107,979	6.2%

ENGINEERING DEPARTMENT



**Fund 001
Engineering Department**

Mission

The mission of the Engineering Department is to strive to maximize public health, safety and welfare as well to protect our environment through development, implementation and enforcement of the City's municipal code, design standards and policies.

Function

The Engineering Department provides technical support relating to utilities, roads, and surface water infrastructure. Duties include comprehensive planning, design development, capital project management, construction management and inspection, land development review support, traffic engineering and preparation of engineering plans and specification.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Public Works Director	1	1	0
Assistant City Engineer	1	1	1
Project Manager I	1	1	1
Program Engineer-Surface Water Supervisor	1	1	1
Project Engineer	1	1	1
Engineering Aide	0	0	0
Engineering Technician	2	2	2
Engineering Project Aide	1	1	1
PW Administrative Services Manager	1	1	0
Surface Water Specialists	2	2	2
Surface Water Inspector	1	1	1
Traffic Engineer	1	1	1
Associate Traffic Engineer (Project Engineer)	1	1	1
Sr Traffic Control Systems Tech	1	1	1
Maintenance Worker II - Traffic	0	1	1
Traffic Control Systems Tech	1	1	1
TOTAL	16	17	15

Total Funded By Engineering	8.0	7.0	7.0
Total Funded by Streets	2.0	4.0	4.0
Total Funded by Utilities	5.7	5.7	4.0
Total Funded by Solid Waste	0.2	0.2	0.0
Total Funded by Fleet/Facilities	0.1	0.1	0.0

Changes

The headcount for the Public Works Director and the PW Administrative Services Manager have been moved from Engineering into Public Works.

Budget Narrative

Office and operating supplies include general office supplies and document printing fees.

Professional services include the AutoCAD subscription and license renewal.

Miscellaneous expenses include the cost of training classes and seminars for the Engineering staff.

Interfund rent is the rent paid to the Water/Sewer Utility Fund for the floor space Engineering occupies in the Public Works building.

Interfund repairs and maintenance include the allocation from Fleet for the vehicles assigned to the Engineering Department.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement.

Approved Budget Requests

None

Item Requested But Not Approved

None

**Fund 001
Engineering Department**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 621,821	\$ 572,964	\$ 572,964	\$ 572,964	\$ 582,572	1.7%
12 OVERTIME	164	100	100	-	100	0.0%
21 SOCIAL SECURITY	46,720	43,249	43,249	43,249	43,763	1.2%
22 PENSION	50,435	39,884	39,884	39,884	46,593	16.8%
23 HEALTH INSURANCE	94,214	105,304	105,304	105,304	115,505	9.7%
24 WORKMAN'S COMPENSATION	11,101	13,617	13,617	13,617	10,959	-19.5%
25 UNEMPLOYMENT COMPENSATION	1,243	1,375	1,375	1,375	1,167	-15.1%
26 UNIFORMS	218	250	250	150	250	0.0%
31 OFFICE & OPERATING SUPPLIES	3,376	10,000	10,000	3,000	6,000	-40.0%
32 FUEL	1,462	2,000	2,000	1,200	2,000	0.0%
35 SMALL TOOLS	-	1,000	1,000	500	1,000	0.0%
41 PROFESSIONAL SERVICES	2,958	20,000	20,000	8,000	15,000	-25.0%
42 COMMUNICATION	4,538	4,000	4,000	4,000	6,478	62.0%
43 TRAVEL	-	500	500	500	500	0.0%
44 ADVERTISING	152	500	500	500	500	0.0%
45 OPERATING RENTALS & LEASES	5,513	5,500	5,500	3,000	5,000	-9.1%
46 INSURANCE	11,521	11,500	11,500	11,500	13,540	17.7%
48 REPAIRS & MAINTENANCE	-	1,000	1,000	500	500	-50.0%
49 MISCELLANEOUS	2,059	5,000	5,000	1,000	5,000	0.0%
95 INTERFUND RENTS	5,246	5,246	5,246	5,246	5,246	0.0%
98 INTERFUND REPAIRS & MAINT.	4,204	5,086	5,086	5,086	8,899	0.0%
99 OTHER INTERFUND SERVICES/CHGS	27,121	25,790	25,790	25,790	20,888	-19.0%
TOTAL ENGINEERING	\$ 894,065	\$ 873,865	\$ 873,865	\$ 846,365	\$ 891,460	2.0%

**Fund 001
Library Department**

Purpose

This appropriation accounts for the costs associated with maintenance and operation of the Marysville Library Facility. The City of Marysville owns the building and is responsible for the maintenance and debt service of the facility.

Budget Narrative

Office and operating supplies include routine supplies used in the daily operation of the building.

This budget also includes costs for janitorial supplies and services, as well as all of the utility costs to run the building.

Operating transfers account for the transfer to fund 204 for the debt service payments on the 1993 LTGO bond issue. The proceeds from the bond were used in the construction of the existing library facility. This bond was refunded in 2010 resulting in a lower annual debt service payment. The final payment on this issue will be paid on 12/1/2012.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**Fund 001
Library Department**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	1,108.91	\$ -	\$ -	\$ -	\$ -	0.0%
21 SOCIAL SECURITY	83.81	-	-	-	-	0.0%
22 PENSION	58.84	-	-	-	-	0.0%
23 HEALTH INSURANCE	207.07	-	-	-	-	0.0%
24 WORKMAN'S COMPENSATION	30.25	-	-	-	-	0.0%
25 UNEMPLOYMENT COMPENSATION	2.20	-	-	-	-	0.0%
31 OFFICE & OPERATING SUPPLIES	1,010.91	2,000	2,000	2,000	2,000	0.0%
41 PROFESSIONAL SERVICES	2,257.26	100	100	100	100	0.0%
42 COMMUNICATION	1,878.92	1,900	1,900	1,900	1,900	0.0%
45 OPERATING RENTAL	-	-	-	-	-	0.0%
47 UTILITIES	44,062.17	49,500	49,500	49,500	49,500	0.0%
48 REPAIRS & MAINTENANCE	15,129.88	12,000	12,000	12,000	12,000	0.0%
49 MISCELLANEOUS	41.40	100	100	100	100	0.0%
62 OTHER IMPROVEMENTS	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	14,070.36	23,017	23,017	31,338	18,456	-19.8%
00 INTERFUND TRANSFERS	887,711.00	354,500	354,500	354,500	392,700	10.8%
TOTAL LIBRARY	\$ 967,653	\$ 443,117	\$ 443,117	\$ 451,438	\$ 476,756	7.6%

**Fund 001
Public Safety Building Department**

Purpose

This appropriation accounts for the costs associated with the maintenance and operation of the Public Safety Building.

Budget Narrative

Office and operating supplies includes operating and janitorial supplies.

Professional services include janitorial services, window cleaning and alarm services.

This budget also includes utility costs and labor costs for in-house repairs and maintenance.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

Fund 001
Public Safety Building Department

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
11 REGULAR PAY	\$ 136	\$ -	\$ -	\$ -	\$ -	0.0%
12 OVERTIME	-	-	-	-	-	0.0%
21 SOCIAL SECURITY	10	-	-	-	-	0.0%
22 PENSION	7	-	-	-	-	0.0%
23 HEALTH INSURANCE	29	-	-	-	-	0.0%
24 WORKMAN'S COMPENSATION	4	-	-	-	-	0.0%
25 UNEMPLOYMENT COMPENSATION	0	-	-	-	-	0.0%
31 OFFICE & OPERATING SUPPLIES	6,558	8,500	8,500	8,500	8,500	0.0%
41 PROFESSIONAL SERVICES	12,771	11,900	11,900	11,900	11,900	0.0%
42 COMMUNICATION	1,532	2,100	2,100	2,100	2,100	0.0%
46 INSURANCE	3,292	3,300	3,300	3,300	3,869	17.2%
47 PUBLIC UTILITIES	57,620	66,000	66,000	66,000	66,000	0.0%
48 REPAIRS & MAINTENANCE	39,814	30,000	30,000	30,000	30,000	0.0%
49 MISCELLANEOUS	91	500	500	500	500	0.0%
60 OTHER IMPROVEMENTS	-	-	-	-	-	0.0%
98 INTERFUND REPAIRS & MAINT.	39,866	52,003	52,003	52,003	49,146	-5.5%
TOTAL PUBLIC SAFETY BUILDING	\$ 161,731	\$ 174,303	\$ 174,303	\$ 174,303	\$ 172,015	-1.3%

**Fund 001
Non-Departmental**

Purpose

This department accounts for the expenditures, which are mostly mandated by law and are not related to the operations of a specific department or under the oversight of a departmental manager.

Budget Narrative

Professional services include annual retainer paid to the City's financial consultant.

Miscellaneous expenses include the senior rebate, dues and miscellaneous legal fees. The following is a breakdown of the dues included in the 2012 budget:

2012 Dues	
AWC Service Fees	41,036
Chamber Membership Dues (Tulalip)	1,525
Chamber Payment (agreement)*	40,000
DEM	65,598
National League of Cities	4,700
Puget Sound Clean Air Agency	25,000
Puget Sound Regional	18,300
Snohomish County EDC	10,000
Snohomish County Tomorrow	10,904
Subtotal Dues	217,063
Senior Rebate	8,000
LID Administration Fees	1,100
Bank Fees	42,987
Subtotal Other Miscellaneous	52,087
Total Miscellaneous	269,150

Intergovernmental includes the cost of the annual state audit, voter registration fees, pollution control payment and alcoholism contribution.

Operating transfer includes:

Transfer to Fund 206 for D/S on City Hall Purchase	\$ 93,781
Transfer to Fund 206 for D/S on Williams & Peak Building Purchase	37,381
Transfer to Fund 101 to subsidize the Street budget	796,374
Transfer to Fund 310 to fund SR529 Lighting Project	58,264
Transfer to Fund 401 for Fire Hydrants	75,728
Transfer to Fund 420 to subsidize the Golf Course	5,656
Total Transfers	\$ 1,067,184

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

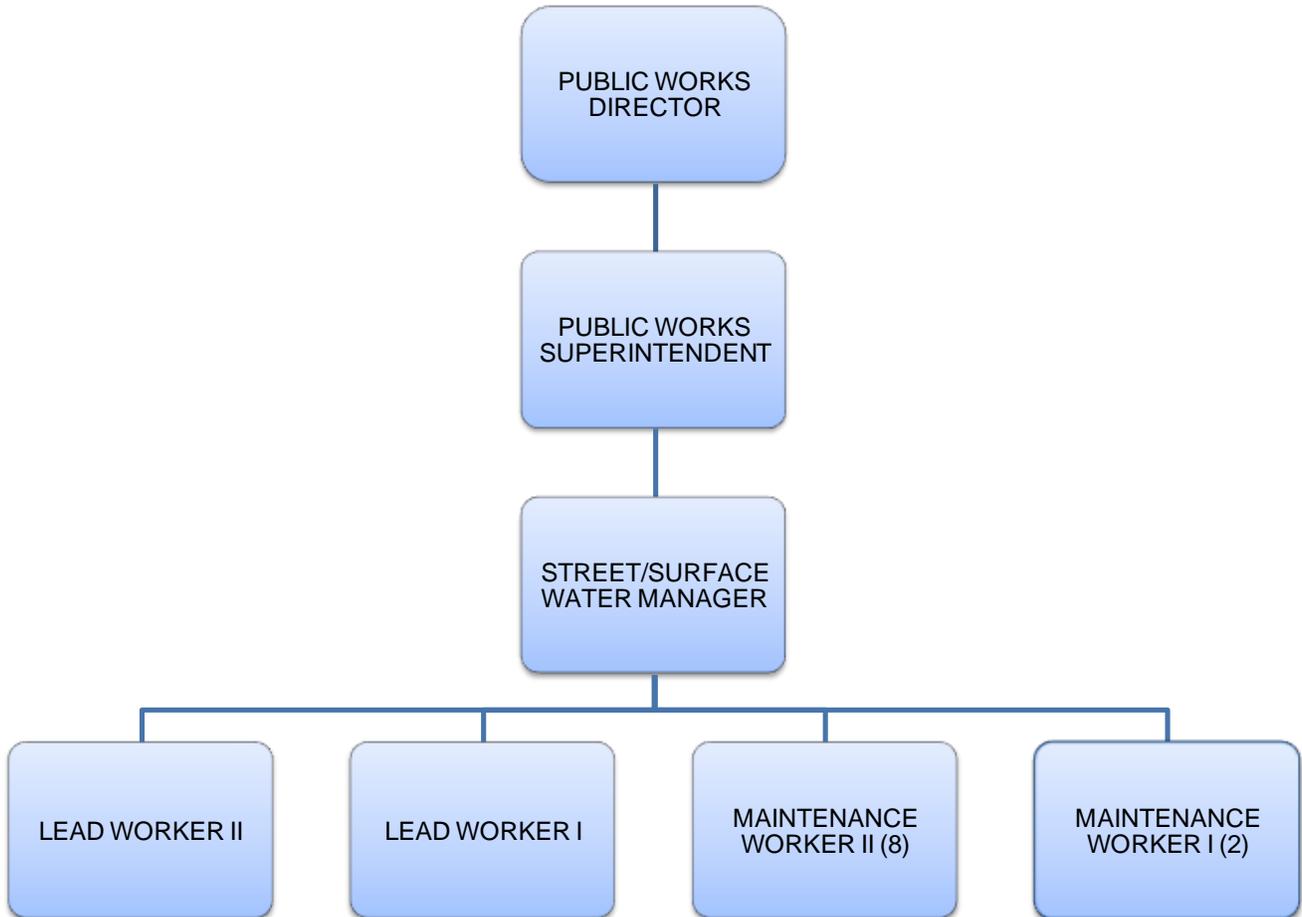
**Fund 001
Non-Departmental**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2010:2011 Budget
31 OFFICE & OPERATING SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
41 PROFESSIONAL SERVICES	27,316	50,000	50,000	18,090	-	-100.0%
47 PUBLIC UTILITIES	573	-	-	7,600	2,500	100.0%
48 REPAIRS & MAINTENANCE	-	500	500	2,000	2,000	300.0%
49 MISCELLANEOUS	396,311	265,262	265,262	255,915	399,732	50.7%
55 INTERGOVERNMENTAL	90,478	85,500	85,500	117,500	119,100	39.3%
60 OTHER IMPROVEMENTS	5,115,486	-	-	3,430	-	0.0%
82 INTEREST ON INTERFUND LOAN	4,167	-	-	200	-	0.0%
98 INTERFUND REPAIRS & MAINT.	697	-	-	10,606	4,680	100.0%
00 OPERATING TRANSFER	161,464	206,890	206,890	360,890	1,067,184	415.8%
TOTAL NON-DEPARTMENTAL	\$5,796,492	\$ 608,152	\$ 608,152	\$ 776,231	\$1,595,196	162.3%

SPECIAL REVENUE FUNDS



STREET DEPARTMENT



**FUND 101
CITY STREETS
Street Division**

Mission

The mission of the Street Division is to provide appropriate preservation and development of the City's infrastructure for the Marysville Service Area.

Function

Cost of providing maintenance on 420.80 lane miles throughout the city limits. Tasks include maintenance and installation of signs, signals, crosswalks, stop bars, sweeping, paving, pothole patching, stripping and crack sealing of roadways. Seasonal responsibilities include snow and ice removal, and vegetation control including, mowing, herbicides and weed eating. Other work performed by this division includes storm drain installation and sidewalk replacement.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Streets/Surface Water Manager	0.5	0.5	0.5
Supervisor	0	0	0
Lead Worker II (Formerly Heavy Equipment Operator/Lead Worker II)	1	1	1
Lead Worker I (Formerly Heavy Equipment Operator)	2	1	1
Maintenance Worker II	8	8	8
Maintenance Worker I	3	2	2
TOTAL - STREETS	14.5	12.5	12.5

Changes to Headcount**Budget Narrative**

The operating supplies budget includes supplies required for performing annual roadway maintenance, crack sealing, snow and ice removal and other miscellaneous office and operating supplies.

Professional services include but are not limited to temporary labor fees, equipment rental fees, engineering services, and traffic safety projects.

Interfund repairs include the cost of equipment rental and replacement fees, and facilities maintenance.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement. This category also includes the cost allocation from Finance, City Clerk, HR, and Executive.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

**FUND 101
CITY STREETS
Street Division**

Description	2011					% Change 2011:2012 Budget
	2010 Actual	2011 Budget	Amended Budget	2011 Estimated	2012 Budget	
Beginning Cash	\$ 645,740	\$ 510,756	\$ 510,756	\$ 1,769,304	\$ 786,490	54.0%
<u>Revenue</u>						
Sales Tax	1,972,084	1,000,000	1,000,000	7,917	-	-100.0%
Franchise Fees	41,947	40,000	40,000	42,503	-	-100.0%
Storm Drainage Permits	35,528	25,000	25,000	36,000	25,000	0.0%
Federal Grant	7,378	-	-	25,000	-	0.0%
MV Fuel Tax	1,144,091	900,000	900,000	1,100,000	1,000,000	11.1%
Interfund Services Charges	11,523	-	-	60,000	-	0.0%
Intergovernmental Fees	-	-	-	-	-	0.0%
Interest	5,596	8,000	8,000	6,000	3,000	-62.5%
Rents	-	-	-	-	-	0.0%
Insurance Recoveries	17,825	-	-	8,000	-	0.0%
Miscellaneous Revenue	85,178	5,000	5,000	75,086	10,000	100.0%
Interfund Loan Receipts	-	-	-	-	-	0.0%
Transfer In	563,156	510,000	510,000	480,000	1,294,822	153.9%
TOTAL REVENUE	3,884,307	2,488,000	2,488,000	1,840,506	2,332,822	-6.2%
<u>Expenditures</u>						
Salaries	884,155	1,083,480	1,083,480	1,083,480	1,151,641	6.3%
Overtime	13,765	18,768	18,768	25,500	25,100	33.7%
Social Security	67,605	80,464	80,464	80,464	86,074	7.0%
Retirement	46,372	74,721	74,721	74,721	92,136	23.3%
Medical Insurance	188,712	228,560	228,560	228,560	237,939	4.1%
Workman's Compensation	25,659	33,211	33,211	33,211	31,902	-3.9%
Unemployment	1,799	2,576	2,576	2,576	2,302	-10.6%
Uniforms	9,203	9,800	9,800	7,600	9,800	0.0%
Office & Operating	215,554	304,000	304,000	259,500	293,500	-3.5%
Fuel	42,456	65,000	65,000	65,000	70,000	7.7%
Small Tools	1,699	17,760	17,760	9,769	7,000	-60.6%
Professional Services	105,025	72,500	72,500	83,000	106,500	46.9%
Communication	1,885	2,000	2,000	2,000	9,434	371.7%
Travel	-	500	500	500	500	0.0%
Advertising	-	500	500	-	500	0.0%
Rents	1,262	2,000	2,000	1,500	1,500	-25.0%
Insurance	49,922	50,000	50,000	50,000	58,674	17.3%
Public Utilities	335,435	373,000	373,000	365,900	383,400	2.8%
Repairs & Maintenance	51,711	54,400	54,400	60,900	65,000	19.5%
Miscellaneous	94,777	41,000	41,000	80,700	31,000	-24.4%
Capital Outlay	-	-	-	-	-	0.0%
Interfund Rents	25,531	25,531	25,531	25,531	25,531	0.0%
Interfund Repairs	111,133	141,386	141,386	141,232	288,349	103.9%
Other Interfund Services	105,790	132,049	132,049	141,677	141,530	7.2%
Transfer Out	327,863	-	-	-	-	0.0%
TOTAL EXPENDITURE	2,707,313	2,813,206	2,813,206	2,823,321	3,119,312	10.9%
Other adjustments	(53,430)					
Ending Cash	1,769,304	185,550	185,550	786,489	(0)	-1.0%

**FUND 102
ARTERIAL STREETS****Purpose**

The Arterial Street Fund is for the purpose of construction, improvement or repair of arterial highways and city streets. In 2005, effective 2006 there was a change in the City Motor Vehicle Fuel Tax Distribution (SSB 5969, Ch 89, Laws of 2005). Cities had been receiving their gas tax in two separate distributions, "restricted" and "unrestricted". Cities with a population over 15,000 were required to deposit the restricted portion in an arterial city street fund to be used for capital purposes, while the unrestricted portion was deposited in the city street fund for maintenance. With the change in this law cities can now choose to deposit some of the receipts in an arterial street fund, but they are not required to do so. The City has chosen not to deposit MV Fuel Tax into the arterial street fund for the 2012 budget cycle.

Budget Narrative

There are currently no overlay projects scheduled for calendar year 2012.

Approved Budget Requests

None

**FUND 103
DRUG ENFORCEMENT FUND
Police**

Purpose

The Drug Enforcement fund was created in 1992 through Ordinance 1884 as set forth in MMC 3.97.030. The purpose of the fund is to accumulate funds from the sale of property seized during drug investigations and forfeited pursuant to RCW 69.50.505. Expenditures from this fund are for drug enforcement needs, drug awareness educational purposes and the purchase, lease and maintenance of equipment and other items necessary for drug enforcement.

Approved Budget Requests

Description	Amount	On-Going
Dragon Fire Tactical Vest w/KXPIIIA Ballistics	8,450	No
Sig Sauer Handgun Replacement	7,500	No
Total	15,950	

Item(s) Requested But Not Approved

None

**FUND 103
DRUG ENFORCEMENT FUND
Police**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ 32,732	\$ 52,702	\$ 52,702	\$ 53,375	\$ 46,565	-11.6%
<u>Revenue</u>						
Forfeited Property	34,059	2,000	2,000	20,000	10,000	400.0%
Interest	421	500	500	320	500	0.0%
Miscellaneous Revenue	-	-	-	4,125	-	0.0%
TOTAL REVENUE	34,480	2,500	2,500	24,445	10,500	320.0%
<u>Expenditures</u>						
Small Tools	13,450	31,255	31,255	31,255	15,950	-49.0%
TOTAL EXPENDITURE	13,450	31,255	31,255	31,255	15,950	-49.0%
Other adjustments (accruals)	(387)					
Ending Cash	53,375	23,947	23,947	46,565	41,115	100.0%

FUND 104
TRIBAL GAMING FUND
Police

Purpose

The Tribal Gaming Fund was established in 1994 by Ordinance 1981 pursuant to MMC 3.90.020. The sources of funds include deposits pursuant to section 14C of the Tribal Compact for Class III Gaming between the Tulalip Tribes of Washington and the State of Washington. Such source of funds constitutes a percentage of the net win of the gaming stations conducted by the tribal gaming operation. Expenditures shall be limited to law enforcement purposes, being defined as those activities and the support of the police services set forth in Section 521.00 of the BARS manual.

Budget Narratives

Included are costs associated with MDC upgrades and New World project infrastructure.

Approved Budget Requests

None

**FUND 104
TRIBAL GAMING FUND
Police**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ 234,903	\$ 211,161	\$ 211,161	\$ 192,385	\$ 117,704	-44.3%
<u>Revenue</u>						
Tribal Gaming	35,000	-	-	35,000	-	0.0%
Interest	1,769	2,500	2,500	800	800	-68.0%
Other Misc Revenue	2,000	-	-	-	-	0.0%
TOTAL REVENUE	<u>38,769</u>	<u>2,500</u>	<u>2,500</u>	<u>35,800</u>	<u>800</u>	<u>-68.0%</u>
<u>Expenditures</u>						
Office and Operating	-	-	-	-	-	0.0%
Small Tools	25,582	70,000	-	69,541	14,700	100.0%
Communication	149	-	-	23,029	29,700	100.0%
Miscellaneous	56,202	-	85,700	17,911	-	-100.0%
Transfer Out	-	100,000	100,000	-	-	-100.0%
TOTAL EXPENDITURE	<u>81,933</u>	<u>170,000</u>	<u>185,700</u>	<u>110,481</u>	<u>44,400</u>	<u>-76.1%</u>
Other adjustments	646	-	-	-	-	
Ending Cash	192,385	43,661	27,961	117,704	74,104	100.0%

**FUND 105
TOURISM DEVELOPMENT
Hotel/Motel Tax**

Purpose

The Tourism Development Fund was created in 1990 by Ordinance Number 1755 (MMC 3.93) pursuant to RCW 67.28.180 to account for the two percent tax levied on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel or trailer camp. The taxes collected are for the purpose of advertising, publicizing or otherwise distributing information for the purpose of attracting visitors and encouraging tourism.

Budget Narrative

Miscellaneous expense includes the expenses paid toward the promotion of tourism. The following is a list of the 2012 awards:

City of Marysville Cedarcrest Golf Course - Holiday Lighting Tour (paid in 2011)	\$ 4,500
Maryfest Strawberry Festival - "Berrywood" 80th Annual Festival	20,000
City of Marysville-Chamber of Commerce Visitor Info Center	30,000
MPHS Bank-Color My World Band Uniforms	30,000
Greater Marysville Chamber of ommerce-Maps & Tech Update	8,155
Marysville Historical Society-Map Restoration and Preservation	6,434
Marysville YMCA-Three-Sixty Breakdancing Competition	2,500
City of Marysville Police Department-Special Event Funding	12,173
Cit of Marysville-Marysville/North Snohomish County Visitor's Guide	5,910
City of Marysville Streets Division-Strawberry Festival Funding	8,448
City of Marysville Solid Waste Division-Strawberry Festival Funding	3,298
Marysville Kiwanis Club-State Avenue Streetscape Power Receptacles	2,000
Spray Park	<u>6,582</u>
 Total 2012 Awards	 \$ 140,000

**FUND 105
TOURISM DEVELOPMENT
Hotel/Motel Tax**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ 88,251	\$ 59,101	\$ 105,698	\$ 105,698	\$ 105,405	-0.3%
<u>Revenue</u>						
Hotel/Motel Tax	64,173	50,000	50,000	65,000	60,000	20.0%
Interest	694	850	850	300	150	-82.4%
TOTAL REVENUE	<u>64,867</u>	<u>50,850</u>	<u>50,850</u>	<u>65,300</u>	<u>60,150</u>	<u>18.3%</u>
<u>Expenditures</u>						
Miscellaneous	17,463	30,000	63,065	14,874	75,671	20.0%
Transfer out	29,957	20,000	68,447	50,719	59,829	-12.6%
TOTAL EXPENDITURE	<u>47,420</u>	<u>50,000</u>	<u>131,512</u>	<u>65,593</u>	<u>135,500</u>	<u>3.0%</u>
Ending Cash	105,698	59,951	25,036	105,405	30,055	100.0%

FUND 106
BAXTER CENTER APPRECIATION
Parks

Purpose

The Ken Baxter Community Center (KBCC) Appreciation Fund was created in 1999 by Ordinance 2227 (MMC 3.99) to account for private donations to the City of Marysville intended to support the senior center. All expenditures from this fund are to be used solely for the benefit of the center and/or activities sponsored by the center.

Budget Narrative

Miscellaneous expenses include supplies for the seasonal potlucks and charges for the coffee services provided at the center.

Approved Budget Requests

None

**FUND 106
BAXTER CENTER APPRECIATION
Parks**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ 33,622	\$ 19,971	\$ 19,971	\$ 21,953	\$ 18,128	-9.2%
<u>Revenue</u>						
Contributions	2,383	3,000	3,000	75	-	-100.0%
Interest	270	350	350	100	75	-78.6%
TOTAL REVENUE	<u>2,653</u>	<u>3,350</u>	<u>3,350</u>	<u>175</u>	<u>75</u>	<u>-97.8%</u>
<u>Expenditures</u>						
Miscellaneous	14,322	4,000	4,000	4,000	4,000	0.0%
TOTAL EXPENDITURE	<u>14,322</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>0.0%</u>
Ending Cash	21,953	19,321	19,321	18,128	14,203	100.0%

FUND 108
MARYSVILLE TECHNOLOGY INFRASTRUCTURE
I/Net

Purpose

This Marysville Technology Infrastructure Fund (I/Net) was created in 2004 by Ordinance 2541 for the purpose of accounting for the funds used to implement and maintain the city's technology infrastructure. At the March 26, 2007, Council meeting, Council voted to reduce the I/Net fee that is assessed on all Comcast cable TV subscribers from \$ 1.00 to \$.75.

Budget Narrative

This budget includes the annual maintenance fee paid to Comcast and the approved request listed below.

Approved Budget Requests

Description	Amount	On-Going
Disaster Recovery Project Phase 4 (of 6)	72,000	No
Total	72,000	

Item(s) Requested But Not Approved

None

FUND 108
MARYSVILLE TECHNOLOGY INFRASTRUCTURE
I/Net

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ 27,659	\$ 20,759	\$ 61,664	\$ 61,665	\$ 11,134	-81.9%
<u>Revenue</u>						
Fee	67,548	120,000	120,000	120,000	120,000	0.0%
Interest	621	700	700	700	350	-50.0%
TOTAL REVENUE	<u>68,169</u>	<u>120,700</u>	<u>120,700</u>	<u>120,700</u>	<u>120,350</u>	-0.3%
<u>Expenditures</u>						
Professional Services	17,932	20,000	20,000	25,789	14,000	-30.0%
Miscellaneous	16,231	67,000	149,000	145,442	81,815	-45.1%
TOTAL EXPENDITURE	<u>34,163</u>	<u>87,000</u>	<u>169,000</u>	<u>171,231</u>	<u>95,815</u>	-43.3%
Ending Cash	61,665	54,459	13,364	11,134	35,669	100.0%

FUND 109
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
Community Development

Purpose

The Community Development block Grant Program (CDBG) is a federal grant received and administered by the Community Development department.

Beginning in 2012, the City of Marysville applied for and received, Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD). Every year HUD determines the amount of CDBG funds for each community. The City will begin receiving funds in July 2012.

FUND 109
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
Community Development

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<u>Revenue</u>						
Community Dev Block Grant	-	-	-	-	94,350	100.0%
Interest	-	-	-	-	-	0.0%
TOTAL REVENUE	-	-	-	-	94,350	100.0%
<u>Expenditures</u>						
Professional Services	-	-	-	-	84,915	100.0%
Miscellaneous	-	-	-	-	-	0.0%
Transfer Out	-	-	-	-	-	0.0%
TOTAL EXPENDITURE	-	-	-	-	84,915	100.0%
Other adjustments	-	-	-	-	-	
Ending Cash	-	-	-	-	9,435	100.0%

**FUND 110
GROWTH MANAGEMENT – REET 1**

Purpose

The Growth Management-REET1 fund accounts for the revenues and expenditures of the first quarter percent of the real estate excise tax or REET 1. These funds must be used for capital projects, which include planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, parks, recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, and administrative and judicial facilities.

Budget Narrative

This budget includes the principal and interest payments on the interlocal debt issue for Marysville's portion of the 800 Mhz Project.

Transfer out includes a \$184,000 transfer to fund 305 for street construction projects.

**BOND REDEMPTION
FUND 110
800 MHz Marysville
Inter-local Long Term Debt Issues
*Debt Schedule Revised 2005***

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>	<u>OUTSTANDING BALANCE</u>
				1,013,003.23
2005	49,192.60	22,873.76	72,066.36	963,810.63
2006	52,381.01	46,402.28	98,783.29	911,429.62
2007	54,658.45	43,874.34	98,532.79	856,771.17
2008	57,391.37	41,207.46	98,598.83	799,379.80
2009	60,124.29	38,349.74	98,474.03	739,255.51
2010	59,213.32	35,204.60	94,417.92	680,042.19
2011	62,401.73	32,243.92	94,645.65	617,640.46
2012	65,134.65	29,123.84	94,258.49	552,505.81
2013	68,323.06	25,867.12	94,190.18	484,182.75
2014	71,966.96	22,450.96	94,417.92	412,215.79
2015	75,155.37	18,852.60	94,007.97	337,060.42
2016	78,799.26	15,094.84	93,894.10	258,261.16
2017	82,443.16	11,154.88	93,598.04	175,818.00
2018	86,087.05	7,032.72	93,119.77	89,730.95
2019	89,730.95	3,589.24	93,320.19	-
TOTAL	\$ 1,013,003.23	\$ 393,322.30	\$ 1,406,325.53	

**FUND 110
GROWTH MANAGEMENT – REET 1**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2010:2012 Budget
Beginning Cash	\$ 121,842	\$ 38,924	\$ 38,924	\$ 38,384	\$ 44,238	13.7%
<u>Revenue</u>						
Real Estate Excise Taxes	389,226	390,000	390,000	425,000	280,000	-28.2%
Interest	1,734	1,500	1,500	500	250	-83.3%
TOTAL REVENUE	<u>390,960</u>	<u>391,500</u>	<u>391,500</u>	<u>425,500</u>	<u>280,250</u>	-28.4%
<u>Expenditures</u>						
Debt Service - Principal	59,213	62,402	62,402	62,402	65,135	4.4%
Debt Service - Interest	35,205	32,244	32,244	32,244	29,124	-9.7%
Transfer Out	380,000	325,000	325,000	325,000	184,250	-43.3%
TOTAL EXPENDITURE	<u>474,418</u>	<u>419,646</u>	<u>419,646</u>	<u>419,646</u>	<u>278,509</u>	-33.6%
Other Adjustments	-	-	-	-	-	
Ending Cash	38,384	10,778	10,778	44,238	45,979	100.0%

**FUND 111
GROWTH MANAGEMENT – REET 2**

Purpose

The Growth Management-REET 2 fund accounts for the revenues and expenditures of the second quarter percent of the real estate excise tax or REET 2. These funds must be used for capital projects which include planning acquisition, construction, reconstruction, repair, replacement, rehabilitation or improvement of streets roads, highways, sidewalks, street and road lighting system, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and planning construction, reconstruction, repair, rehabilitation or improvements of parks.

Budget Narrative

Transfer out includes a \$184,000 transfer to fund 305 for street construction projects.

**FUND 111
GROWTH MANAGEMENT – REET 2**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ 123,887	\$ 35,387	\$ 35,387	\$ 34,737	\$ 50,487	42.7%
<u>Revenue</u>						
Real Estate Excise Taxes	389,226	390,000	390,000	425,000	280,000	-28.2%
Interest	1,624	1,500	1,500	750	500	-66.7%
TOTAL REVENUE	<u>390,850</u>	<u>391,500</u>	<u>391,500</u>	<u>425,750</u>	<u>280,500</u>	-28.4%
<u>Expenditures</u>						
Transfer Out	480,000	410,000	410,000	410,000	280,750	-31.5%
TOTAL EXPENDITURE	<u>480,000</u>	<u>410,000</u>	<u>410,000</u>	<u>410,000</u>	<u>280,750</u>	-31.5%
Ending Cash	34,737	16,887	16,887	50,487	50,237	100.0%

DEBT SERVICE FUNDS



**FUND 204
LTGO REFUNDED BOND 2010
Library**

Purpose

This fund accounts for the non-voted bonds to finance the construction of a new library building for the City of Marysville. The bonds were originally issued in 1993 in the amount of \$3.7 million dollars. The bonds were refinanced by Ordinance number 2212 in 1998 and refinanced again in 2010.

The debt service fund receives contributions from the Library Department.

**BOND REDEMPTION
FUND 204
LIBRARY CONSTRUCTION
2010 Limited Tax General Obligation Refunding Bonds**

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>	<u>OUTSTANDING BALANCE</u>
					\$ 1,190,000.00
2010	\$ 465,000.00	2.000%	\$ 2,710.56	\$ 467,710.56	725,000.00
2011	340,000.00	2.000%	14,500.00	354,500.00	385,000.00
2012	385,000.00	2.000%	7,700.00	392,700.00	-
TOTAL	\$ 1,190,000.00		\$ 24,910.56	\$ 1,214,910.56	

FUND 204
LTGO REFUNDED BOND 2010
Library

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ 30,226	\$ 3,163	\$ 3,163	\$ 1,199	\$ 1,145	-63.8%
<u>Revenue</u>						
Interest & Other Earnings	1,975	500	500	250	250	-50.0%
Transfers In	887,711	354,500	354,500	354,500	392,700	10.8%
TOTAL REVENUE	889,686	355,000	355,000	354,750	392,950	10.7%
<u>Expenditures</u>						
Debt Principal	858,335	340,000	340,000	340,000	385,000	13.2%
Debt Interest	60,075	14,500	14,500	14,500	7,700	-46.9%
Debt Issue Cost	304	350	350	304	304	-13.1%
TOTAL EXPENDITURE	918,714	354,850	354,850	354,804	393,004	10.8%
Ending Cash	1,199	3,313	3,313	1,145	1,091	-67.1%

FUND 206
LTGO BOND ISSUE 2003, 2007, and 2010

Purpose

This fund is for the recording and accounting of the \$7.2 million 2003 LTGO bond issue providing funds for the purchase and remodel of the new City Hall building (\$2.3M) located at 1049 State Avenue, Public Safety Remodel (\$.1M), construction of the Waterfront Park (\$1.2M) and the State Ave renovation project (\$3.6M). The bonds were issued in July 2003, with interest only payments through 2012.

In 2007 the City issued \$8.0M of LTGO bonds to provide funds with which to fund the cost of transportation projects throughout the City. The projects include reconstruction of primary corridors and construction of "missing links" within the City's current infrastructure.

In 2008, the City secured a low interest loan from the Public Works Trust Fund to help fund the design of the Lakewood Triangle Access. This project will establish an alternate point of access into and out of the Lakewood area.

In 2010, the City issued \$4.9M of LTGO bonds to purchase the Courthouse building which the City was leasing and the purchase of two other parcels. The bonds were issued in October 2010 with interest only payments through 2013.

The debt service fund receives contributions from the General Fund, Street Construction Fund and the Parks Construction Fund.

FUND 206
2003 LTGO BOND ISSUE
ALLSTATE BUILDING PURCHASE/REMODEL

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>	<u>OUTSTANDING BALANCE</u>
2003	\$ -	-	\$ 46,890.00	\$ 46,890.00	\$ 2,456,500.00
2004	-	-	93,781.00	93,781.00	2,456,500.00
2005	-	-	93,781.00	93,781.00	2,456,500.00
2006	-	-	93,781.00	93,781.00	2,456,500.00
2007	-	-	93,781.00	93,781.00	2,456,500.00
2008	-	-	93,781.00	93,781.00	2,456,500.00
2009	-	-	93,781.00	93,781.00	2,456,500.00
2010	-	-	93,781.00	93,781.00	2,456,500.00
2011	-	-	93,781.00	93,781.00	2,456,500.00
2012	-	-	93,781.00	93,781.00	2,456,500.00
2013	125,800.00	3.000%	93,781.00	219,581.00	2,330,700.00
2014	129,200.00	3.250%	90,007.00	219,207.00	2,201,500.00
2015	130,900.00	3.375%	85,808.00	216,708.00	2,070,600.00
2016	136,000.00	3.500%	81,390.00	217,390.00	1,934,600.00
2017	141,100.00	3.625%	76,630.00	217,730.00	1,793,500.00
2018	272,000.00	3.750%	71,515.00	343,515.00	1,521,500.00
2019	280,500.00	3.875%	61,315.00	341,815.00	1,241,000.00
2020	292,400.00	4.000%	50,445.00	342,845.00	948,600.00
2021	304,300.00	4.000%	38,749.00	343,049.00	644,300.00
2022	316,200.00	4.125%	26,577.00	342,777.00	328,100.00
2023	328,100.00	4.125%	13,538.00	341,638.00	-
Total	\$ 2,456,500.00		\$ 1,580,674.00	\$ 4,037,174.00	

Note: Funded by the General Fund

**FUND 206
2003 LTGO BOND ISSUE
WATERFRONT PARK**

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>	<u>OUTSTANDING BALANCE</u>
2003	\$ -		\$ 22,066.00	\$ 22,066.00	\$ 1,156,000.00
2004			44,132.00	44,132.00	1,156,000.00
2005			44,132.00	44,132.00	1,156,000.00
2006			44,132.00	44,132.00	1,156,000.00
2007			44,132.00	44,132.00	1,156,000.00
2008			44,132.00	44,132.00	1,156,000.00
2009			44,132.00	44,132.00	1,156,000.00
2010			44,132.00	44,132.00	1,156,000.00
2011			44,132.00	44,132.00	1,156,000.00
2012			44,132.00	44,132.00	1,156,000.00
2013	59,200.00	3.000%	44,132.00	103,332.00	1,096,800.00
2014	60,800.00	3.250%	42,356.00	103,156.00	1,036,000.00
2015	61,600.00	3.375%	40,380.00	101,980.00	974,400.00
2016	64,000.00	3.500%	38,301.00	102,301.00	910,400.00
2017	66,400.00	3.625%	36,061.00	102,461.00	844,000.00
2018	128,000.00	3.750%	33,654.00	161,654.00	716,000.00
2019	132,000.00	3.875%	28,854.00	160,854.00	584,000.00
2020	137,600.00	4.000%	23,739.00	161,339.00	446,400.00
2021	143,200.00	4.000%	18,235.00	161,435.00	303,200.00
2022	148,800.00	4.125%	12,507.00	161,307.00	154,400.00
2023	154,400.00	4.125%	6,371.00	160,771.00	-
Total	\$ 1,156,000.00		\$ 743,844.00	\$ 1,899,844.00	

Note: Funded by the Parks Construction fund

**FUND 206
2003 LTGO BOND ISSUE
STATE AVENUE PROJECT**

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>	<u>OUTSTANDING BALANCE</u>
2003	\$ -	-	\$ 68,956.00	\$ 68,956.00	\$ 3,612,500.00
2004	-	-	137,913.00	137,913.00	3,612,500.00
2005	-	-	137,913.00	137,913.00	3,612,500.00
2006	-	-	137,913.00	137,913.00	3,612,500.00
2007	-	-	137,913.00	137,913.00	3,612,500.00
2008	-	-	137,913.00	137,913.00	3,612,500.00
2009	-	-	137,913.00	137,913.00	3,612,500.00
2010	-	-	137,913.00	137,913.00	3,612,500.00
2011	-	-	137,913.00	137,913.00	3,612,500.00
2012	-	-	137,913.00	137,913.00	3,612,500.00
2013	185,000.00	3.000%	137,913.00	322,913.00	3,427,500.00
2014	190,000.00	3.250%	132,363.00	322,363.00	3,237,500.00
2015	192,500.00	3.375%	126,188.00	318,688.00	3,045,000.00
2016	200,000.00	3.500%	119,691.00	319,691.00	2,845,000.00
2017	207,500.00	3.625%	112,691.00	320,191.00	2,637,500.00
2018	400,000.00	3.750%	105,169.00	505,169.00	2,237,500.00
2019	412,500.00	3.875%	90,169.00	502,669.00	1,825,000.00
2020	430,000.00	4.000%	74,184.00	504,184.00	1,395,000.00
2021	447,500.00	4.000%	56,984.00	504,484.00	947,500.00
2022	465,000.00	4.125%	39,084.00	504,084.00	482,500.00
2023	482,500.00	4.125%	19,909.00	502,409.00	-
Total	\$ 3,612,500.00		\$ 2,324,518.00	\$ 5,937,018.00	

Note: Funded by the Street Construction Fund

FUND 206
SERIES 2007A LIMITED TAX GENERAL OBLIGATION BOND
STREET CONSTRUCTION PROJECTS

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>	<u>OUTSTANDING BALANCE</u>
2007	\$ -	-	\$ 177,801.80	\$ 177,801.80	\$ 8,045,000.00
2008	255,000.00	4.00%	353,638.76	608,638.76	7,790,000.00
2009	265,000.00	4.00%	343,438.76	608,438.76	7,525,000.00
2010	280,000.00	4.00%	332,838.76	612,838.76	7,245,000.00
2011	290,000.00	4.00%	321,638.76	611,638.76	6,955,000.00
2012	300,000.00	5.50%	310,038.76	610,038.76	6,655,000.00
2013	315,000.00	5.50%	293,538.76	608,538.76	6,340,000.00
2014	335,000.00	5.50%	276,213.76	611,213.76	6,005,000.00
2015	355,000.00	5.50%	257,788.76	612,788.76	5,650,000.00
2016	375,000.00	4.00%	238,263.76	613,263.76	5,275,000.00
2017	390,000.00	4.00%	223,263.76	613,263.76	4,885,000.00
2018	405,000.00	4.00%	207,663.76	612,663.76	4,480,000.00
2019	420,000.00	4.00%	191,463.76	611,463.76	4,060,000.00
2020	435,000.00	4.00%	174,663.76	609,663.76	3,625,000.00
2021	455,000.00	4.00%	174,663.76	629,663.76	3,170,000.00
2022	475,000.00	4.30%	174,663.76	649,663.76	2,695,000.00
2023	495,000.00	4.25%	115,968.76	610,968.76	2,200,000.00
2024	515,000.00	4.25%	94,931.26	609,931.26	1,685,000.00
2025	540,000.00	4.25%	73,043.76	613,043.76	1,145,000.00
2026	560,000.00	4.25%	50,093.76	610,093.76	585,000.00
2027	585,000.00	4.38%	50,093.76	635,093.76	-
Total	<u>\$ 8,045,000.00</u>		<u>\$ 4,435,714.50</u>	<u>\$ 12,480,714.50</u>	

Note: Funded by the Street Construction Fund

FUND 206
2010 LTGO BONDS
COURTHOUSE/DELTA PROPERTY/WILLIAMS PROPERTY

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>	<u>OUTSTANDING BALANCE</u>
2010	\$ -	2.00%	\$ 23,651.91	\$ 23,651.91	\$ 4,990,000.00
2011	-	2.00%	207,675.00	207,675.00	4,990,000.00
2012	-	2.00%	207,675.00	207,675.00	4,990,000.00
2013	-	2.00%	207,675.00	207,675.00	4,990,000.00
2014	145,000.00	2.00%	207,675.00	352,675.00	4,845,000.00
2015	155,000.00	2.00%	204,775.00	359,775.00	4,690,000.00
2016	155,000.00	2.00%	201,675.00	356,675.00	4,535,000.00
2017	155,000.00	2.00%	198,575.00	353,575.00	4,380,000.00
2018	-	2.00%	195,475.00	195,475.00	4,380,000.00
2019	-	2.00%	195,475.00	195,475.00	4,380,000.00
2020	60,000.00	3.00%	195,475.00	255,475.00	4,320,000.00
2021	55,000.00	4.50%	193,675.00	248,675.00	4,265,000.00
2022	265,000.00	4.50%	191,200.00	456,200.00	4,000,000.00
2023	280,000.00	4.50%	179,275.00	459,275.00	3,720,000.00
2024	210,000.00	4.50%	166,675.00	376,675.00	3,510,000.00
2025	215,000.00	4.50%	157,225.00	372,225.00	3,295,000.00
2026	230,000.00	5.00%	147,550.00	377,550.00	3,065,000.00
2027	240,000.00	5.00%	136,050.00	376,050.00	2,825,000.00
2028	350,000.00	5.00%	124,050.00	474,050.00	2,475,000.00
2029	370,000.00	5.00%	106,550.00	476,550.00	2,105,000.00
2030	385,000.00	5.00%	88,050.00	473,050.00	1,720,000.00
2031	405,000.00	4.00%	68,800.00	473,800.00	1,315,000.00
2032	420,000.00	4.00%	52,600.00	472,600.00	895,000.00
2033	440,000.00	4.00%	35,800.00	475,800.00	455,000.00
2034	455,000.00	4.00%	18,200.00	473,200.00	-
Total	<u>\$ 4,990,000.00</u>		<u>\$ 3,711,501.91</u>	<u>\$ 8,701,501.91</u>	

Note: Funded by the General Fund

FUND 206
Public Works Trust Fund Loan
2008 - Lakewood Triangle Access Project

Interest Rate: 0.5%

YEAR	PRINCIPAL	INTEREST	TOTAL REQUIREMENT	OUTSTANDING BALANCE
	\$ -	\$ -	\$ -	\$ 750,000.00
2009	-	4,375.00	4,375.00	750,000.00
2010	187,500.00	3,750.00	191,250.00	562,500.00
2011	187,500.00	2,812.50	190,312.50	375,000.00
2012	187,500.00	1,875.00	189,375.00	187,500.00
2013	187,500.00	937.50	188,437.50	-
TOTAL	\$ 750,000.00	\$ 13,750.00	\$ 763,750.00	

Note: Funded by the Street Construction Fund

FUND 206
LTGO BOND ISSUE 2003, 2007 and 2010

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ 16,248	\$ 17,548	\$ 17,548	\$ 18,045	\$ 17,844	1.7%
<u>Revenue</u>						
Interest & Other Earnings	2,096	1,500	1,500	800	500	-66.7%
Transfers In	1,079,915	1,370,036	1,370,036	1,370,036	1,367,082	-0.2%
TOTAL REVENUE	1,082,011	1,371,536	1,371,536	1,370,836	1,367,582	-0.3%
<u>Expenditures</u>						
Debt Principal	467,500	560,834	560,834	560,834	570,833	1.8%
Debt Interest	612,414	809,203	809,203	809,203	796,249	-1.6%
Debt Issue Cost	300	1,000	1,000	1,000	1,000	
TOTAL EXPENDITURE	1,080,214	1,371,037	1,371,037	1,371,037	1,368,082	-0.2%
Ending Cash	18,045	18,047	18,047	17,844	17,344	-3.9%

CAPITAL PROJECT FUNDS



**FUND 305
STREETS CAPITAL IMPROVEMENTS**

Purpose

This fund is used to design and construct capital road construction projects. Revenues are generated through grants, loans, developer mitigation fees and real estate excise taxes (REET). The REET funds are receipted into funds 110 and 111 and then transferred into the 305 fund.

Budget Narrative

Capital projects for 2012 include:

R0904	SR9/SR92 Break In Access	3,120,000
R1001	51 st Improvements	2,000,000
	TOTAL	5,120,000

The 305 operating budget also includes a transfer out to fund 206 for the annual debt service payment associated with the 2003 and 2007 LTGO bond issues and also a PWTF loan.

**FUND 305
STREETS CAPITAL IMPROVEMENTS**

Description	2010 Actual	2011 Budget	2011		2012 Budget	% Change 2011:2012 Budget
			Amended Budget	2011 Estimated		
Beginning Cash	\$ 2,592,144	\$ 99,317	\$ 99,317	\$ 2,416,948	\$ 185,392	86.7%
<u>Revenue</u>						
State Grants	1,386,067	-	-	180,755	-	0.0%
Snohomish County	3,145,000	2,000,000	2,000,000	-	-	-100.0%
Transportation Mitigation Fees	325,456	400,000	400,000	1,320,000	400,000	0.0%
Investment Interest	29,016	15,000	15,000	5,000	100	-99.3%
Other Miscellaneous	47,795	-	-	-	-	0.0%
Proceeds from Long Term Debt	-	11,830,131	6,830,131	-	5,320,000	-22.1%
Transfers In - REET	860,000	735,000	735,000	735,000	465,000	-36.7%
TOTAL REVENUE	5,793,334	14,980,131	9,980,131	2,240,755	6,185,100	-38.0%
<u>Expenditures</u>						
Professional Services	-	-	-	-	-	0.0%
Capital Outlay	4,984,594	14,055,000	9,055,000	3,532,446	5,120,000	-43.5%
Debt Service Interest	-	-	-	-	-	0.0%
Transfer Out - Debt Service	942,002	1,024,448	1,024,448	939,865	937,326	-8.5%
TOTAL EXPENDITURE	5,926,596	15,079,448	10,079,448	4,472,311	6,057,326	-39.9%
Other Adjustments (Accruals)	(41,934)					
Ending Cash	2,416,948	-	-	185,392	313,166	100.0%

**FUND 310
PARKS CAPITAL IMPROVEMENT**

Purpose

This fund is used for the design and construction of City parks and recreational facilities. Revenues are generated through grants, loans, donations, collection of real estate excise taxes (REET) and park mitigation fees. The REET funds are receipted into funds 110 and 111 and then transferred into the 310 fund. A transfer of REET funds is not scheduled in 2012.

Project(s) Approved

P1101	SR529 Lighting	58,264
	TOTAL	58,264

The 310 operating budget also includes a transfer out to fund 206 for the annual debt service payment associated with the 2003 LTGO bond issue.

**FUND 310
PARKS CAPITAL IMPROVEMENT**

Description	2010 Actual	2011 Budget	2011		2012 Budget	% Change 2011:2012 Budget
			Amended Budget	2011 Estimated		
Beginning Cash	\$ 82,388	\$ 21,164	\$ 21,164	\$ 44,202	\$ 26,244	24.0%
<u>Revenue</u>						
Park Mitigation Fees	189,216	150,000	150,000	100,000	95,000	-36.7%
Investment Interest	1,613	1,200	1,200	350	350	-70.8%
Other Miscellaneous		6,000	58,925	80,497	27,000	-54.2%
Sale of Capital Assets	487,500	-	-	-	-	0.0%
Transfers In	-	-	-	17,847	58,264	100.0%
TOTAL REVENUE	678,329	157,200	210,125	198,694	180,614	-14.0%
<u>Expenditures</u>						
Professional Services	4,466	-	-	-	-	0.0%
Miscellaneous	1,284	-	-	-	-	0.0%
Capital Outlay	1,274	47,500	77,500	96,420	58,264	-24.8%
Interfund Interest	2,178	-	-	1,100	550	100.0%
Interfund Loan Payment*	-	50,000	50,000	75,000	75,000	50.0%
Interfund Repairs	380	-	-	-	-	0.0%
Transfer Out - Debt Service	44,132	44,132	44,132	44,132	44,132	0.0%
TOTAL EXPENDITURE	53,714	141,632	171,632	216,652	177,946	3.7%
Other Adjustments (i/f loans)	(662,801)					
Ending Cash	44,202	36,732	59,657	26,244	28,912	-51.5%

FUND 371
LID 71 – 156TH STREET OVERPASS

Purpose

This fund was established to track the costs associated with the design and construction of the 156th street overpass as they pertain to the recently established Local Improvement District 71.

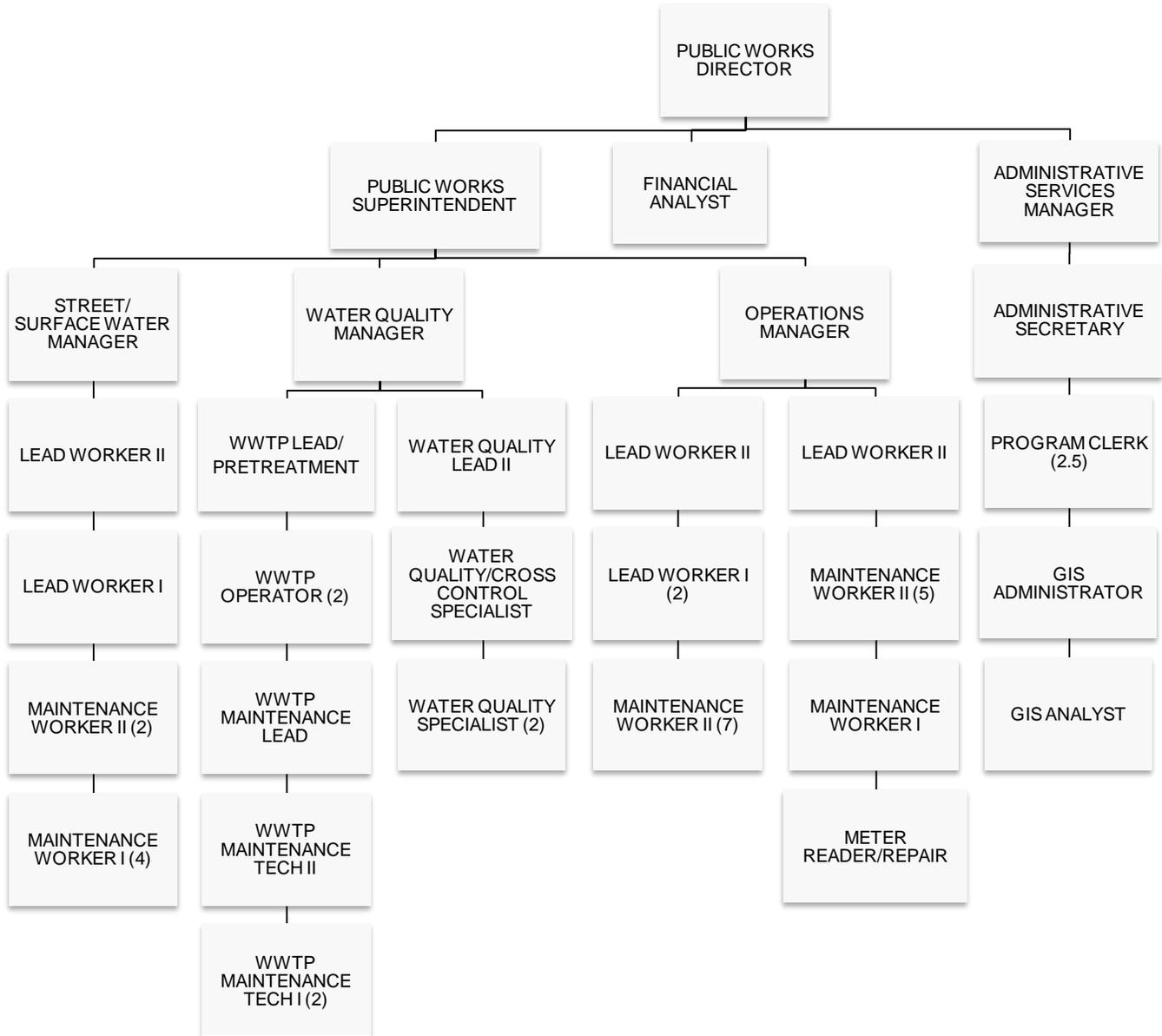
FUND 371
LID 71 – 156TH STREET OVERPASS

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<u>Revenue</u>						
Proceeds from LID Line of Credit		-	5,000,000	5,000,000	6,870,000	37.4%
Proceeds from City Line of Credit	-	-	-	-	-	0.0%
TOTAL REVENUE	-	-	5,000,000	5,000,000	6,870,000	37.4%
<u>Expenditures</u>						
Capital Outlay	-	-	5,000,000	5,000,000	6,870,000	37.4%
TOTAL EXPENDITURE	-	-	5,000,000	5,000,000	6,870,000	37.4%
Other Adjustments (Accruals)						
Ending Cash	-	-	-	-	-	0.0%

ENTERPRISE FUNDS



PUBLIC WORKS UTILITIES



FUND 401
WATER WORKS UTILITY OPERATIONS
Combined Water/Sewer/Surface Water

Mission

The mission of the Water Works Utility Fund is to provide appropriate preservation and development of the City's infrastructure for the Marysville Service area.

Purpose

The City of Marysville provides water service 24 hours a day, currently supplying an average of 4.4 million gallons per day of quality drinking water to more than 19,000 connections inside the City limits (pop. 58,040) and within the Coordinated Water Study Plan Area (CWSP), as well as providing necessary fire flows, at rates that are competitive in the Puget Sound region.

Through its City-operated sewer collection system, Marysville treats and safely discharges wastewater at a current rate of about 5 million gallons per day for more than 15,000 connections inside the City and within Rural Utilities Service Area (RUSA) boundaries.

There are four divisions within the Utility Operations budget:

The Utility Construction Division is responsible for construction and repair of water and sanitary sewer extensions, replacement, service lines and appurtenances, which include hydrants, pressure regulating, flow control and metering stations. This division also repairs/installs gate and specialty valves, air-vac and blow off assemblies.

The Utility Maintenance Division is responsible for maintenance of 292 miles of water main, 7 reservoirs, 5 deep wells, Ranney Well and Edward Springs collectors. Valve exercising, directional flushing, cross connection and sampling programs assure the City that 4.4 million gallons of quality drinking water is provided to our customers on a daily average.

The Wastewater Treatment Plant Division (WWTP) is responsible for the proper collection of wastewater, which must be safely transported from approximately 15,000 homes and businesses throughout our service area to our treatment facility. This is done through our sanitary sewer collection system, which consists of approximately 227 miles of mainline sewer with pipe diameters ranging from 6" laterals to 48" interceptors. These lines are flushed/cleaned annually by the City's vacor crew. The entire collection system is currently cleaned every 14 to 16 months. The WWTP and 14 sewer lift stations are operated and maintained by the wastewater division. The wastewater division is also responsible for the monitoring and testing of local industries to ensure compliance with local discharge standards. Operators at the treatment plant perform the sampling and testing of 5 million gallons a day of effluent assuring compliance with the City's NPDES permit issued by the Department of Ecology.

The Surface Water Utility division accounts for the expense of planning, designing, acquiring, developing, constructing, servicing debt, maintaining and operating surface water storm drainage facilities.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Public Works Director	0	0	1
Public Works Superintendent	1	1	1
Operations Manager	1	1	1
Streets/Surface Water Manager	0.5	0.5	0.5
PW Administrative Services Manager	0	0	1
Financial Analyst	1	1	1
GIS Administrator	0	1	1
GIS Analyst	0	1	1
Lead Worker II	4	3	3
Lead Worker I (Formerly Heavy Equipment Operator)	3	2	2
Maintenance Worker II	14	14	14
Maintenance Worker I	3	5	5
Maintenance Assistant	1	1	0
Meter Reader/Repair	1	1	1
Meter Reader	2	0	0
Water Quality Specialist	1	2	2
Cross Connection Specialist	0	0	0
Water Quality Assistant	2	0	0
Water Quality Manager	1	1	1
WWTP Lead	2	3	3
WWTP Tech II	1	1	1
WWTP Tech I	2	2	2
WWTP Operator	2	2	2
Program Clerk	1	2.5	2.5
Program Specialist	2	0	0
Administrative Secretary	1	1	1
TOTAL - UTILITIES	46.5	46.0	47.0

Changes to Headcount

In 2012 the headcount for the Public Works Director and the Public Works Administrative Services Manager was moved from Engineering to Utilities. A portion of their salary continues to be allocated to Engineering.

Budget Narrative

Office and operating supplies include general office supplies, chemicals for the wastewater treatment plant, maintenance supplies used at the wastewater treatment plant, janitorial supplies, safety supplies, and other supplies used to maintain the daily operation of the City's water/sewer/surface water infrastructure.

Purchased water accounts for the amount paid to the City of Everett for water.

Professional services include but are not limited to equipment rental fees, lab sample analysis, flow monitoring fees, janitorial services, legal fees, sewer rate cost of service study, and annual update to the water, sewer comprehensive plan.

Miscellaneous expenses include fees for training classes, seminars, conferences, and membership fees.

State taxes are state excise taxes assessed on the Water/Sewer customer fees. City taxes are the taxes accessed by the City and credited to the General Fund.

Interfund repairs include the cost allocation from the Fleet department for the rental and replacement of all vehicles used by the Utility department. It also includes costs associated with the repairs and maintenance performed by the Facilities department.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement. This category also includes the cost allocation from Finance, Utility Billing, City Clerk, Executive, HR and Community Information Officer.

Transfer out includes the transfer to fund 450 for all debt service payments. It also includes the following transfers out of fund 401:

Transfer to fund 101 for Surface Water Maintenance	490,000
Total	<u>490,000</u>

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

FUND 401
WATER WORKS UTILITY OPERATIONS
Combined Water/Sewer/Surface Water

Description	2010 Actual	2011 Budget	2011		2012 Budget	% Change 2011:2012 Budget
			Amended Budget	2011 Estimated		
Beginning Cash	\$ 6,456,467	\$ 6,920,737	\$ 6,920,737	\$ 4,728,207	\$ 5,182,343	-25.1%
<u>Revenue</u>						
Grants	50,000	198,000	198,000	250,000	148,000	-25.3%
Water Service Fees	7,943,837	7,238,000	7,238,000	7,513,000	7,398,000	2.2%
Storm Drainage Charges	3,367,511	2,900,000	2,900,000	3,400,000	3,200,000	10.3%
Pond Recovery	-	10,000	10,000	2,415	10,000	0.0%
Sewer Service Fees	9,119,260	8,740,000	8,740,000	8,646,000	8,740,000	0.0%
Interest	47,056	60,000	60,000	30,000	30,000	-50.0%
Rents	108,338	15,870	15,870	120,000	75,000	372.6%
Insurance Recovery	136,225	-	-	50,000	-	0.0%
Interfund Rents	64,926	64,926	64,926	64,926	64,926	0.0%
Miscellaneous Revenue	15,103	232,406	232,406	25,000	25,000	-89.2%
Intergovernmental Misc	9,824	9,500	9,500	9,500	10,000	5.3%
Other Interfund Services	71,958	-	-	95,000	-	0.0%
Sale of Assets	230,467	-	-	-	-	0.0%
Transfer In	67,683	75,729	75,729	75,729	75,729	0.0%
TOTAL REVENUE	21,232,188	19,544,431	19,544,431	20,281,570	19,776,655	1.2%
<u>Expenditures</u>						
Salaries	3,879,074	4,065,772	4,065,772	4,067,072	3,969,284	-2.4%
Overtime	72,646	72,400	72,400	83,900	74,000	2.2%
Social Security	295,595	302,527	302,527	302,527	293,627	-2.9%
Retirement	234,850	276,221	276,221	276,221	310,636	12.5%
Medical Insurance	771,761	879,588	879,588	879,588	811,395	-7.8%
Workmen's Compensation	97,426	113,821	113,821	113,821	98,791	-13.2%
Unemployment	7,846	9,605	9,605	9,605	7,792	-18.9%
Uniforms	24,635	21,900	21,900	21,200	21,900	0.0%
Office & Operating	468,180	496,100	496,100	430,500	524,500	5.7%
Fuel	112,087	100,000	100,000	126,800	127,000	27.0%
Purchased Water	1,287,915	1,260,000	1,260,000	1,265,324	1,100,000	-12.7%
Inventory Supplies	4,996	6,000	6,000	1,200	5,000	-16.7%
Small Tools	21,318	57,930	57,930	45,030	31,500	-45.6%
Professional Services	515,384	828,100	828,100	623,100	752,100	-9.2%
Communication	19,912	25,700	25,700	26,800	40,182	56.4%
Travel	3,577	8,500	8,500	5,100	8,500	0.0%
Advertising	528	1,500	1,500	1,000	1,500	0.0%
Rents	8,604	13,000	13,000	11,000	13,000	0.0%
Insurance	246,868	260,706	260,706	251,030	290,146	11.3%
Public Utilities	638,165	690,800	690,800	707,700	765,200	10.8%
Repairs & Maintenance	352,878	538,500	538,500	350,908	568,500	5.6%
Miscellaneous Expenses	611,455	306,550	306,550	260,200	263,750	-14.0%
Intergovernmental Prof	21,206	-	-	-	-	0.0%
State Taxes	624,267	585,000	585,000	635,000	645,000	10.3%
Operating Permits	53,052	80,000	80,000	69,000	82,000	2.5%
City Taxes	1,807,536	1,749,698	1,749,698	1,840,000	1,764,000	0.8%
Capital Outlay	9,903	32,500	32,500	32,500	-	-100.0%
Interfund Repairs	350,558	308,918	308,918	314,197	422,357	36.7%
Other Interfund Services	1,046,713	1,159,760	1,159,760	1,191,212	1,231,647	6.2%
Transfer Out	8,851,987	5,765,172	5,765,172	5,885,899	4,917,451	-14.7%
TOTAL EXPENDITURE	22,440,922	20,016,268	20,016,268	19,827,434	19,140,758	-4.4%
Other Adjustments	(519,526)					
Ending Cash	4,728,207	6,448,900	6,448,900	5,182,343	5,818,240	-9.8%

FUND 402
WATER WORKS UTILITY CONSTRUCTION
Combined Water/Sewer/Surface Water

Purpose

The purpose of this fund is to track all capital projects associated with new construction or upgrades to the existing water, sewer and surface water infrastructure of the City.

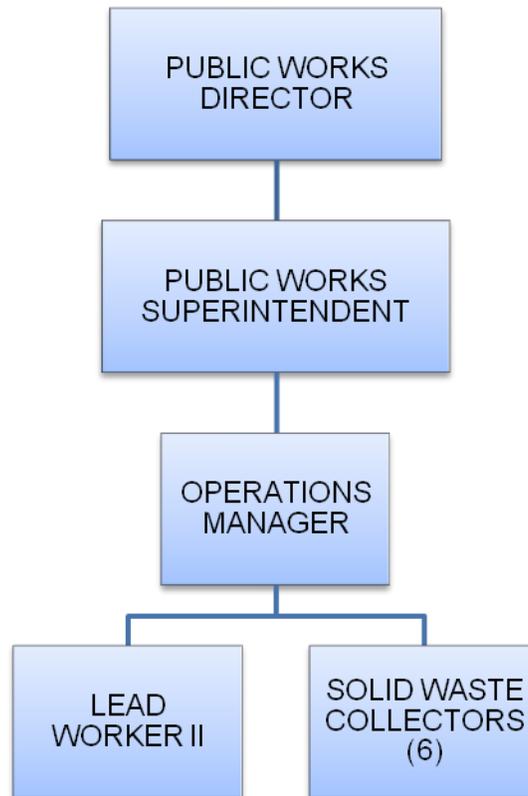
2012 CAPITAL PROJECTS

W R&R Renewals & Replacements	165,000
W0000 Water Main Over-sizing	35,000
W0402 67 th Ave NE: 100 th – 132 nd	250,000
W0603 PRV Rate of Flow	100,000
W0804 Ebey Slough Water Main Extension	25,000
W0901 Whiskey Ridge	800,000
W1101 Edward Springs UV Disinfection	50,000
W1102 PUD Relocate	1,500,000
W1201 51 st Watermain	250,000
R1202 Edward Springs Well #2	420,000
Subtotal Water	3,595,000
S0000 Sewer Main Over-sizing	30,000
S0903 Whiskey Ridge Sewer Extension	1,200,000
S1110 Sewer Comprehensive Plan	100,000
Subtotal Sewer	1,330,000
D R&R Renewals & Replacements	35,000
D0401 Regional Detention Pond	2,450,000
Subtotal Surface Water	2,485,000
Total Program Requests	\$7,410,000

FUND 402
WATER WORKS UTILITY CONSTRUCTION
Combined Water/Sewer/Surface Water

Description	2010 Actual	2011 Budget	2011		2012 Budget	% Change 2011:2012 Budget
			Amended Budget	2011 Estimated		
Beginning Cash	\$ 1,199,817	\$ 1,419,717	\$ 1,419,717	\$ 1,596,601	\$ 3,045,346	114.5%
<u>Revenue</u>						
Water Capital Improvements	688,035	400,000	400,000	400,000	400,000	0.0%
Water Recovery Fees	-	5,000	5,000	5,000	5,000	0.0%
Sewer Capital Improvements	823,918	600,000	600,000	600,000	600,000	0.0%
Sewer Recovery	40,057	50,000	50,000	50,000	30,000	-40.0%
Interest	9,578	16,356	16,356	28,745	6,000	-63.3%
Other Miscellaneous	400,000	-	-	-	-	0.0%
Transfer In	7,000,000	8,000,000	8,000,000	4,000,000	4,000,000	-50.0%
TOTAL REVENUE	8,961,588	9,071,356	9,071,356	5,083,745	5,041,000	-44.4%
<u>Expenditures</u>						
Capital Outlay	8,558,946	10,030,000	10,030,000	3,635,000	7,410,000	-26.1%
TOTAL EXPENDITURE	8,558,946	10,030,000	10,030,000	3,635,000	7,410,000	-26.1%
Other Adjustments	(5,858)					
Ending Cash	1,596,601	461,073	461,073	3,045,346	676,346	100.0%

SOLID WASTE



**FUND 410
SOLID WASTE**

Mission/Function

Cost of collection and disposal of commercial and residential solid waste from 7,500 homes and businesses as well as curbside recycling program within City limits.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Solid Waste Collector Lead	1	1	1
Solid Waste Collectors	6	6	6
TOTAL - SOLID WASTE	7	7	7

Budget Narrative

Salaries in this fund include wages for Public Works staff.

Operating supplies include general office supplies and the cost of container replacements and additional containers for new accounts.

Professional services include the recycling contract with Waste Management for the City's recycling program.

Tipping fees are the costs associated with dumping the garbage trucks at the county landfill.

Interfund repairs include the cost allocation from the Fleet department for the rental and replacement of all vehicles used by the Solid Waste Department.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement. In addition this category also includes the cost allocation from Finance, Utility Billing, City Clerk, Executive, HR & Community Information Officer.

Approved Budget Requests

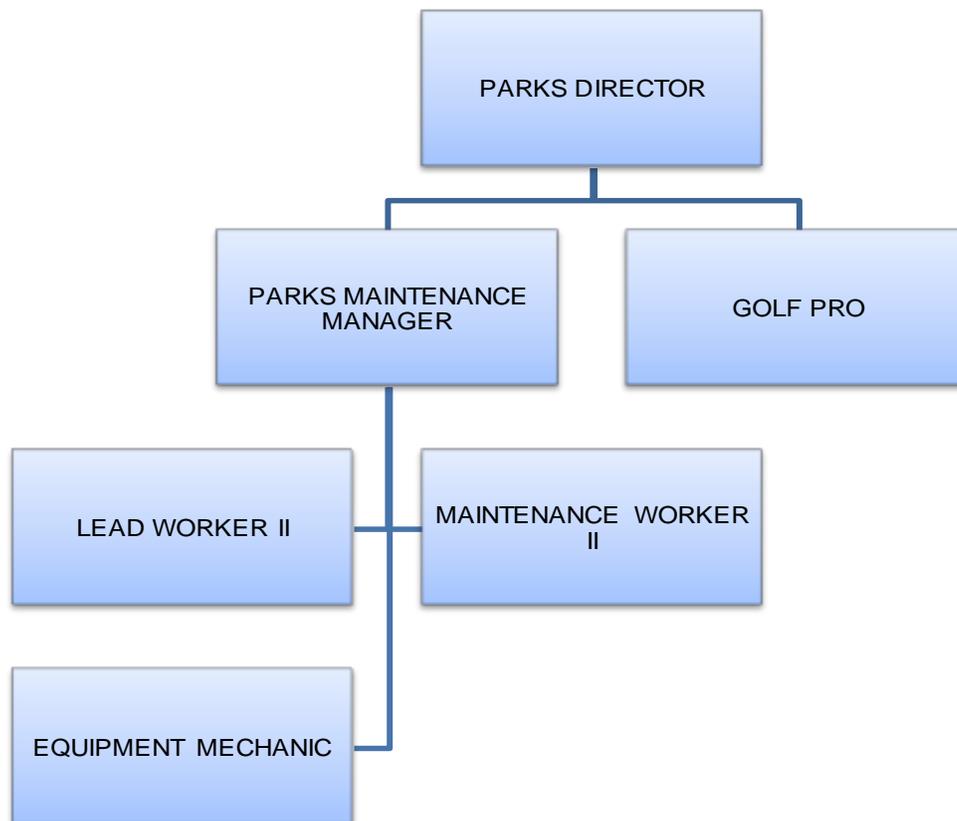
None

**FUND 410
SOLID WASTE**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ 2,239,295	\$ 1,683,974	\$ 1,683,974	\$ 2,200,341	\$ 2,293,877	36.2%
<u>Revenue</u>						
DOE Grant	-	-	-	-	-	0.0%
Garbage Collection Service	4,865,201	4,500,000	4,500,000	4,800,000	4,950,000	10.0%
Garbage Tags	12,546	10,000	10,000	12,000	10,000	0.0%
Interest	19,901	25,000	25,000	12,500	15,000	-40.0%
Interest on Interfund Loans	716	800	800	-	-	-100.0%
Miscellaneous Revenue	1,225	-	-	8,000	-	0.0%
Transfer In	-	-	-	-	3,298	100.0%
TOTAL REVENUE	4,899,589	4,535,800	4,535,800	4,832,500	4,978,298	9.8%
<u>Expenditures</u>						
Salaries	562,554	497,643	497,643	497,643	515,521	3.6%
Overtime	19,465	8,300	8,300	20,000	10,000	20.5%
Social Security	43,196	37,206	37,206	37,206	38,327	3.0%
Retirement	37,083	34,540	34,540	34,540	41,206	19.3%
Medical Insurance	134,881	138,644	138,644	138,644	139,187	0.4%
Workmen's Compensation	14,871	16,079	16,079	16,079	14,950	-7.0%
Unemployment	1,165	1,194	1,194	1,194	1,029	-13.8%
Uniforms	2,770	3,000	3,000	3,000	3,000	0.0%
Office & Operating	66,172	121,000	121,000	46,000	101,000	-16.5%
Fuel	71,125	100,000	100,000	100,000	110,000	10.0%
Small Tools	-	500	500	100	500	0.0%
Professional Services	926,446	830,000	830,000	890,000	975,000	17.5%
Communication	141	500	500	300	854	70.8%
Travel	-	200	200	-	200	0.0%
Advertising	-	800	800	500	800	0.0%
Rents	-	200	200	200	200	0.0%
Insurance	40,048	41,000	41,000	41,000	47,068	14.8%
Repairs & Maintenance	28,032	53,000	53,000	21,500	86,500	63.2%
Miscellaneous Expenses	971	3,000	3,000	5,500	2,000	-33.3%
Tipping Fees	1,369,763	1,650,000	1,650,000	1,450,000	1,650,000	0.0%
State Taxes	211,945	170,000	170,000	240,000	240,000	41.2%
City Taxes	636,228	588,261	588,261	700,000	589,000	0.1%
Capital Outlay	-	21,000	21,000	21,000	-	-100.0%
Interfund Rents	10,159	10,159	10,159	10,159	10,159	0.0%
Interfund Repairs & Maintenance	157,118	180,277	180,277	180,277	307,902	70.8%
Other Interfund Services	306,099	280,099	280,099	284,122	298,069	6.4%
Transfer Out	542,078	-	-	-	-	0.0%
TOTAL EXPENDITURE	5,182,310	4,786,602	4,786,602	4,738,964	5,182,472	8.3%
Interfund Loan Payoff and Other Misc Adjustments	243,767					
Ending Cash	2,200,341	1,433,172	1,433,172	2,293,877	2,089,703	45.8%

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GOLF COURSE



**FUND 420
GOLF COURSE OPERATIONS**

The mission of the Cedarcrest Golf Course is to be committed to customer service and ensuring a challenge with top quality playing conditions for all skill levels and ages.

The 2011 budget reflects three distinctive areas of operations including Administration, Pro-Shop Services and Maintenance. The golf course is open to the public year round.

Revenues are derived from annual passes and "punch card" sales, green fees, tournament fees, merchandise sales, cart rentals and the lease of the restaurant.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Golf Pro	1	1	1
Golf Course Superintendent	1	0	0
Lead Worker II	1	1	1
Maintenance Worker II	2	1	1
Equipment Mechanic (Formerly Sr. Mechanic)	1	1	1
TOTAL - GOLF COURSE	6	4	4

Budget Narrative

Office and operating supplies include all office, operating and course supplies including fertilizers, pesticides, course accessories, soil, sand supplies, fuel, small tools, irrigation and drainage materials.

Inventory supplies include supplies purchased to maintain the equipment used at the golf course.

This budget also includes costs for communication, advertising, travel conferences, insurance and utilities.

Debt service principal and interest include the payment on the 2007T LTGO Refunded bond issue for golf course renovations, the 2003 Private Placement bond issued for construction of the restaurant and the remodel of the pro-shop and the annual payment on LID 12.

Approved Budget Requests

None

Item(s) Requested But Not Approved

None

FUND 420
BOND REDEMPTION
2003 LTGO Taxable Private Placement Bond
Restaurant & Pro-Shop Remodel
Interest Rate: 5.250%

YEAR	PRINCIPAL	INTEREST	TOTAL REQUIREMENT	OUTSTANDING BALANCE
	\$ -	\$ -	\$ -	\$ 1,740,982.00
2003	26,703.86	29,521.66	56,225.52	1,714,278.14
2004	79,091.24	89,585.32	168,676.56	1,635,186.90
2005	83,663.74	85,012.82	168,676.56	1,551,523.16
2006	88,227.35	80,449.21	168,676.56	1,463,295.81
2007	93,039.87	75,636.69	168,676.56	1,370,255.94
2008	97,909.35	70,767.21	168,676.56	1,272,346.59
2009	103,455.60	65,220.96	168,676.56	1,168,890.99
2010	109,098.82	59,577.74	168,676.56	1,059,792.17
2011	115,049.82	53,626.74	168,676.56	944,742.35
2012	121,185.04	47,491.52	168,676.56	823,557.31
2013	127,935.75	40,740.81	168,676.56	695,621.56
2014	134,914.26	33,762.30	168,676.56	560,707.30
2015	142,273.46	26,403.10	168,676.56	418,433.84
2016	149,974.25	18,702.31	168,676.56	268,459.59
2017	158,214.71	10,461.85	168,676.56	110,244.88
2018	110,244.88	2,205.89	112,450.77	-
TOTAL	\$ 1,740,982.00	\$ 789,166.13	\$ 2,530,148.13	

FUND 420
BOND REDEMPTION
2007T LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS
Cedarcrest Golf Course Renovation

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>	<u>OUTSTANDING BALANCE</u>
2007	\$ 145,000.00	5.290%	\$ 57,748.85	\$ 202,748.85	\$ 1,975,000.00
2008	95,000.00	5.260%	107,189.00	202,189.00	1,880,000.00
2009	100,000.00	5.160%	102,192.00	202,192.00	1,780,000.00
2010	110,000.00	6.000%	97,032.00	207,032.00	1,670,000.00
2011	115,000.00	6.000%	90,432.00	205,432.00	1,555,000.00
2012	120,000.00	6.000%	83,532.00	203,532.00	1,435,000.00
2013	130,000.00	5.187%	76,332.00	206,332.00	1,305,000.00
2014	146,250.00	5.187%	69,588.90	215,838.90	1,158,750.00
2015	146,250.00	5.187%	69,588.90	215,838.90	1,012,500.00
2016	146,250.00	5.187%	69,588.90	215,838.90	866,250.00
2017	146,250.00	5.434%	69,588.90	215,838.90	720,000.00
2018	180,000.00	5.434%	37,800.00	217,800.00	540,000.00
2019	180,000.00	5.434%	37,800.00	217,800.00	360,000.00
2020	180,000.00	5.434%	37,800.00	217,800.00	180,000.00
2021	180,000.00	5.250%	37,800.00	217,800.00	-
TOTAL	<u>\$ 2,120,000.00</u>		<u>\$ 1,044,013.45</u>	<u>\$ 3,164,013.45</u>	

**FUND 420
GOLF COURSE OPERATIONS**

Description	2010	2011	2011	2011	2012	% Change
	Actual	Budget	Amended Budget	Estimated	Budget	2011:2012 Budget
Beginning Cash	\$ -	\$ -	\$ -	\$ 63	\$ -	0.0%
Revenue						
Merchandise Sales	104,620	100,000	100,000	85,000	110,000	10.0%
Tournament Fees	30,134	30,000	30,000	46,500	50,000	66.7%
Green Fees	635,993	660,000	660,000	550,000	660,000	0.0%
Membership Fees	106,829	80,000	80,000	102,000	104,500	30.6%
Golf Cart Lease	172,900	185,000	185,000	150,000	185,200	0.1%
Pull Cart Lease	7,859	7,800	7,800	6,000	7,600	-2.6%
Long Term Lease	4,500	65,000	65,000	32,356	42,000	-35.4%
Insurance Recoveries	60,299	105,000	105,000	14,973	-	-100.0%
Miscellaneous Revenue	2,570	-	-	617	-	0.0%
Interfund Loan Receipts	-	-	-	203,639	55,854	100.0%
Concession Proceeds	620	-	-	-	-	0.0%
General Obligation Bond	-	59,458	59,458	-	-	-100.0%
Transfer In	-	-	-	5,500	-	0.0%
TOTAL REVENUE	1,126,324	1,292,258	1,292,258	1,196,585	1,215,154	-6.0%
Expenditures						
Salaries	528,662	425,682	425,682	392,404	403,682	-5.2%
Overtime	2,222	2,500	2,500	2,900	1,000	-60.0%
Social Security	40,260	23,189	23,189	30,708	31,585	36.2%
Retirement	23,709	21,257	21,257	24,908	26,693	25.6%
Medical Insurance	60,743	37,871	37,871	38,454	40,902	8.0%
Workmen's Compensation	19,679	6,993	6,993	16,364	16,073	129.8%
Unemployment	1,062	734	734	765	832	13.4%
Uniforms	4,508	5,200	5,200	3,300	3,200	-38.5%
Office & Operating	64,532	59,500	59,500	43,750	41,150	-30.8%
Fuel	26,087	27,000	27,000	22,000	26,000	-3.7%
Inventory Supplies	87,416	50,000	50,000	50,000	50,000	0.0%
Small Tools	3,183	16,000	16,000	1,000	1,000	-93.8%
Professional Services	10,716	6,000	6,000	5,000	3,400	-43.3%
Communication	2,629	4,100	4,100	2,600	4,016	-2.0%
Travel	-	500	500	500	300	-40.0%
Advertising	3,918	7,000	7,000	5,200	4,400	-37.1%
Operating Rents	15,963	23,500	23,500	18,500	18,500	-21.3%
Insurance	24,138	25,000	25,000	25,000	25,000	0.0%
Public Utilities	46,504	40,500	40,500	26,000	32,000	-21.0%
Repairs & Maintenance	39,988	36,000	36,000	31,000	30,500	-15.3%
Miscellaneous Expenses	259,457	34,500	34,500	18,000	11,700	-66.1%
State Taxes	5,134	5,000	5,000	4,000	5,000	0.0%
Debt Service - Principal	220,652	230,050	230,050	230,050	241,185	4.8%
Debt Service - Interest	158,930	148,559	148,559	148,559	143,524	-3.4%
Debt Issue Cost	-	700	700	700	700	0.0%
Interfund Repairs & Maintenance	11,733	6,046	6,046	6,046	9,906	63.8%
Other Interfund Services	53,109	48,877	48,877	48,877	42,906	-12.2%
TOTAL EXPENDITURE	1,714,934	1,292,258	1,292,258	1,196,585	1,215,154	-6.0%
Interfund Loan and Adjustments	588,673	-	-	-	-	-
Ending Cash	63	-	-	63	-	0.0%

FUND 450
UTILITY REVENUE & ULID DEBT SERVICE
Debt Service

Purpose

The Utility Reserve and ULID Debt Service fund accounts for the debt service of revenue and ULID assessment backed bonds as well as various federal and state loan programs. The fund services debt of the 1998 refunding bond issue, the 2004 refunding bond issue and various federal and state loans for physical plant construction/upgrades. Fund revenues consist of payments on ULID assessments and transfers from the Water Works Utility Fund 401.

**FUND 450
WATER/SEWER REVENUE BOND
2004 REFUNDED
(Refunding of the 93 Refunded)**

YEAR	PRINCIPAL	INTEREST RATE	INTEREST	TOTAL REQUIREMENT	OUTSTANDING BALANCE
2004	\$ 1,345,000.00	2.00%	\$ 130,613.38	\$ 1,475,613.38	\$ 10,210,000.00
2005	1,465,000.00	3.00%	352,300.00	1,817,300.00	8,745,000.00
2006	1,495,000.00	3.00%	308,350.00	1,803,350.00	7,250,000.00
2007	1,315,000.00	3.00%	263,500.00	1,578,500.00	5,935,000.00
2008	1,330,000.00	3.50%	224,050.00	1,554,050.00	4,605,000.00
2009	1,340,000.00	3.50%	177,500.00	1,517,500.00	3,265,000.00
2010	1,340,000.00	4.00%	130,600.00	1,470,600.00	1,925,000.00
2011	1,325,000.00	4.00%	77,000.00	1,402,000.00	600,000.00
2012	600,000.00	4.00%	24,000.00	624,000.00	-
TOTAL	\$ 11,555,000.00		\$ 1,687,913.38	\$ 13,242,913.38	

FUND 450
2005 W/S REVENUE BONDS
\$48,355,000
(April - October Payments)

YEAR	PRINCIPAL	YIELD	INTEREST	TOTAL REQUIREMENT	OUTSTANDING BALANCE
2005	\$ -		\$ 784,907.68	\$ 784,907.68	\$48,355,000.00
2006	-		2,335,262.50	2,335,262.50	48,355,000.00
2007	-		2,335,262.50	2,335,262.50	48,355,000.00
2008	-		2,335,262.50	2,335,262.50	48,355,000.00
2009	-		2,335,262.50	2,335,262.50	48,355,000.00
2010	-		2,335,262.50	2,335,262.50	48,355,000.00
2011	-		2,335,262.50	2,335,262.50	48,355,000.00
2012	-		2,335,262.50	2,335,262.50	48,355,000.00
2013	2,060,000.00	3.750%-4.500%	2,293,993.75	4,353,993.75	46,295,000.00
2014	2,145,000.00	4.000%	2,209,825.00	4,354,825.00	44,150,000.00
2015	2,240,000.00	4.000%-5.250%	2,113,906.25	4,353,906.25	41,910,000.00
2016	2,350,000.00	5.000%	2,002,137.50	4,352,137.50	39,560,000.00
2017	2,475,000.00	4.000%-5.125%	1,880,106.25	4,355,106.25	37,085,000.00
2018	2,600,000.00	4.000%-5.000%	1,752,050.00	4,352,050.00	34,485,000.00
2019	2,735,000.00	4.000%-5.000%	1,619,025.00	4,354,025.00	31,750,000.00
2020	2,875,000.00	5.000%	1,478,900.00	4,353,900.00	28,875,000.00
2021	3,020,000.00	5.000%	1,331,525.00	4,351,525.00	25,855,000.00
2022	3,175,000.00	5.000%	1,176,650.00	4,351,650.00	22,680,000.00
2023	3,340,000.00	5.000%	1,013,775.00	4,353,775.00	19,340,000.00
2024	3,510,000.00	4.250%-5.000%	844,081.25	4,354,081.25	15,830,000.00
2025	3,675,000.00	4.400%	677,037.50	4,352,037.50	12,155,000.00
2026	3,855,000.00	5.000%	499,812.50	4,354,812.50	8,300,000.00
2027	4,050,000.00	5.000%	302,187.50	4,352,187.50	4,250,000.00
2028	4,250,000.00	4.375%-5.125%	100,468.75	4,350,468.75	-
TOTAL	<u>\$48,355,000.00</u>		<u>\$38,427,226.43</u>	<u>\$ 86,782,226.43</u>	

FUND 450
WWTP PRE-CONSTRUCTION
PUBLIC WORKS TRUST FUND LOAN
PW-01-691-PRE-114
Interest Rate: 0.5%

YEAR	PRINCIPAL	INTEREST	TOTAL REQUIREMENT	OUTSTANDING BALANCE
2002	\$ -	\$ 333.33	\$ 333.33	\$ 1,000,000.00
2003	52,631.57	4,857.64	57,489.21	947,368.43
2004	52,631.57	4,736.84	57,368.41	894,736.86
2005	52,631.57	4,473.68	57,105.25	842,105.29
2006	52,631.57	4,210.52	56,842.09	789,473.72
2007	52,631.57	3,947.37	56,578.94	736,842.15
2008	52,631.62	3,684.21	56,315.83	684,210.53
2009	52,631.58	3,421.05	56,052.63	631,578.95
2010	52,631.58	3,157.89	55,789.47	578,947.37
2011	52,631.58	2,894.73	55,526.31	526,315.79
2012	52,631.58	2,631.57	55,263.15	473,684.21
2013	52,631.58	2,368.43	55,000.01	421,052.63
2014	52,631.58	2,105.27	54,736.85	368,421.05
2015	52,631.58	1,842.11	54,473.69	315,789.47
2016	52,631.58	1,578.95	54,210.53	263,157.89
2017	52,631.57	1,315.79	53,947.36	210,526.32
2018	52,631.58	1,052.63	53,684.21	157,894.74
2019	52,631.58	789.48	53,421.06	105,263.16
2020	52,631.58	526.32	53,157.90	52,631.58
2021	52,631.58	263.16	52,894.74	(0.00)
TOTAL	\$ 1,000,000.00	\$ 50,190.97	\$ 1,050,190.97	

**FUND 450
WWTP UPGRADE
PUBLIC WORKS TRUST FUND LOAN
PW-02-691-033**

Interest Rate: 0.5%

YEAR	PRINCIPAL	INTEREST	TOTAL REQUIREMENT	OUTSTANDING BALANCE
2003	\$ -	\$ 24,868.05	\$ 24,868.05	\$ 9,500,000.00
2004	500,000.01	43,000.00	543,000.01	8,999,999.99
2005	500,000.01	45,000.00	545,000.01	8,999,999.98
2006	529,411.77	44,256.95	573,668.72	8,470,588.21
2007	529,411.77	42,352.95	571,764.72	7,941,176.44
2008	529,411.77	39,705.87	569,117.64	7,411,764.67
2009	529,411.77	37,058.82	566,470.59	6,882,352.90
2010	529,411.76	34,411.76	563,823.52	6,352,941.14
2011	529,411.77	31,764.71	561,176.48	5,823,529.37
2012	529,411.76	29,117.66	558,529.42	5,294,117.61
2013	529,411.77	26,470.60	555,882.37	4,764,705.84
2014	529,411.76	23,823.52	553,235.28	4,235,294.08
2015	529,411.77	21,176.46	550,588.23	3,705,882.31
2016	529,411.76	18,529.41	547,941.17	3,176,470.55
2017	529,411.77	15,882.35	545,294.12	2,647,058.78
2018	529,411.76	13,235.29	542,647.05	2,117,647.02
2019	529,411.77	10,588.25	540,000.02	1,588,235.25
2020	529,411.76	7,941.17	537,352.93	1,058,823.49
2021	529,411.77	5,294.11	534,705.88	529,411.72
2022	529,411.72	2,647.06	532,058.78	0.00
TOTAL	\$ 10,000,000.00	\$ 517,124.99	\$ 10,517,124.99	

FUND 450
WWTP UPGRADE PHASE II
PUBLIC WORKS TRUST FUND LOAN
PW-04-691-045
Interest Rate: 0.5%

YEAR	PRINCIPAL	INTEREST	TOTAL REQUIREMENT	OUTSTANDING BALANCE
2004				\$ -
2005	-	45,979.17	45,979.17	10,000,000.00
2006	526,315.80	49,305.56	575,621.36	9,473,684.20
2007	526,315.80	47,368.43	573,684.23	8,947,368.40
2008	526,315.77	44,736.84	571,052.61	8,421,052.63
2009	526,315.79	42,105.27	568,421.06	7,894,736.84
2010	526,315.79	39,473.68	565,789.47	7,368,421.05
2011	526,315.79	36,842.12	563,157.91	6,842,105.26
2012	526,315.79	34,210.53	560,526.32	6,315,789.47
2013	526,315.79	31,578.96	557,894.75	5,789,473.68
2014	526,315.79	28,947.36	555,263.15	5,263,157.89
2015	526,315.78	26,315.80	552,631.58	4,736,842.11
2016	526,315.79	23,684.20	549,999.99	4,210,526.32
2017	526,315.79	21,052.64	547,368.43	3,684,210.53
2018	526,315.79	18,421.04	544,736.83	3,157,894.74
2019	526,315.79	15,789.47	542,105.26	2,631,578.95
2020	526,315.79	13,157.88	539,473.67	2,105,263.16
2021	526,315.79	10,526.32	536,842.11	1,578,947.37
2022	526,315.79	7,894.73	534,210.52	1,052,631.58
2023	526,315.79	5,263.16	531,578.95	526,315.79
2024	526,315.79	2,631.57	528,947.36	(0.00)
TOTAL	\$ 10,000,000.00	\$ 545,284.73	\$ 10,545,284.73	

FUND 450
STILLAGUAMISH WATER SYSTEM IMPROVEMENTS
DRINKING WATER REVOLVING FUND LOAN (FEDERAL)

Interest Rate: 1.50%

YEAR	PRINCIPAL	INTEREST	TOTAL REQUIREMENT	OUTSTANDING BALANCE
2004	\$ -	\$ 4,773.19	\$ 4,773.19	\$ 1,459,947.15
2005	76,839.34	15,726.61	92,565.95	1,383,107.81
2006	222,397.83	47,492.98	269,890.81	3,780,762.83
2007	222,397.78	56,711.45	279,109.23	3,558,365.05
2008	222,397.82	53,375.48	275,773.30	3,335,967.23
2009	222,397.82	50,039.49	272,437.31	3,113,569.41
2010	222,397.82	46,703.53	269,101.35	2,891,171.59
2011	222,397.81	43,367.57	265,765.38	2,668,773.78
2012	222,397.82	40,031.61	262,429.43	2,446,375.96
2013	222,397.81	36,695.64	259,093.45	2,223,978.15
2014	222,397.82	33,359.67	255,757.49	2,001,580.33
2015	222,397.81	30,023.70	252,421.51	1,779,182.52
2016	222,397.82	26,687.74	249,085.56	1,556,784.70
2017	222,397.81	23,351.78	245,749.59	1,334,386.89
2018	222,397.82	20,015.79	242,413.61	1,111,989.07
2019	222,397.81	16,679.84	239,077.65	889,591.26
2020	222,397.82	13,343.87	235,741.69	667,193.44
2021	222,397.81	10,007.89	232,405.70	444,795.63
2022	222,397.82	6,671.92	229,069.74	222,397.81
2023	222,397.81	3,335.98	225,733.79	0.00
TOTAL	\$ 4,080,000.00	\$ 578,395.73	\$ 4,658,395.73	

FUND 450
EDWARD SPRINGS RESEVOIR COVER & LINER
DRINKING WATER REVOLVING FUND LOAN (FEDERAL)
Interest Rate: 5.0%

YEAR	PRINCIPAL	INTEREST	TOTAL REQUIREMENT	OUTSTANDING BALANCE
1999	\$ -	\$ 11,489.63	\$ 11,489.63	\$ 442,481.26
2000	23,288.48	22,005.86	45,294.34	419,192.78
2001	23,288.48	20,959.64	44,248.12	395,904.30
2002	23,288.48	19,795.22	43,083.70	372,615.82
2003	23,288.48	18,630.79	41,919.27	349,327.34
2004	23,288.48	17,466.37	40,754.85	326,038.86
2005	23,288.48	16,301.94	39,590.42	302,750.38
2006	23,288.48	15,137.51	38,425.99	279,461.90
2007	23,288.48	13,973.09	37,261.57	256,173.42
2008	23,288.49	12,808.67	36,097.16	232,884.93
2009	23,288.48	11,644.25	34,932.73	209,596.45
2010	23,288.49	10,479.82	33,768.31	186,307.96
2011	23,288.49	9,315.39	32,603.88	163,019.47
2012	23,288.49	8,150.97	31,439.46	139,730.98
2013	23,288.48	6,986.55	30,275.03	116,442.50
2014	23,288.49	5,822.12	29,110.61	93,154.01
2015	23,288.49	4,657.70	27,946.19	69,865.52
2016	23,288.49	3,493.28	26,781.77	46,577.03
2017	23,288.48	2,328.85	25,617.33	23,288.55
2018	23,288.55	1,164.42	24,452.97	0.00
TOTAL	\$ 442,481.26	\$ 232,612.07	\$ 675,093.33	

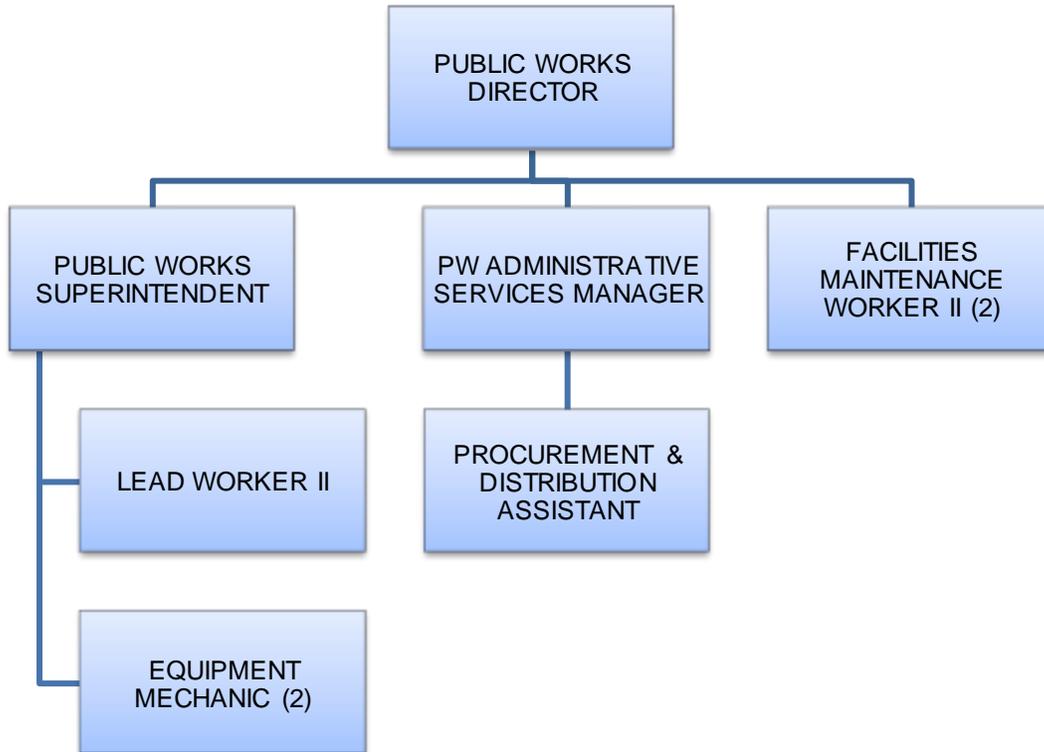
FUND 450
UTILITY REVENUE & ULID DEBT SERVICE
Debt Service

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ 2,344,690	\$ 8,895,827	\$ 8,895,827	\$ 7,883,685	\$ 3,982,280	-55.2%
<u>Revenue</u>						
Investment Interest	112,310	150,000	150,000	90,000	75,000	-50.0%
Interest & Penalties	2,402	-	-	-	-	0.0%
Principal Special Assessment	19,853	5,000	5,000	13,000	5,000	0.0%
Transfer In	8,219,015	5,215,492	5,215,492	5,215,492	4,427,451	-15.1%
TOTAL REVENUE	8,353,580	5,370,492	5,370,492	5,318,492	4,507,451	-16.1%
<u>Expenditures</u>						
Miscellaneous Expense	3,722	3,800	3,800	3,800	3,800	0.0%
Debt Service - Principal	5,494,045	2,679,047	2,679,047	2,679,047	1,954,046	-27.1%
Debt Service - Interest	2,724,969	2,536,448	2,536,448	2,536,448	2,473,405	-2.5%
Debt Issue Cost	607	1,500	1,500	602	1,500	0.0%
Transfer Out	7,000,000	8,000,000	8,000,000	4,000,000	4,000,000	-50.0%
TOTAL EXPENDITURE	15,223,343	13,220,795	13,220,795	9,219,897	8,432,751	-36.2%
Other Adjustments	6,979,968					
Ending Cash	2,454,895	1,045,524	1,045,524	3,982,280	56,980	-94.6%

INTERNAL SERVICE FUNDS



FLEET & FACILITIES SERVICES



**FUND 501
FLEET SERVICES**

Mission/Function

The Fleet Services mission is to maintain the City's fleet equipment, both automotive and other small equipment, in a safe and efficient manner.

This appropriation accounts for the cost associated with the maintenance, repair and replacement of the City vehicle and equipment fleet. This fund is also responsible for the purchasing and tracking of three stores facility.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Fleet/Facilities Manager	0	0	0
Lead Worker II	1	1	1
Equipment Mechanic	2	2	2
Procurement Assistant	1	1	1
TOTAL - FLEET SERVICES	4	4	4

Changes

In 2012, the City reinstated funding for Fleet replacements. This will be reviewed each budget cycle.

Budget Narrative

Office and operating supplies include the cost of office supplies, supplies for maintenance on vehicles and the purchase of small tools.

This budget also includes cost associated with liability insurance, utility costs, training, and travel expenses.

Capital Outlay includes the purchase of all vehicles and equipment requested by all of the departments during the budget process. Since both requests are for replacement vehicles, no operating transfer is required. Items to be purchased are listed below under Approved Budget Requests.

Other interfund services include the cost allocation from Information Services (IS) for computer maintenance and equipment replacement. In addition this category also includes the cost allocation from Finance, City Clerk, Executive, HR and Community Information Officer.

Approved Budget Requests

Description	Amount	Transfer In From	On-Going
Patrol Car Replacement (3)	65,000	None	No
Sweeper Replacement	210,000	None	No
Total	275,000		

Item(s) Requested But Not Approved

None

**FUND 501
FLEET SERVICES**

Description	2010 Actual	2011 Budget	2011		2012 Budget	% Change 2011:2012 Budget
			Amended Budget	2011 Estimated		
Beginning Cash	\$ 183,885	\$ 219,852	\$ 219,852	\$ 237,267	\$ 187,791	-14.6%
<u>Revenue</u>						
Investment Interest	1,294	1,500	1,500	700	700	-53.3%
Insurance Recovery	3,393	5,000	5,000	5,000	5,000	0.0%
Equipment Rental	726,254	744,637	744,637	744,637	749,826	0.7%
Equipment Replacement	-	-	-	-	512,576	100.0%
Sales - Central Stores	31,589	30,000	30,000	30,000	30,000	0.0%
Miscellaneous	18,758	-	-	-	-	0.0%
Transfer-In	899,384	33,980	149,980	117,951	-	-100.0%
TOTAL REVENUE	1,680,672	815,117	931,117	898,288	1,298,102	39.4%
<u>Expenditures</u>						
Salaries	266,658	282,438	282,438	282,438	293,521	3.9%
Overtime	552	3,000	3,000	2,500	3,000	0.0%
Social Security	20,132	21,252	21,252	21,252	21,985	3.4%
Retirement	13,888	19,650	19,650	19,650	23,468	19.4%
Medical Insurance	63,081	69,125	69,125	69,125	71,444	3.4%
Workmen's Compensation	7,485	8,900	8,900	8,900	8,276	-7.0%
Unemployment	535	676	676	676	588	-13.0%
Uniforms	3,417	4,300	4,300	4,300	4,300	0.0%
Office & Operating	11,900	10,500	10,500	10,500	10,500	0.0%
Fuel Consumed	1,114	2,000	2,000	1,200	2,000	0.0%
Inventory Supplies	171,193	170,000	170,000	170,000	180,000	5.9%
Small Tools	7,588	12,090	12,090	5,000	10,000	-17.3%
Professional Services	174	500	500	-	500	0.0%
Communication	1,201	1,300	1,300	800	1,962	50.9%
Travel	333	800	800	-	800	0.0%
Advertising	-	500	500	-	500	0.0%
Operating Rental	153	3,500	3,500	500	3,500	0.0%
Insurance	3,840	4,000	4,000	4,000	4,513	12.8%
Public Utilities	4,128	4,200	4,200	4,200	4,500	7.1%
Repairs & Maintenance	52,044	70,000	70,000	50,000	70,000	0.0%
Miscellaneous	11,091	16,300	16,300	18,800	16,300	0.0%
Capital Outlay	926,255	86,480	220,480	220,450	275,000	24.7%
Interfund Rent	13,717	13,717	13,717	13,717	13,717	0.0%
Interfund Repairs & Maintenance	-	-	-	-	-	0.0%
Other Interfund	47,955	38,226	38,226	39,756	37,374	-2.2%
TOTAL EXPENDITURE	1,628,434	843,454	977,454	947,764	1,057,748	8.2%
Other Adjustments (accruals)	1,143					
Ending Cash	237,267	191,515	173,515	187,791	428,145	146.7%

**FUND 502
FACILITIES MAINTENANCE**

Mission/Function

The mission of Facilities Maintenance is to provide timely, cost effective building maintenance services to the various departments and buildings in the City of Marysville.

This appropriation accounts for the cost associated with the maintenance and repair of city buildings. The revenue into the fund is generated through a cost allocation based off of the work performed in the prior budget year.

Headcount

POSITION CLASSIFICATION	2010	2011	2012
Fleet/Facilities Manager	0	0	0
Maintenance Worker II	2	2	2
TOTAL - FACILITY MAINTENANCE	2	2	2

Budget Narrative

Department salaries include two maintenance workers.

This budget includes costs associated with the general maintenance of the various city facilities.

Approved Budget Requests

None

Item(s) Requested But Not Approved

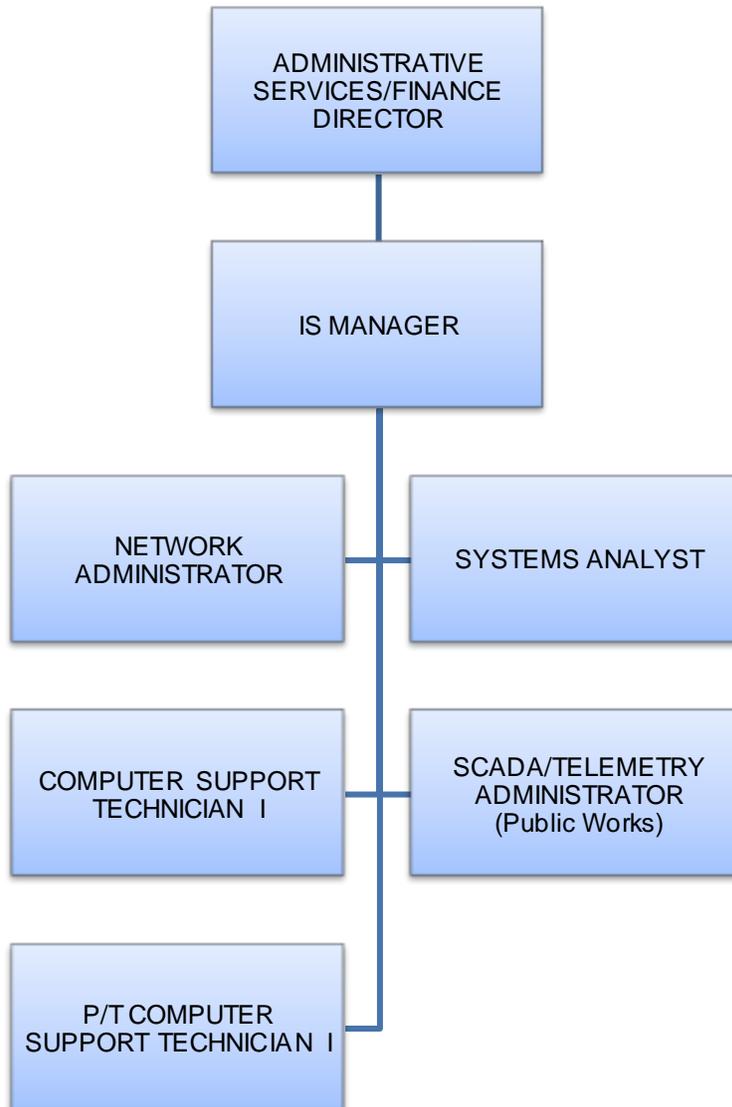
None

**FUND 502
FACILITIES MAINTENANCE**

Description	2010 Actual	2011 Budget	2011		2012 Budget	% Change 2011:2012 Budget
			Amended Budget	2011 Estimated		
Beginning Cash	\$ 24,266	\$ 30,643	\$ 30,643	\$ 21,921	\$ 22,417	-26.8%
<u>Revenue</u>						
Investment Interest	218	200	200	830	200	0.0%
Building Maintenance	221,466	221,280	221,280	238,000	223,782	1.1%
TOTAL REVENUE	221,684	221,480	221,480	238,830	223,982	1.1%
<u>Expenditures</u>						
Salaries	135,814	138,822	138,822	138,822	143,743	3.5%
Overtime	8,440	5,000	5,000	4,000	4,000	-20.0%
Social Security	10,900	10,457	10,457	10,457	10,769	3.0%
Retirement	7,623	9,666	9,666	9,666	11,503	19.0%
Medical Insurance	27,201	31,885	31,885	31,885	31,888	0.0%
Workmen's Compensation	3,791	4,440	4,440	4,440	4,129	-7.0%
Unemployment	289	334	334	334	288	-13.8%
Uniforms	1,274	800	800	800	800	0.0%
Office & Operating	3,817	2,000	2,000	1,800	1,000	-50.0%
Fuel Consumed	3,751	4,000	4,000	5,000	4,500	12.5%
Small Tools	555	1,000	1,000	1,000	1,000	0.0%
Professional Services	140	-	-	-	-	0.0%
Communication	286	400	400	350	1,108	177.0%
Travel	-	500	500	-	250	-50.0%
Operating Rental	153	500	500	-	250	-50.0%
Miscellaneous	18	500	500	300	500	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Interfund Rent	1,957	1,957	1,957	1,957	1,957	0.0%
Interfund Repairs & Maintenance	1,734	5,164	5,164	5,164	3,324	-35.6%
Other Interfund	16,286	20,255	20,255	22,359	23,508	16.1%
TOTAL EXPENDITURE	224,029	237,680	237,680	238,334	244,517	2.9%
Other Adjustments						
Ending Cash	21,921	14,443	14,443	22,417	1,882	-87.0%

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INFORMATION SERVICES



**FUND 503
INFORMATION SERVICES**

Mission/Function

The mission of the Information Services Department is to provide the city with timely and cost-effective access to information technology (data communications) appropriate to the mission and goals of the City, and to provide assistance and advice in its use. The Information Services staff will make every effort to ensure that the City's information systems are continuously available, while working with departments to develop and maintain data integrity and security.

Headcount – REDO HEADCOUNT

POSITION CLASSIFICATION	2010	2011	2012
Information Services Manager	1	1	1
System Administrator	1	1	1
Network Administrator	1	1	1
SCADA/Telemetry Administrator (Public Works)	1	1	1
Computer Support Tech II	1	0	0
Computer Support Tech I	1	1	1.5
Confidential Administrative Assistant	0.5	0.5	0
TOTAL - INFORMATION SERVICES	6.5	5.5	5.5

The SCADA/Telemetry Administrator position is funded 100% by the Waterworks Utility department.

Budget Narrative

Office and operating expenses include the cost of supplies and parts used to maintain the computers and networks with the City.

Small tools include the costs of the computers purchased for replacement of existing systems.

Professional services include the costs of various software and hardware maintenance agreements.

Approved Budget Request

Description	Amount	Transfer In From	On-Going
Reclassify Admin Asst position to Computer Technician I	7,421	None	Yes
Partial Replenishment of Computer Replacement Funds	60,000	None	Based on Affordability
Total	21,877		

**FUND 503
INFORMATION SERVICES**

Description	2010 Actual	2011 Budget	2011 Amended Budget	2011 Estimated	2012 Budget	% Change 2011:2012 Budget
Beginning Cash	\$ 219,885	\$ 197,370	\$ 197,370	\$ 224,117	\$ 205,584	4.2%
<u>Revenue</u>						
Investment Interest	2,404	1,500	1,500	1,100	1,000	-33.3%
Intergovernmental Revenue	13,150	7,821	10,821	16,060	16,060	0.0%
Computer Services	591,438	619,335	619,335	619,335	653,611	5.5%
Computer Replacement	-	-	-	-	30,000	100.0%
Nextel Phone	61,560	59,000	59,000	59,000	-	-100.0%
Miscellaneous Revenue	293	-	-	513	-	0.0%
TOTAL REVENUE	668,845	687,656	690,656	696,008	700,671	1.5%
<u>Expenditures</u>						
Salaries	348,659	344,453	344,453	344,453	365,639	6.2%
Overtime	598	2,000	2,000	2,000	2,000	0.0%
Social Security	26,212	26,416	26,416	26,416	26,842	1.6%
Retirement	18,543	24,480	24,480	24,480	28,657	17.1%
Medical Insurance	52,981	51,321	65,821	61,000	67,768	3.0%
Workmen's Compensation	1,581	1,745	1,745	1,745	1,508	-13.6%
Unemployment	698	844	844	844	717	-15.0%
Office & Operating	16,127	17,500	17,500	17,500	17,500	0.0%
Fuel Consumed	434	500	500	500	500	0.0%
Small Tools	31,148	49,207	49,207	50,707	87,330	77.5%
Professional Services	105,810	113,850	114,850	119,000	126,500	10.1%
Communication	62,156	64,100	66,100	63,700	4,600	-93.0%
Travel	533	1,500	1,500	500	1,500	0.0%
Miscellaneous	632	1,800	1,800	1,200	1,800	0.0%
Interfund Repairs and Maint	-	496	496	496	2,046	312.5%
TOTAL EXPENDITURE	666,112	700,212	717,712	714,541	734,907	2.4%
Other Adjustments	1,499					
Ending Cash	224,117	184,814	170,314	205,584	171,348	0.6%

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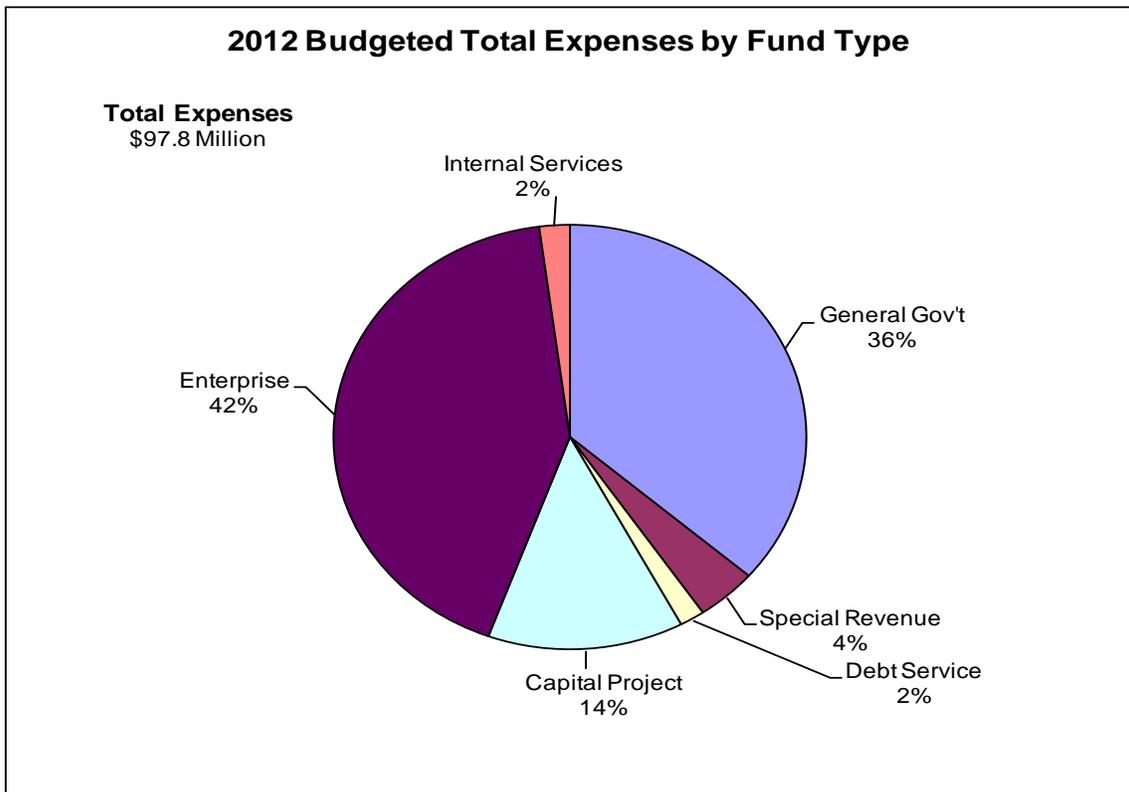
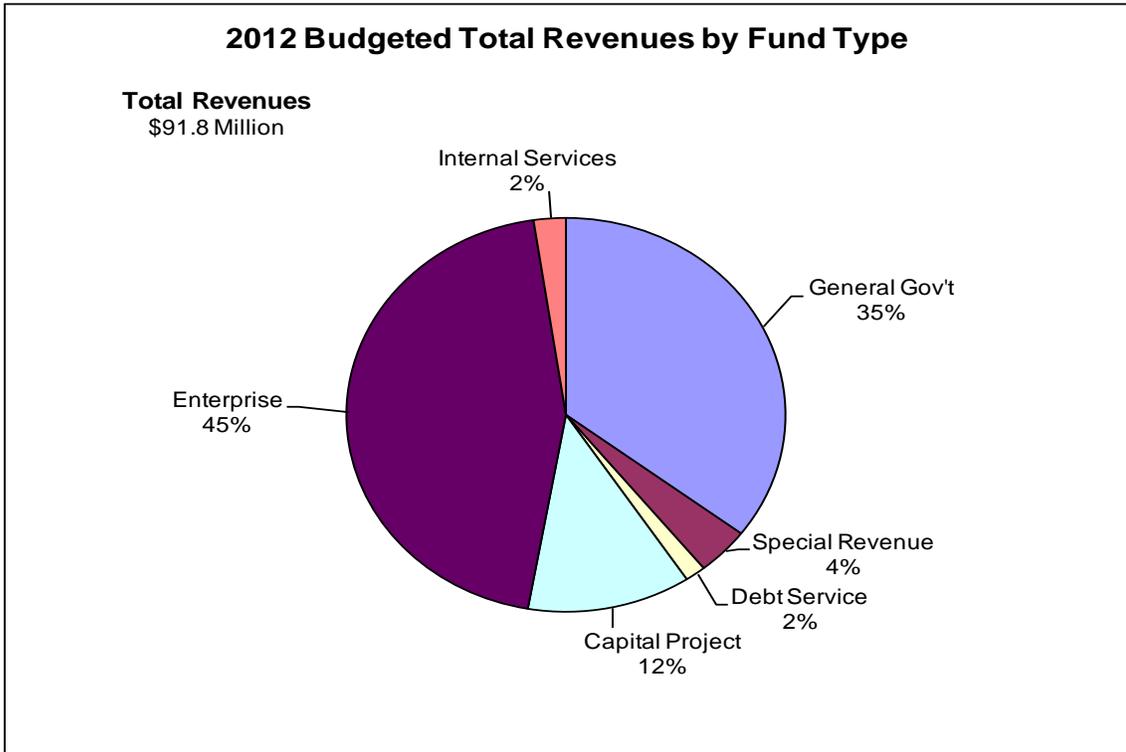
FINANCIAL SUMMARY



2012 BUDGET SUMMARY BY FUND TYPE ALL FUNDS

	General Fund 0xx	Special Revenue 1xx	Debt Service 2xx	Capital Project 3xx	Enterprise Fund 4xx	Internal Service 5xx	Total
Funding Sources							
Beginning Fund Balance	3,349,815	1,180,151	18,989	211,636	14,503,846	415,792	19,680,229
Taxes	27,487,927	740,000	-	-	-	-	28,227,927
Licenses & Permits	1,350,174	25,000	-	-	-	-	1,375,174
Intergovernmental Service Rev	1,719,299	1,094,350	-	-	158,000	16,060	2,987,709
Charges for Services	4,659,373	-	-	495,000	26,267,500	937,393	32,359,266
Fines & Forfeits	543,960	10,000	-	-	-	-	553,960
Miscellaneous Revenue	204,400	15,625	750	27,450	530,726	1,269,302	2,048,253
Other Financing Sources	48,083	1,294,822	1,675,615	12,713,264	8,562,332	-	24,294,116
Total Funding Sources	\$ 39,363,031	\$ 4,359,948	\$ 1,695,354	\$ 13,447,350	\$ 50,022,404	\$ 2,638,547	\$ 111,526,634
Uses of Funding Sources							
General Government Services	5,734,068	123,322	-	-	55,545	820,106	6,733,041
Security of Persons & Property	23,119,776	60,350	-	-	-	-	23,180,126
Utilities & Environment	1,104,316	-	-	-	17,914,272	244,517	19,263,105
Transportation	-	2,968,195	-	-	1,435,962	697,549	5,101,706
Economic Environment	1,799,653	160,586	-	-	-	-	1,960,239
Mental & Physical Health	15,100	-	-	-	-	-	15,100
Culture & Recreation	2,140,465	4,000	-	-	829,745	-	2,974,210
Debt Service	-	94,259	1,676,919	75,550	4,818,160	-	6,664,888
Capitalized Expenditures	1,100	-	-	58,264	7,410,000	275,000	7,744,364
Road & Street Construction	-	123,610	-	11,990,000	-	-	12,113,610
Other Financing Uses	1,630,178	524,829	-	981,458	8,917,451	-	12,053,916
Total Expenditures	\$ 35,544,656	\$ 4,059,151	\$ 1,676,919	\$ 13,105,272	\$ 41,381,135	\$ 2,037,172	\$ 97,804,305
Ending Fund Balance	\$ 3,818,375	\$ 300,797	\$ 18,435	\$ 342,078	\$ 8,641,269	\$ 601,375	\$ 13,722,329
Total Appropriation	\$ 39,363,031	\$ 4,359,948	\$ 1,695,354	\$ 13,447,350	\$ 50,022,404	\$ 2,638,547	\$ 111,526,634

2012 BUDGET SUMMARY BY FUND TYPE
ALL FUNDS



SUMMARY OF FINANCIAL SOURCES AND USES GENERAL GOVERNMENT FUNDS

	GENERAL GOVERNMENT OPERATIONS			SPECIAL REVENUE FUNDS		
	2010 Actuals	2011 Amended Budget	2012 Adopted Budget	2010 Actuals	2011 Amended Budget	2012 Adopted Budget
Financial Sources						
Taxes	22,993,902	27,451,725	27,487,927	2,882,257	1,950,000	740,000
Licenses & Permits	1,843,469	1,222,892	1,350,174	77,475	65,000	25,000
Intergovernmental Service Rev	1,963,483	1,883,618	1,719,299	1,186,469	900,000	1,094,350
Charges for Services	4,304,831	4,606,086	4,659,373	11,523	-	-
Fines & Forfeits	520,380	511,626	543,960	34,059	2,000	10,000
Miscellaneous Revenue	164,491	133,615	204,400	120,276	23,925	15,625
Other Financing Sources	6,697,802	90,000	48,083	616,656	510,000	1,294,822
Total Financial Sources	\$ 38,488,358	\$ 35,899,562	\$ 36,013,216	\$ 4,928,715	\$ 3,450,925	\$ 3,179,797
Uses of Financial Sources						
General Government Services	5,812,254	5,486,413	5,734,068	100,746	210,931	123,322
Security of Persons & Property	21,150,296	23,559,293	23,119,776	95,383	217,775	60,350
Utilities & Environment	1,119,502	1,095,179	1,104,316	-	-	-
Transportation	-	-	-	2,251,444	2,628,311	2,968,195
Economic Environment	2,059,140	1,745,416	1,799,653	17,463	63,065	160,586
Mental & Physical Health	12,371	8,500	15,100	-	-	-
Culture & Recreation	2,305,520	2,001,951	2,140,465	14,322	4,000	4,000
Debt Service	4,167	-	-	94,418	94,646	94,259
Capitalized Expenditures	5,119,664	1,100	1,100	-	-	-
Road & Street Construction	-	-	-	148,933	142,964	123,610
Other Financing Uses	1,049,175	731,684	1,630,178	1,250,117	803,447	524,829
Total Uses of Financial Sources	\$ 38,632,089	\$ 34,629,536	\$ 35,544,656	\$ 3,972,826	\$ 4,165,139	\$ 4,059,151
Net Increase (Decrease) in fund balance	\$ (143,731)	\$ 1,270,026	\$ 468,560	\$ 955,889	\$ (714,214)	\$ (879,354)
Fund Balance January 1	\$ 1,141,203	\$ 1,055,359	\$ 3,349,815	1,375,225	1,041,328	1,180,151
Residual Equity Transfers and other adjustments	86,750	-	-	(53,171)	-	-
Fund Balance December 31	\$ 1,084,222	\$ 2,325,385	\$ 3,818,375	\$ 2,277,943	\$ 327,114	\$ 300,797

**SUMMARY OF FINANCIAL SOURCES AND USES
GENERAL GOVERNMENT FUNDS**

	DEBT SERVICE FUND			CAPITAL PROJECTS		
	2010 Actuals	2011 Amended Budget	2012 Adopted Budget	2010 Actuals	2011 Amended Budget	2012 Adopted Budget
Financial Sources						
Taxes	223,590	226,073	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental Service Rev	-	-	-	4,531,067	2,000,000	-
Charges for Services	-	-	-	514,672	550,000	495,000
Fines & Forfeits	-	-	-	-	-	-
Miscellaneous Revenue	13,700	2,500	750	78,423	75,125	27,450
Other Financing Sources	1,967,626	1,724,536	1,675,615	1,347,500	12,565,131	12,713,264
Total Financial Sources	\$ 2,204,916	\$ 1,953,109	\$ 1,676,365	\$ 6,471,662	\$ 15,190,256	\$ 13,235,714
Uses of Financial Sources						
General Government Services	-	-	-	-	-	-
Security of Persons & Property	-	-	-	-	-	-
Utilities & Environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-
Mental & Physical Health	-	-	-	-	-	-
Culture & Recreation	-	-	-	-	-	-
Debt Service	2,225,861	1,952,660	1,676,919	2,178	50,000	75,550
Capitalized Expenditures	-	-	-	7,404	77,500	58,264
Road & Street Construction	-	-	-	4,984,594	14,055,000	11,990,000
Other Financing Uses	-	70,000	-	986,134	1,068,580	981,458
Total Uses of Financial Sources	\$ 2,225,861	\$ 2,022,660	\$ 1,676,919	\$ 5,980,310	\$ 15,251,080	\$ 13,105,272
Net Increase (Decrease) in fund balance	\$ (20,945)	\$ (69,551)	\$ (554)	\$ 491,352	\$ (60,824)	\$ 130,442
Fund Balance January 1	154,810	94,026	18,989	2,674,532	120,481	211,636
Residual Equity Transfers and other adjustments	-	-	-	(520,499)	-	-
Fund Balance December 31	\$ 133,865	\$ 24,475	\$ 18,435	\$ 2,645,385	\$ 59,657	\$ 342,078

SUMMARY OF FINANCIAL SOURCES AND USES GENERAL GOVERNMENT FUNDS

TOTAL GOVERNMENTAL FUNDS		
	2011	2012
2010	Amended	Adopted
Actuals	Budget	Budget

Financial Sources

Taxes	26,099,749	29,627,798	28,227,927
Licenses & Permits	1,920,944	1,287,892	1,375,174
Intergovernmental Service Rev	7,681,019	4,783,618	2,813,649
Charges for Services	4,831,026	5,156,086	5,154,373
Fines & Forfeits	554,439	513,626	553,960
Miscellaneous Revenue	376,890	235,165	248,225
Other Financing Sources	10,629,584	14,889,667	15,731,784

Total Financial Sources	\$ 52,093,651	\$ 56,493,852	\$ 54,105,092
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Uses of Financial Sources

General Government Services	5,913,000	5,697,344	5,857,390
Security of Persons & Property	21,245,679	23,777,068	23,180,126
Utilities & Environment	1,119,502	1,095,179	1,104,316
Transportation	2,251,444	2,628,311	2,968,195
Economic Environment	2,076,603	1,808,481	1,960,239
Mental & Physical Health	12,371	8,500	15,100
Culture & Recreation	2,319,842	2,005,951	2,144,465
Debt Service	2,326,624	2,097,306	1,846,728
Capitalized Expenditures	5,127,068	78,600	59,364
Road & Street Construction	5,133,527	14,197,964	12,113,610
Other Financing Uses	3,285,426	2,673,711	3,136,465

Total Uses of Financial Sources	50,811,086	56,068,415	54,385,998
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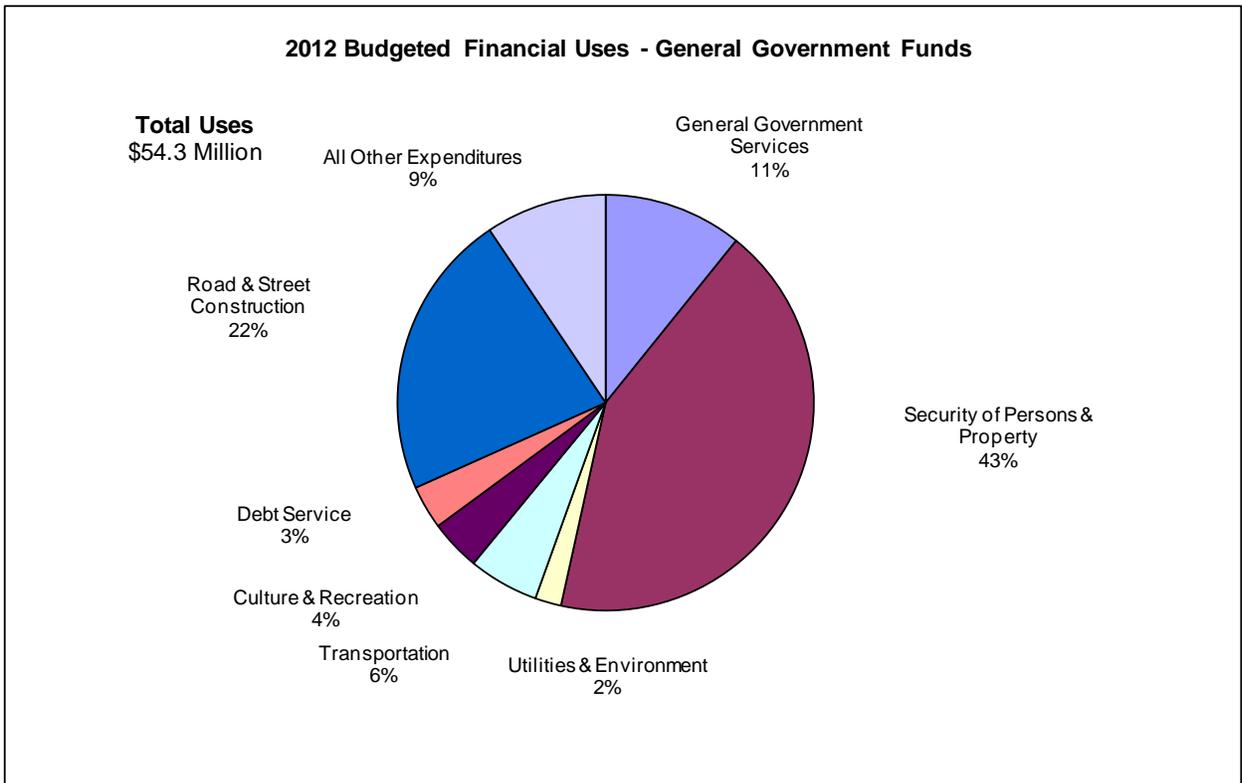
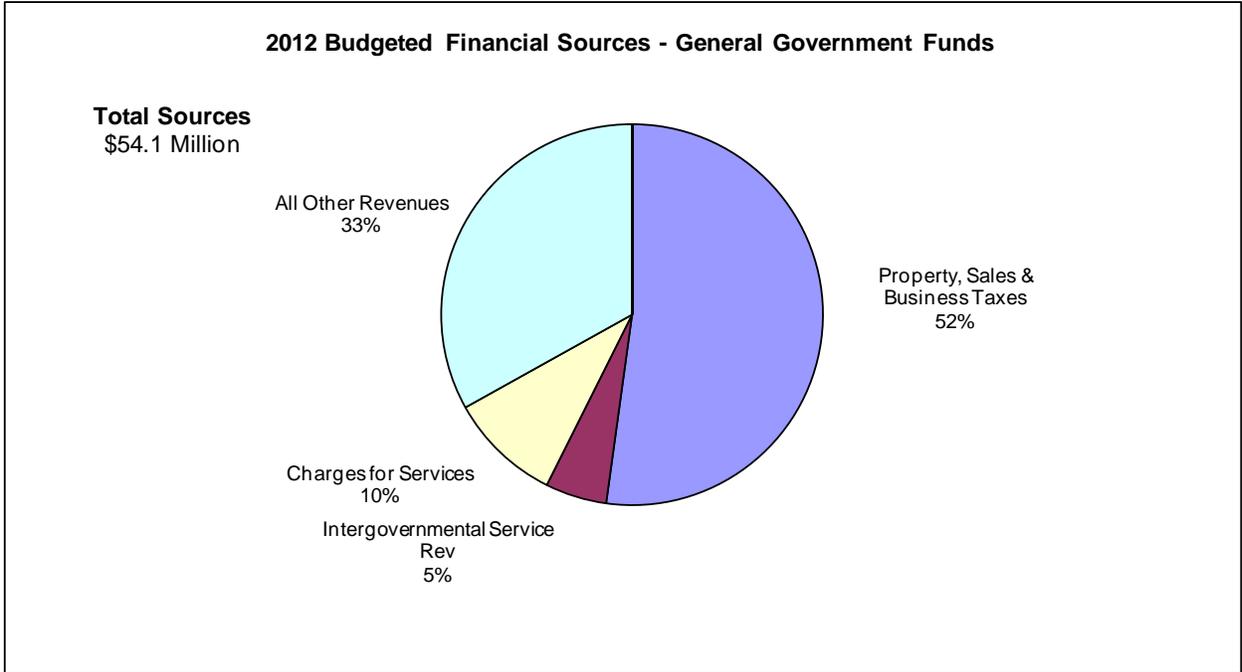
Net Increase (Decrease) in fund balance	\$ 1,282,565	\$ 425,437	\$ (280,906)
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Fund Balance January 1	5,345,770	2,311,194	4,760,591
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Residual Equity Transfers and other adjustments	(486,920)	-	-
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Fund Balance December 31	\$ 6,141,415	\$ 2,736,631	\$ 4,479,685
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**SUMMARY OF FINANCIAL SOURCES AND USES
GENERAL GOVERNMENT FUNDS**



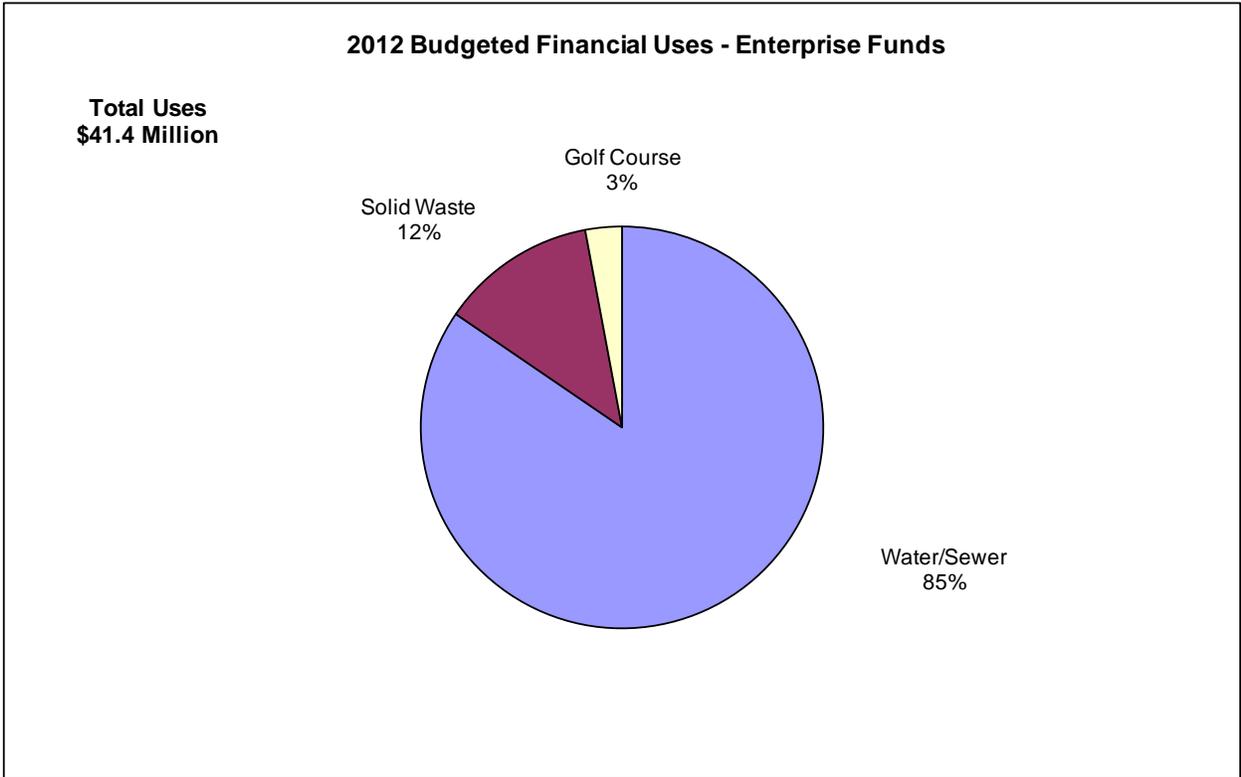
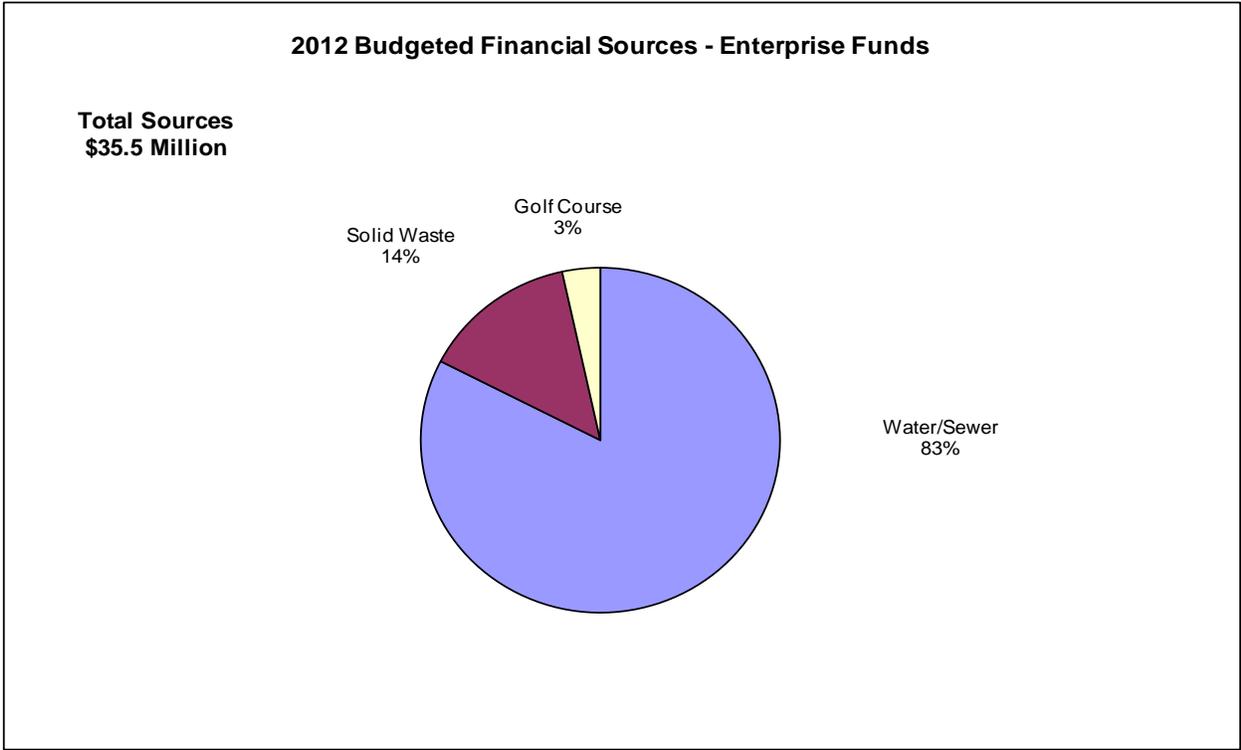
SUMMARY OF FINANCIAL SOURCES AND USES ENTERPRISE FUNDS

	WATER/SEWER			SOLID WASTE		
	2010 Actuals	2011 Estimates	2012 Adopted Budget	2010 Actuals	2011 Estimates	2012 Adopted Budget
Financial Sources						
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental Service Rev	59,824	259,500	158,000	-	-	-
Charges for Services	22,054,576	20,711,415	20,383,000	4,877,747	4,812,000	4,960,000
Fines & Forfeits	-	-	-	-	-	-
Miscellaneous Revenue	916,060	421,821	280,926	21,841	20,500	15,000
Other Financing Sources	15,545,165	9,411,903	8,503,180	-	-	3,298
Total Financial Sources	\$ 38,575,625	\$ 30,804,639	\$ 29,325,106	\$ 4,899,588	\$ 4,832,500	\$ 4,978,298
Uses of Financial Sources						
General Government Services	64,010	52,353	55,545	-	-	-
Security of Persons & Property	-	-	-	-	-	-
Utilities & Environment	12,248,747	12,712,654	12,731,800	4,632,359	4,717,964	5,182,472
Transportation	1,187,668	1,155,528	1,435,962	-	-	-
Economic Environment	-	-	-	-	-	-
Mental & Physical Health	-	-	-	-	-	-
Culture & Recreation	-	-	-	-	-	-
Debt Service	8,251,343	5,366,897	4,432,751	-	-	-
Capitalized Expenditures	8,568,849	3,655,000	7,410,000	-	21,000	-
Road & Street Construction	-	-	-	-	-	-
Other Financing Uses	15,851,987	9,885,899	8,917,451	542,008	-	-
Total Uses of Financial Sources	\$ 46,172,604	\$ 32,828,331	\$ 34,983,509	\$ 5,174,367	\$ 4,738,964	\$ 5,182,472
Net Increase (Decrease) in fund balance	(7,596,979)	(2,023,692)	(5,658,403)	(274,779)	93,536	(204,174)
Fund Balance January 1	\$ 23,426,311	\$ 14,234,660	\$ 12,209,969	2,239,294	\$ 2,200,341	2,293,877
Residual Equity Transfers and other adjustments	(1,594,672)	-	-	235,826	-	-
Fund Balance December 31	\$ 14,234,660	\$ 12,210,968	\$ 6,551,566	\$ 2,200,341	\$ 2,293,877	\$ 2,089,703

SUMMARY OF FINANCIAL SOURCES AND USES ENTERPRISE FUNDS

	GOLF COURSE			TOTAL ENTERPRISE FUNDS		
	2010 Actuals	2011 Estimates	2012 Adopted Budget	2010 Actuals	2011 Estimates	2012 Adopted Budget
Financial Sources						
Other Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental Service Rev	-	-	-	59,824	259,500	158,000
Charges for Services	877,575	783,500	924,500	27,809,898	26,306,915	26,267,500
Fines & Forfeits	-	-	-	-	-	-
Miscellaneous Revenue	248,747	407,585	234,800	1,186,648	849,906	530,726
Other Financing Sources	-	5,500	55,854	15,545,165	9,417,403	8,562,332
Total Financial Sources	\$ 1,126,322	\$ 1,196,585	\$ 1,215,154	\$ 44,601,535	\$ 36,833,724	\$ 35,518,558
Uses of Financial Sources						
General Government Services	-	-	-	64,010	52,353	55,545
Security of Persons & Property	-	-	-	-	-	-
Utilities & Environment	-	-	-	16,881,106	17,430,618	17,914,272
Transportation	-	-	-	1,187,668	1,155,528	1,435,962
Economic Environment	-	-	-	-	-	-
Mental & Physical Health	-	-	-	-	-	-
Culture & Recreation	1,335,353	817,276	829,745	1,335,353	817,276	829,745
Debt Service	379,582	379,309	385,409	8,630,925	5,746,206	4,818,160
Capitalized Expenditures	-	-	-	8,568,849	3,676,000	7,410,000
Road & Street Construction	-	-	-	-	-	-
Other Financing Uses	-	-	-	16,393,995	9,885,899	8,917,451
Total Uses of Financial Sources	\$ 1,714,935	\$ 1,196,585	\$ 1,215,154	\$ 53,061,906	\$ 38,763,880	\$ 41,381,135
Net Increase (Decrease) in fund balance	(588,613)	-	-	(8,460,371)	(1,930,156)	(5,862,577)
Fund Balance January 1	\$ -	\$ -	\$ -	\$ 25,665,605	\$ 16,435,001	\$ 14,503,846
Residual Equity Transfers and other adjustments	588,676	-	-	(770,170)	-	-
Fund Balance December 31	\$ 63	\$ -	\$ -	\$ 16,435,064	\$ 14,504,845	\$ 8,641,269

SUMMARY OF FINANCIAL SOURCES AND USES ENTERPRISE FUNDS



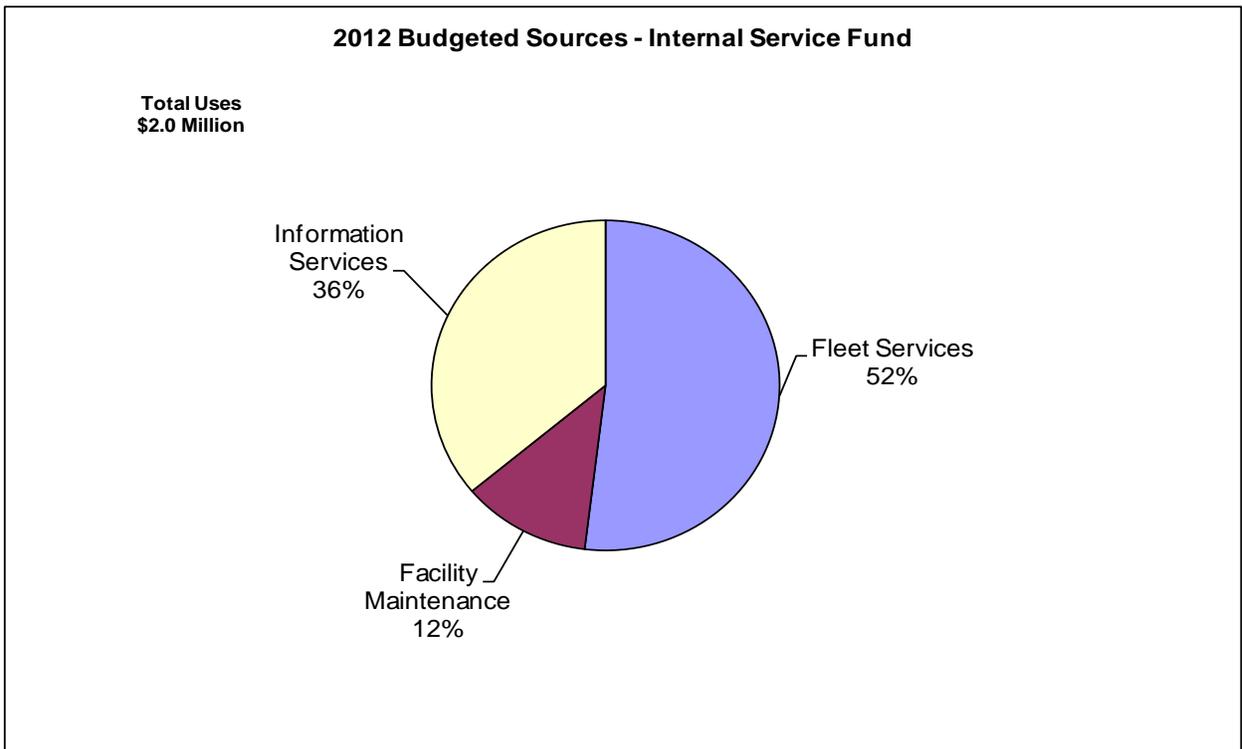
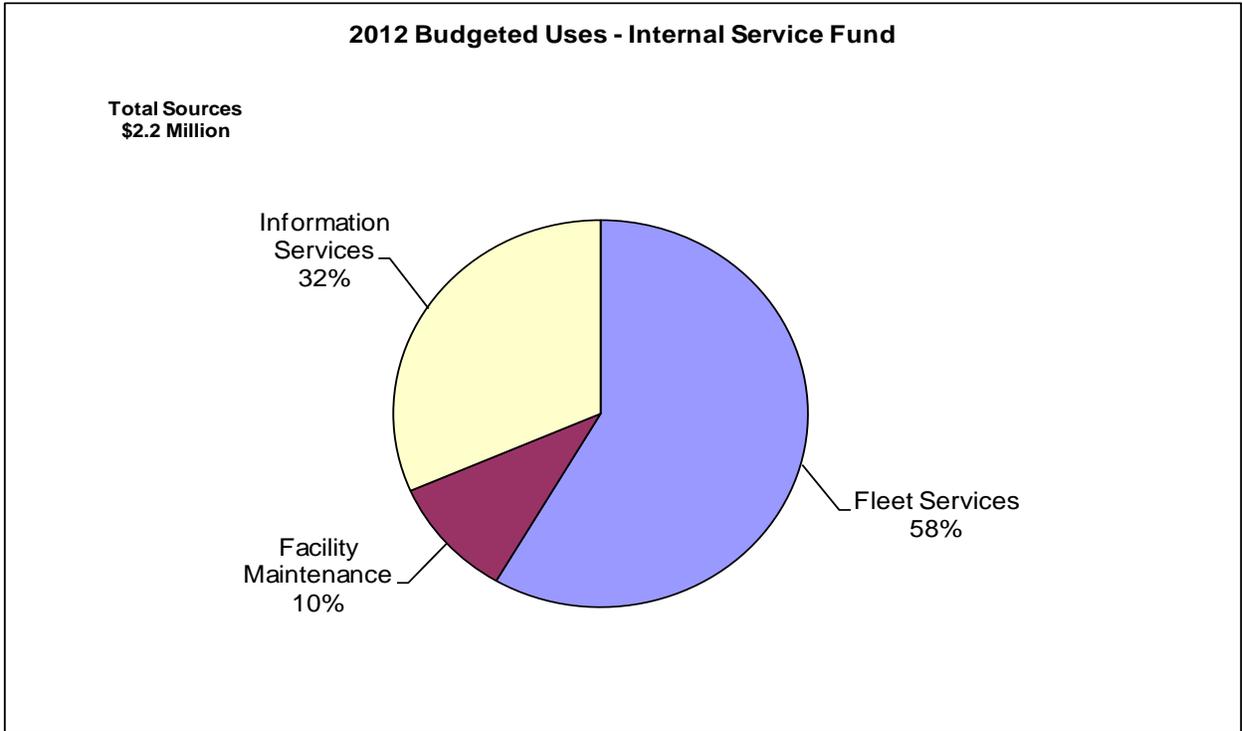
SUMMARY OF FINANCIAL SOURCES AND USES INTERNAL SERVICE FUND

	FLEET SERVICES			FACILITIES MAINTENANCE		
	2010 Actuals	2011 Estimates	2012 Adopted Budget	2010 Actuals	2011 Estimates	2012 Adopted Budget
Financial Sources						
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental Service Rev	-	-	-	-	-	-
Charges for Services	31,589	30,000	30,000	221,466	238,000	223,782
Fines & Forfeits	749,699	-	-	-	-	-
Miscellaneous Revenue	-	750,337	1,268,102	218	830	200
Other Financing Sources	899,384	117,951	-	-	-	-
Total Financial Sources	\$ 1,680,672	\$ 898,288	\$ 1,298,102	\$ 221,684	\$ 238,830	\$ 223,982
Uses of Financial Sources						
General Government Services	81,257	87,157	85,199	-	-	-
Security of Persons & Property	-	-	-	-	-	-
Utilities & Environment	-	-	-	224,029	238,334	244,517
Transportation	620,922	640,157	697,549	-	-	-
Economic Environment	-	-	-	-	-	-
Mental & Physical Health	-	-	-	-	-	-
Culture & Recreation	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capitalized Expenditures	926,255	220,450	275,000	-	-	-
Road & Street Construction	-	-	-	-	-	-
Other Financing Uses	-	-	-	-	-	-
Total Uses of Financial Sources	\$ 1,628,434	\$ 947,764	\$ 1,057,748	\$ 224,029	\$ 238,334	\$ 244,517
Net Increase (Decrease) in fund balance	52,238	(49,476)	240,354	(2,345)	496	(20,535)
Fund Balance January 1	\$ 183,885	\$ 237,267	\$ 187,791	\$ 24,266	\$ 21,921	\$ 22,417
Residual Equity Transfers and other adjustments	1,144	-	-	-	-	-
Fund Balance December 31	\$ 237,267	\$ 187,791	\$ 428,145	\$ 21,921	\$ 22,417	\$ 1,882

SUMMARY OF FINANCIAL SOURCES AND USES INTERNAL SERVICE FUND

	INFORMATION SERVICES			TOTAL INTERNAL SERVICE FUND		
	2010 Actuals	2011 Estimates	2012 Adopted Budget	2010 Actuals	2011 Estimates	2012 Adopted Budget
Financial Sources						
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental Service Rev	13,150	16,060	16,060	13,150	16,060	16,060
Charges for Services	652,998	678,335	683,611	906,053	946,335	937,393
Fines & Forfeits	-	-	-	749,699	-	-
Miscellaneous Revenue	2,697	1,613	1,000	2,915	752,780	1,269,302
Other Financing Sources	-	-	-	899,384	117,951	-
Total Financial Sources	\$ 668,845	\$ 696,008	\$ 700,671	\$ 2,571,201	\$ 1,833,126	\$ 2,222,755
Uses of Financial Sources						
General Government Services	666,113	714,541	734,907	747,370	801,698	820,106
Security of Persons & Property	-	-	-	-	-	-
Utilities & Environment	-	-	-	224,029	238,334	244,517
Transportation	-	-	-	620,922	640,157	697,549
Economic Environment	-	-	-	-	-	-
Mental & Physical Health	-	-	-	-	-	-
Culture & Recreation	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capitalized Expenditures	-	-	-	926,255	220,450	275,000
Road & Street Construction	-	-	-	-	-	-
Other Financing Uses	-	-	-	-	-	-
Total Uses of Financial Sources	\$ 666,113	\$ 714,541	\$ 734,907	\$ 2,518,576	\$ 1,900,639	\$ 2,037,172
Net Increase (Decrease) in fund balance	2,732	(18,533)	(34,236)	52,625	(67,513)	185,583
Fund Balance January 1	\$ 219,885	\$ 224,117	\$ 205,584	\$ 428,036	\$ 483,305	\$ 415,792
Residual Equity Transfers and other adjustments	-	-	-	1,144	-	-
Fund Balance December 31	\$ 222,617	\$ 205,584	\$ 171,348	\$ 481,805	\$ 415,792	\$ 601,375

SUMMARY OF FINANCIAL SOURCES AND USES INTERNAL SERVICE FUND



GENERAL TAXING AUTHORITY

Taxes make up approximately 69% of the General Government revenue budget. Most of the tax revenue is in the form of property, sales and utility taxes.

The maximum rate allowed by law can be found in sections of the Revised Code of Washington. Several of the City's taxes including sales, leasehold, cable TV/franchise fees, hotel/motel and real estate excise tax are at the state statutory maximum. The City has chosen not to adopt some taxes allowed by law such as business and occupation tax and admissions tax. The remaining taxing capacity, if the City elected to impose the state statutory maximum would generate approximately \$6.5 million in additional annual revenue.

Major Tax Source	2012 Rate	2012 Budget	Maximum Rate Allowed by Law	Remaining Taxing Capacity (Rate)	Remaining Taxing Capacity (in dollars)
Property Tax - Regular (A)**	\$ 2.69	\$ 12,327,696	\$ 3.38	\$ 0.69	\$ 3,679,478
- Special	\$ 0.50	2,339,453	\$ 0.50	\$ -	-
1% or IPD		125,653			-
Banked Capacity					160,821
Sales Tax - Regular	0.85%	7,382,195	0.85%	0.00%	-
- Criminal Justice (B)	0.10%	580,423	0.10%	0.00%	-
- Transit*	0.00%	-	0.30%	0.30%	-
-Transportation Benefit District	0.00%	-	0.20%	0.20%	1,385,195
Use Tax - Natural Gas	6.00%	3,000	6.00%	0.00%	-
Business & Occupation Tax*					
- Regular	0.00%	-	0.20%	0.20%	-
Utility Tax - Natural Gas	5.00%	575,000	6.00%	1.00%	115,000
- Telephone	6.00%	700,000	6.00%	0.00%	-
- Electric	5.00%	1,450,000	6.00%	1.00%	290,000
Leasehold Tax	4.00%		4.00%	0.00%	-
Gambling Tax - Bingo & Raffles*	5.00%		7.50%	2.50%	-
- Amusement Games*	2.00%		2.00%	0.00%	-
- Punch Brds/Pull Tabs	5.00%	100,000	5.00%	0.00%	-
- Card Rooms*	20.00%		20.00%	0.00%	-
PILOT - Water/Sewer	6.00%	860,377	(A)	(A)	(A)
- Surface Water	6.00%	646,957	(A)	(A)	(A)
- Solid Waste	15.00%	181,132	(A)	(A)	(A)
Cable TV/Franchise Fee	5.00%	610,000	5.00%	0.00%	-
Admissions Tax - Other Amusement	5.00%	200,000	5.00%	0.00%	-
Transportation Benefit District***	\$ 20.00	-	\$ 20.00	\$ 20.00	694,000
Hotel/Motel Tax	2.00%	60,000	2.00%	0.00%	-
Real Estate Excise Tax - 1st Quarter	0.25%	280,000	0.25%	0.00%	-
- 2nd Quarter	0.25%	280,000	0.25%	0.00%	-

(A) PILOT determined by City Council

* Authorized by state - some cities do not participate.

**Requires the vote of the people to reach full statutory maximum

***Council can authorize up to \$20 w ithout the vote of the people

**PROPERTY TAX COMPARISON-CITY OF MARYSVILLE
VERSUS UNINCORPORATED AREA NEAR CITY LIMITS**

TAXING DISTRICT	YEAR 2012 - Per \$1,000 AV		YEAR 2012 - Average Tax Bill	
	CITY	COUNTY	CITY	COUNTY
City of Marysville				
General Levy	\$ 2.6899	\$ -	\$ 672.47	\$ -
Fire Dist. 12		1.5000	-	375.00
EMS Levy	0.5000	0.5000	125.00	125.00
GO Bonds			-	-
Public Safety Building			-	-
County Taxes	0.9823	0.9823	245.58	245.58
County Roads		1.4928	-	373.21
Marysville School District	5.2381	5.2381	1,309.53	1,309.53
State School	2.3788	2.3788	594.71	594.71
Library District	0.5000	0.5000	124.99	124.99
TOTAL PROPERTY TAX PER \$1,000 ASSESSED VALUE	\$ 12.2891	\$ 12.5921	\$ 3,072.28	\$ 3,148.02
Tax on Avg. Residence Value of				
\$250,000	\$3,072.28	\$3,148.02	\$3,072.28	\$3,148.02
\$400,000	\$4,915.64	\$5,036.84	\$4,915.64	\$5,036.84

Lake Stevens School district 2012 levy rate \$5.90046611

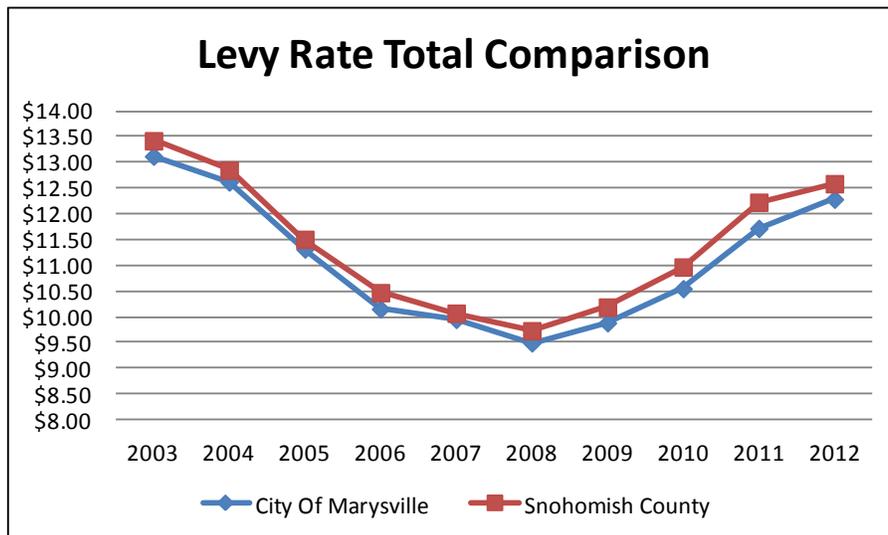
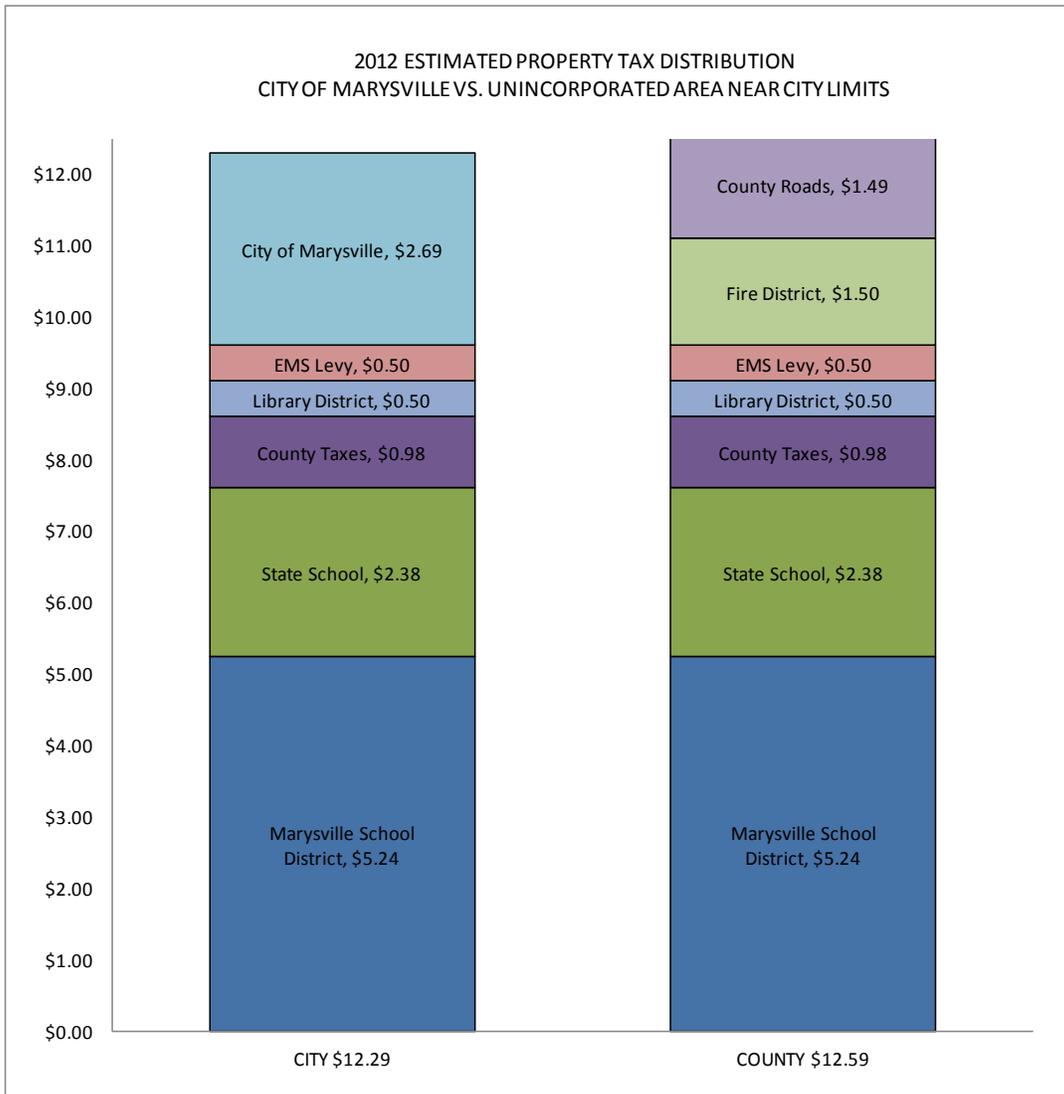
Lakewood School district 2012 levy rate \$5.73985844

**PROPERTY TAX COMPARISON-CITY OF MARYSVILLE
VERSUS UNINCORPORATED AREA NEAR CITY LIMITS**

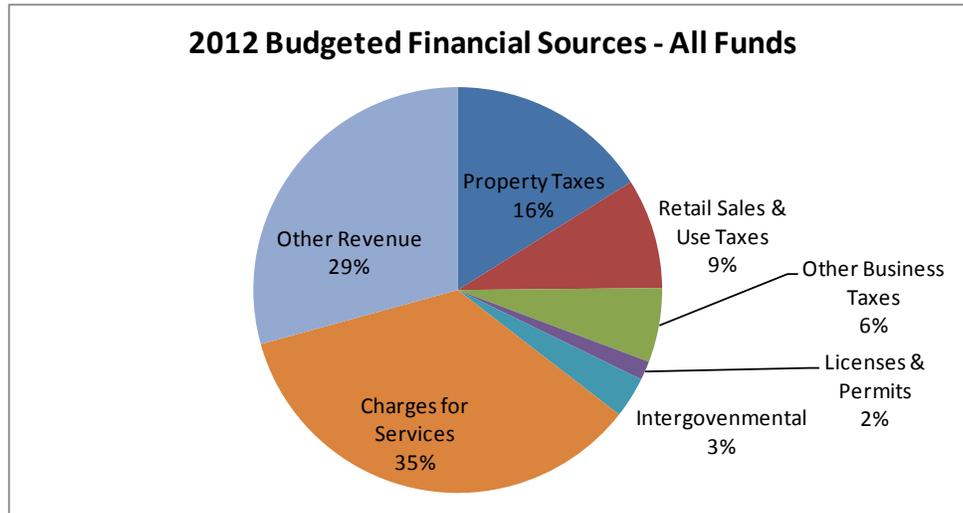
TAXING DISTRICT	YEAR 2011 - Per \$1,000 AV		YEAR 2011 - Average Tax Bill	
	CITY	COUNTY	CITY	COUNTY
City of Marysville				
General Levy	\$ 2.3400	\$ -	\$ 585.00	\$ -
Fire Dist. 12		1.3974	-	349.36
EMS Levy	0.5000	0.5000	125.00	125.00
GO Bonds			-	-
Public Safety Building	0.0426		10.64	-
County Taxes	0.8684	0.8684	217.09	217.09
County Roads		1.4928	-	373.21
Marysville School District	5.3148	5.3148	1,328.70	1,328.69
State School	2.2064	2.2064	551.60	551.60
Library District	0.4506	0.4506	112.65	112.66
TOTAL PROPERTY TAX PER \$1,000 ASSESSED VALUE	\$ 11.7227	\$ 12.2305	\$ 2,930.69	\$ 3,057.62
Tax on Avg. Residence Value of				
\$250,000	\$2,930.69	\$3,057.62	\$2,930.69	\$3,057.62
\$400,000	\$4,689.10	\$4,892.18	\$4,689.10	\$4,892.18

Lake Stevens School district 2011 levy rate \$ 5.4201

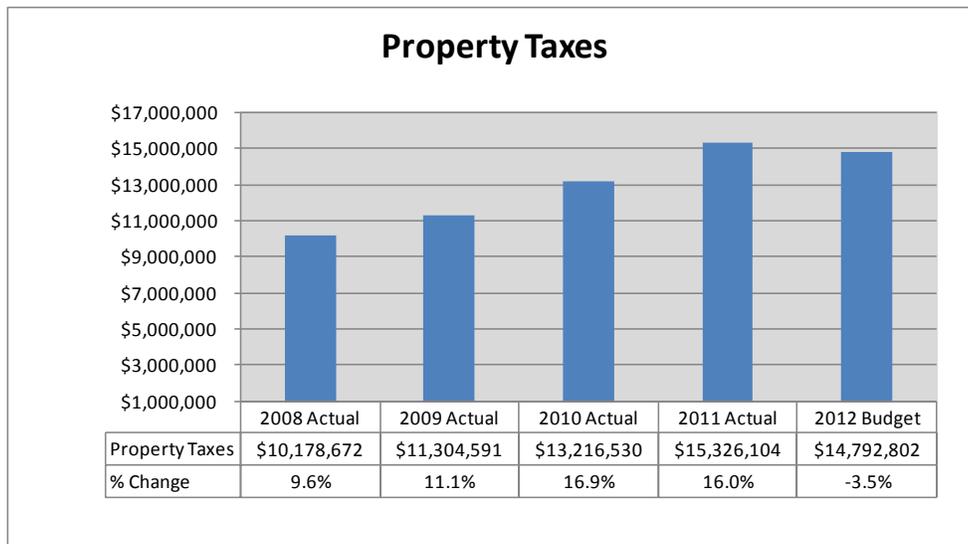
Lakewood School district 2011 levy rate \$ 4.9923



ANALYSIS OF SOURCES



Property Taxes



Property tax receipts represent approximately 16% of the City’s total income, down 1% from the prior year. This reflects a shift created by an increase in the share of Charges for Services. The property tax table shown above includes regular, Emergency Medical Services (EMS), and public safety levy lid lift. The different changes from each year are a result of increases in assessed values from new construction, annexations and in 2009 a reset of the EMS levy to \$0.50/\$1,000 AV.

The increase of 16.9%, or \$1,911,939, in 2010 is mainly the result of the Central Annexation that occurred in December 2009 which provided for a transfer of approximately \$2 million in Road Taxes from the County to the City. The assessed values of the Central Annexation were delayed until the following year which resulted in the increase of 16.0% or \$2,109,574 for 2011. The 2012 decrease of 3.5% or \$533,302 is a direct result of the continuing decrease in assessed values as explained below.

The Snohomish County Treasurer collects property taxes levied in the City of Marysville’s five overlapping tax districts, which include state, local schools, Snohomish County, City of Marysville, and Sno-Isle Library.

Property taxes are assessed to the citizens in March of each year for 1st half payment due on April 30th and the 2nd half due on October 30th. Several limitations control the growth of regular property tax levies and revenues:

- ❖ Revised Code of Washington (RCW) 84.52.050 limits the aggregate of all regular tax levies by the state and all taxing districts to \$10 per \$1,000 of assessed value (AV). If the taxes of all districts collectively exceed this amount, a proportionate adjustment is applied until the total is reduced to the 1 percent limit.
- ❖ RCW 84.52.043 limits the regular levy rate of a city to \$3.375 per \$1,000 of AV.
- ❖ RCW 84.55.010 limits the annual growth of revenue from the regular property tax levy to 106% per year, plus adjustments for new construction and annexations. A vote of the electorate within the taxing district can lift or set aside the 106% revenue growth limitation for specific purposes, for specific amount, and for a specific number of years.
- ❖ Referendum 47 was approved in 1997 changing property tax assessment and collection:
 - The temporary \$4.7187 reduction of the state levy was made permanent, effective for the 1998 tax levy.
 - With the intent to limit increases in property tax levies and at the same time ensure that taxing districts have adequate funding, the 106% limit, enacted in 1972 was fundamentally changed. The old maximum revenue increase of 6% is no limited to an amount equal to the Implicit Price Deflator (IPD) percentage.
 - However, if the City Council finds a “substantial need” to increase property tax revenue by more than the IPD limit, they may do so, up to a maximum of 6% with a five of seven (a supermajority of City Council) affirmative votes.
- ❖ Initiative 747, voter approved in 2001, requires state and local governments to limit their property tax increases to 1% each year, or the IPD, whichever is less, unless an increase greater than this limit is approved by voters in an election.

2012 Levy

The City of Marysville council voted to exercise the additional 1% allowed under Initiative 747 for 2012 regular property tax receipts. As a result of the housing crisis property values continue to decline which reflects in the levy rate since the levy rate is calculated by total property tax revenue divided by assessed value. The 2012 levy rate is \$2.6899 per \$1,000 of assessed valuation, an increase of 15.0% from the prior year of \$2.34. The 2012 EMS levy rate remains at \$0.50, the maximum rate allowed.

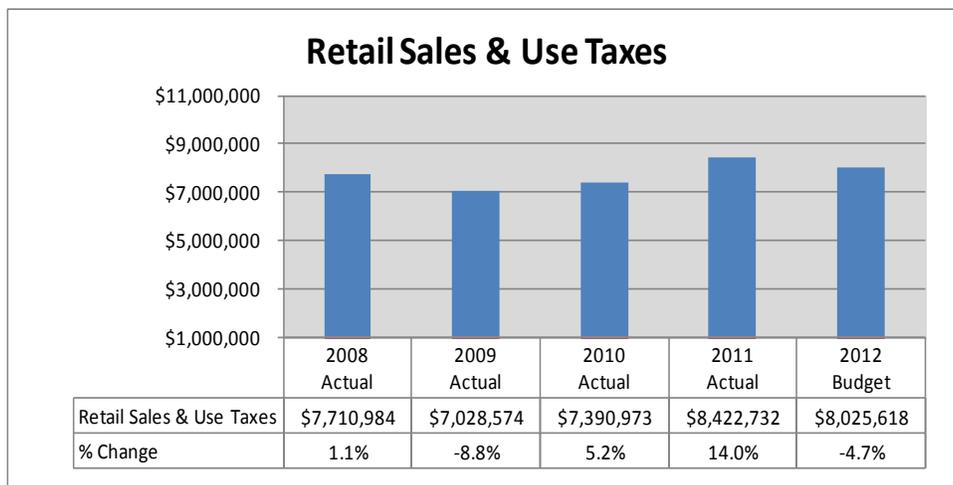
The levy rate is a product of the amount of the total taxes assessed and property values. Under I-747 each entity is allowed to raise the total property tax collected by a maximum of 1% per year. Once the entity establishes whether to take the rate 1% or below then the County applies the total assessment to the total property values within the entity which then results in a levy rate per \$1,000 of assessed value.

The Marysville City Council has continued to have the citizen’s best interest in mind during the budget process concerning regular property taxes. In the past several years the Council has elected **not** to exercise their option under Initiative 747 allowing for a 1% increase in property tax levy. The table below provides a history of levy rates.

Property Tax Levy	2008	2009	2010	2011	2012
Regular	\$1.9183	\$1.8670	\$2.0248	\$2.3400	\$2.6899
EMS	.3398	.5000	.5000	.5000	.5000
Public Safety	.0514	.0479	.0514	.0426	.0000
Total	\$2.3095	\$2.4149	\$2.5762	\$2.8826	\$3.1899

The fluctuation in the levy rates are a product of the formula, even though the council elects no increase under I-747 new construction and annexations increase the assessed value and also the total property taxes assessed based upon the added value. The levy rate is then calculated based upon the total property tax base.

Retail Sales and Use Taxes



Retail sales and use tax receipts represent approximately 9% of the City’s total income. Marysville’s economic goal of an annual 8% growth in property and sales tax receipts had been achievable since its establishment in 2003. For 2008 this goal hit a roadblock, with the economic down turn in 2008, 2009 receipts declined. The 5.2% increase in 2010 was a result of the Central Marysville Annexation and the partial allowance of the annexation sales tax credit. The 14% or \$1,031,759 increase in 2011 is mostly based upon a combination of activity; the ever changing retail market, the continuing of the mitigation of the Streamlined Sales Tax or Destination-based Sales Tax, and the inclusion of the annexation sales tax credit (ASTC). The 2012 estimates a decrease of 4.7% or \$397,114, as sales tax receipts continue to decrease from prior year at a rate similar to the decrease reflected.

In 2007 the State legislatures passed Substitute Senate Bill 5089, the Streamlined Sales and Use Tax Agreement to be effective July 1, 2008. This agreement is a national effort to simplify and standardize the way each state taxes goods. It is estimated that Washington businesses collecting sales tax, are losing sales to out-of state retailers that don’t charge sales tax. Previous law collected retail sales tax based upon the location from which merchandise is shipped or delivered. As of July 1, 2008, Washington retailers delivering goods to customers in Washington must start collecting sales tax based on where the customer receives the merchandise – the “destination” of the sale. There is no change to over-the-counter, wholesale, most services,

and sales of motor vehicles, trailer, semi-trailer, aircraft, watercraft, modular homes, and manufactured and mobile homes. Marysville estimates that it will benefit from this change due to the lack of the type of businesses that will be affected, i.e. furniture stores.

In 2007 the City experienced a 26.4% increase in sales tax revenues as a result of large retail projects within the city, such as the Lakewood Crossing retail center, Gateway retail center, and Harley-Davidson Motor Company and their associated retail sales; adding to the City's economic base. The modest 1.1% growth in 2008 is a result of the beginning of the economic downturn and 2009 reflects the full impact.

In November 2009 the City of Marysville adopted Ordinance No. 2799 setting the threshold and tax rates in accordance with RCW 82.14.415 with respect to the Central Marysville Annexation. This action allows the City to receive a portion of the State's sales tax share, 0.1% if the annexation area population is between 10,000 and 20,000 or 0.2% if the annexation population is over 20,000, to assist with the cost of annexation. The Central Marysville annexation when completed added 20,048 to the City's population, which resulted in the 0.2% ASTC. The major growth in the sales tax estimate from 2009 to 2011 is due to this action.

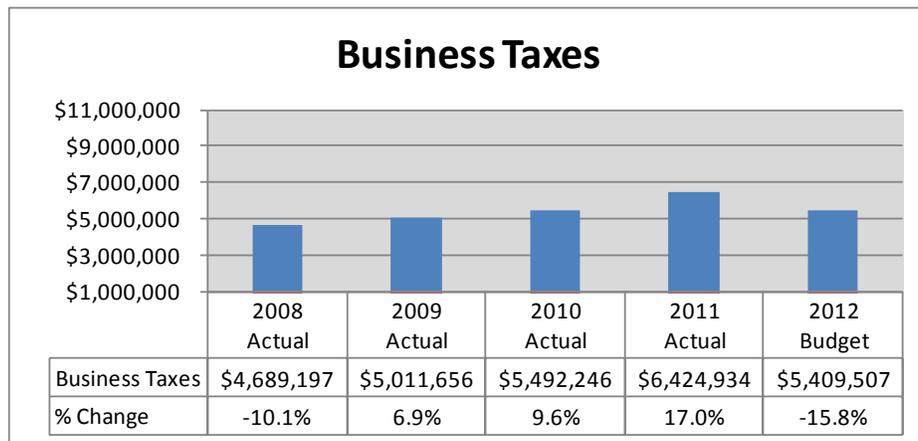
The City of Marysville's current sales tax rate is 8.6%, previously at 8.5%, the additional tax was added April 1, 2009 for County Mental Health. The following table breaks down the rate into individual benefactors. The bolded benefactors are those that the City of Marysville receives from sales within the city limits. The State collects the sales tax revenue and distributes it back to the local entities net of administration fees.

Sales Tax Rate Breakdown

State		6.300%
City of Marysville	ASTC	0.200%
City of Marysville	Regular	0.425%
Snohomish County	Regular	0.075%
City of Marysville	Optional	0.425%
Snohomish County	Optional	0.075%
Community Transit		0.900%
City Criminal Justice		0.100%
County Mental Health		<u>0.100%</u>
Total		8.600%

Lodging tax is another part of this revenue category. The City of Marysville imposes a 2% state hotel/motel tax on lodging fees. These fees are used to reinvest in tourism through a grant process.

Business Taxes



Business taxes represent approximately 6% of the City's total revenue. This category represents utility tax both internal and external, real estate excise tax (REET), leasehold tax, and gambling tax. The majority of the

category is utility tax (81.6%) and REET (16.0%). The 10.1% decrease in 2008 was a direct result of the change in the economy. The City experienced many developers unable to finish or begin major housing projects, which reflects in the collection of real estate excise taxes.

Utility tax is a 5% tax assessed on utilities (such as telephone, electric, and natural gas) for services sold within the city limits. During the formation of the 2010 budget the 5% utility tax for telephone services was increased to 6% for one year and renewed for the 2011. The council voted to extend the additional 1% for the 2012 budget year. The increase in City receipts of utility taxes is due to the recent annexation of a population close to 20,000, which represents the majority of the 9.6% increase for 2010. A 6% tax is assessed upon city utilities such as water, sewer, and surface water. Solid waste is assessed a 15% tax that went into effect in 2009, an increase from 6%. Utility tax for electric and natural gas becomes dependent on the weather – usually colder weather results in more use – which makes estimating difficult therefore the 2012 estimate of \$5,409, 507, a decrease of 15.8% or \$1,015,427 from the prior year, is based on the average of the prior three years.

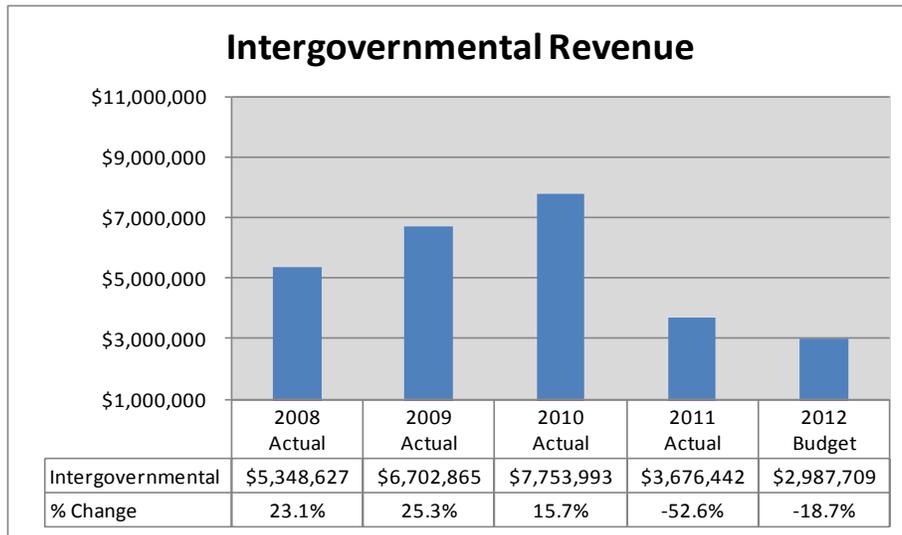
REET revenue is a tax on the sale of real estate, this market can be difficult to predict and previous years estimates were based upon the average receipt over the last five years. In reviewing the last five years the area was experiencing high housing sales and refinancing, this began to slow in 2007. The housing market crisis has had a direct effect on REET revenue as seen in 2008 and continuing to be the case in 2011 and 2012.

Licenses & Permits



Licenses & Permits represent 2% of the total City revenue. This revenue category consists mostly of franchise fees and building structure permits. Since the majority of the receipts in this category are related to the building industry, fluctuations in the housing market become very apparent. In 2006 and 2007 building permit values were at an all time high of \$135 million. As reflected in the national market, 2008 and 2009 receipts were down. In 2010 the city began experiencing an increase in building permits from previously foreclosed developments, increasing to prior 2006 receipts which continued at a lesser scale in 2011. Estimates for 2012 are not expected to continue this trend and see 2010 and 2011 as an abnormality, therefore estimates for 2012 fell between the downturn of 2008 and the low of 2009.

Intergovernmental Revenue



Intergovernmental revenue receipts represent approximately 3% of the City’s total revenue. This revenue category consists mostly of grants, state shared revenue, and intergovernmental service fees. Grants, traditionally, have been the major revenue source for intergovernmental revenues at approximately 54%. The fluctuations visible in the table above are a reflection of this grant activity.

The 2012 decrease of 18.7% or \$688,733 is mostly a result of a decrease in grants (\$220,484), motor vehicle excise tax (\$242,351) and jail and court services (\$134,046).

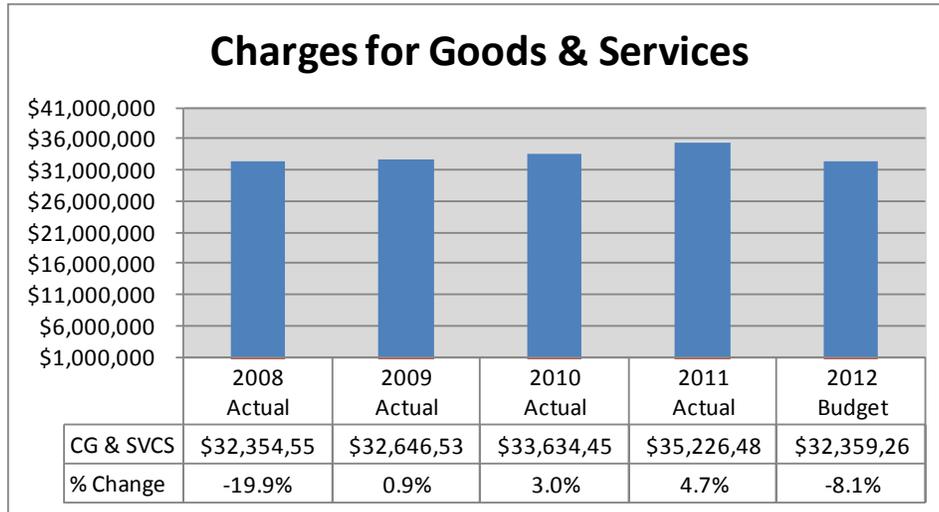
The City of Marysville regularly seeks state and federal grants to aid in funding various projects or services. Because of the unpredictability associated with grant availability year to year, the budget only includes grant funds that are known with some certainty. Approximately 1/2 or \$4.5 million of the 2010 receipts for Intergovernmental Revenue were attributable to grants such as department of transportation and transportation improvement.

State entitlement revenues consist of motor vehicle excise taxes, liquor excise taxes, liquor board profits, and unrestricted gas taxes. In 1999, voters approved I-695 which changed the collection of motor vehicle excise tax from a percent of value to a flat \$40 this resulted in an approximate annual loss of \$200,000.

The state imposes gas and liquor taxes on sales within the state and distributes the proceeds based upon population. These estimates are provided by the State in the form of a per-capita rate, for 2012 this is estimated to have little change from 2011.

Intergovernmental service fees consist of court and jail services to neighboring cities. The estimate for 2012 for court and jail services reflects a decrease of 15.5% or \$134,046.

Charges for Goods and Services



Charges for goods and services represent 35% of the City’s total revenue. This revenue source is comprised of fees charged for providing services that are distinct from general services which are funded by general taxation.

Charges for goods and services include interdepartmental services; maps and publications; probation; permits; golf fees and other recreational programs; traffic mitigation; water, sewer, and surface water fees; and solid waste fees. The majority of this revenue category (98%) is attributable to water, sewer, surface water, and solid waste fees.

Revenue from city utilities is the largest portion of charges for services category. To meet state and federal regulations the Sewer Utility made approximately \$80 million in improvements, beginning in 2003 and completing in 2005. In order to fund these improvements the city contracted to have the rates reviewed to provide sufficient funding. This review, along with several other reviews (five year increments) for the utilities of water, and solid waste, resulted in the following rate increases:

Utility Rate Increases	2008	2009	2010	2011	2012
Water	2.0%	2.0%	Rate Restructure	2.0%	2.0%
Sewer	2.0%	2.0%	6.1%	6.5%	2.0%
Surface Water	0.0%	4.0%	20.0%	2.0%	2.0%
Solid Waste	0.0%	9.0%	9.0%	9.0%	5.0%

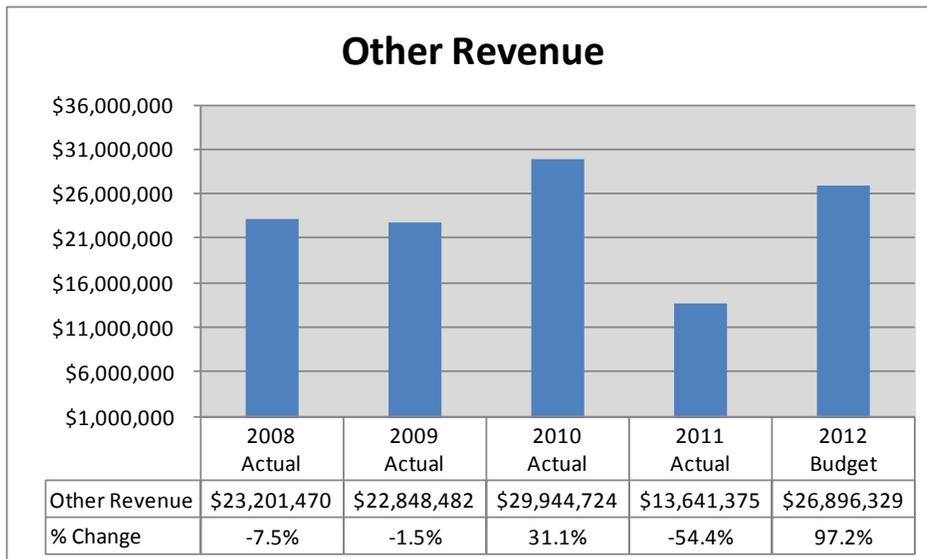
In 2010 the City adopted the recommendation of a water rate restructuring based upon an independent study. The restructuring was done to established a balance between the tiered system and promote conservation. The revenue impact of the restructuring is estimated to be neutral for the water utility. Eighty percent of the sewer increases are due to new state and federal regulations.

The studies were put in place to provide adequate funding for the improvements as well as initiating a moderate level of increase to keep pace with inflation, currently set at 2%, and provide the ability to cash fund projects in the future and hence reduce the project cost due to borrowing as a burden to users. Utility rates for water, sewer, surface water, and solid waste are established by council approval. The five year history of base bi-monthly rates for a household is reflected in the table below:

Household Base Rates (bi-monthly)	2008	2009	2010	2011	2012
Water	\$23.70	\$24.17	\$26.09	\$26.60	\$27.19
Sewer	65.10	66.40	70.44	75.02	76.52
Surface Water	16.00	16.64	20.00	20.40	20.80
Solid Waste	36.20	39.46	43.02	46.88	49.22
Total	\$141.00	\$143.41	\$159.55	\$168.90	\$173.73

In 2007 several major construction projects were built which added capital improvement fees greater than have normally been experienced, as a result 2008 and 2009 estimates are down putting estimates on a normal keel. The 2010 revenues rose slightly above 2009 as a result of the restructuring previously discussed. The 2011 revenue rose 4.7% due to transportation mitigation fees, as well as some housing starts and the increases in rates. The 8.1% or \$2,867,222 decrease in 2012 is due in part by a decrease in transportation mitigation fees (31.6%), as these are one time charges that cannot always be predicted. The remaining decrease coming from charges for utility services that began showing a greater fluctuation since the economic downturn, and the weather has also began playing a noticeable factor.

Other Revenue



The Other Revenue category represents 29% of total City revenues. This category's significant revenues are classified as operating transfers, which represents transfer of funds from other Funds to use for debt service, capital expenditure, or internal service. For 2012 this amount, is approximately \$12.0 million as compared to \$8.7 million in 2011. This increase is attributed to utility construction. If operating transfers were not considered

in this category then this category would only represent 4% of the total revenues. The 2012 97.2% increase is attributable to approximately \$12.2 million in bond proceeds for transportation construction.

The 31.1% increase in Other Revenue in 2010 was attributed to bond proceeds from an issue in 2010 being transferred to cover capital expenditures for building purchases, which is the major factor of the 2011 decrease of 54.4%. In 2005 a bond was issued to finance approximately \$48 million of water, sewer, and surface water projects. The decrease in Other Revenues for 2007 and 2008 is a direct result of these projects entering their completion stage.

LONG TERM DEBT

DEBT SERVICE SUMMARY

Debt Management Policy

The City’s debt management policy is to plan and direct the use of debt so that debt service payments will be a predictable and manageable part of the Operating Budget. The City will raise capital at the lowest possible cost through maintenance of a high credit rating and reputation in the credit markets.

The City continues to pursue an aggressive capital improvement program through a careful balance of increased debt and substantial “pay as you go” capital projects. Each time a capital project is planned alternative financing sources are considered.

ASSESSED VALUATION = \$4,769,475,472

COUNCILMANIC BONDS 1.5% OF ASSESSED VALUATION

Councilmanic Bonds: Debt capacity of councilmanic debt may be issued by the City Council without voter approval. Property taxes may not be increased to support related debt payments.

Statutory Debt Limit		\$ 71,542,132
Allstate Bldg Purchase & Remodel	3.43%	2,456,500
State Ave Improvements	5.05%	3,612,500
Waterfront Park	1.62%	1,156,000
Golf Course Renovation	2.17%	1,555,000
Pro Shop Remodel	1.32%	944,742
Street Construction	9.72%	6,955,000
Courthouse & Other Properties	6.97%	4,990,000
800 MHZ Radio	0.86%	617,640
Lakewood Triangle Access	0.52%	375,000
Debt Outstanding	31.68%	22,662,383
Available Capacity	68.32%	\$ 48,879,749

VOTED BONDS 1.00% OF ASSESSED VALUATION

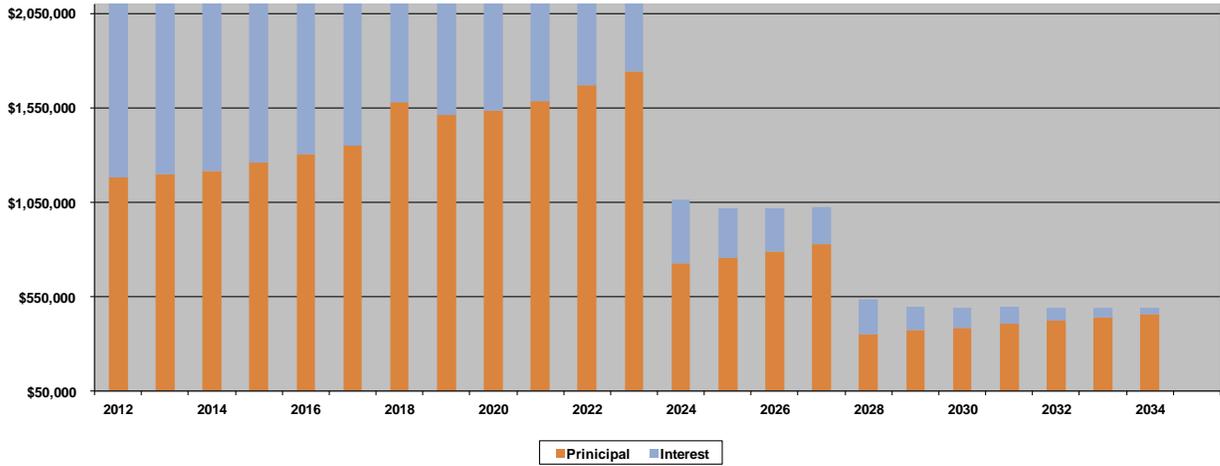
Voted Bonds: Debt capacity for voted debt must be approved by the voters. Property taxes may be increased to support the related debt payments.

VOTED BONDS 1.00% OF ASSESSED VALUE

Statutory Debt Limit		\$ 47,694,755
Library Construction	0.81%	385,000
Debt Outstanding	0.81%	385,000
Available Capacity	99.19%	\$ 47,309,755

**TOTAL DEBT SERVICE PAYMENTS
GENERAL OBLIGATION DEBT**

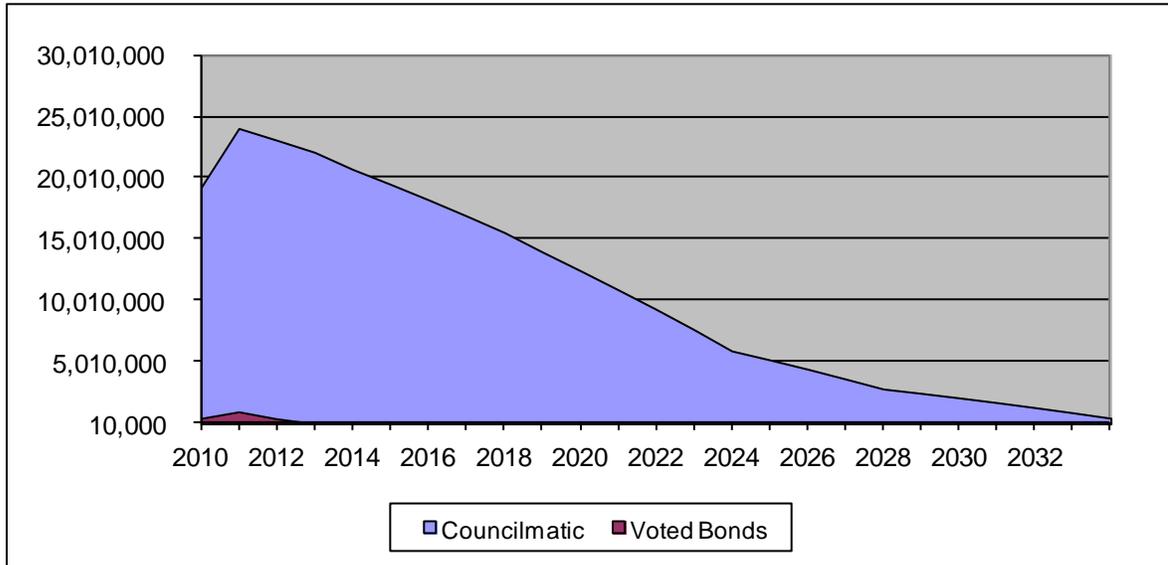
The chart below depicts the annual debt service requirements for the GO debt broken out by principal and interest. The table presents the annual debt service requirements for each individual GO debt. These are the payments that directly affect the general government’s annual operations budget.



Fund Issue	001 1998 Library Construction	001 2003 Allstate Bldg	310 2003 Waterfront Park	305 2003 State Ave Imprvmts	305 2007 Street Construction	001 2010 Court House/ Properties	110 1999 800 Mhz Radio	305 2008 PWTF Lakewood	420 2007 Golf Course Refunding	420 2003 Golf Course Pro Shop	Total
**Debt Outstanding	\$ 385,000	\$ 2,456,500	\$ 1,156,000	\$ 3,612,500	\$ 6,955,000	\$ 4,990,000	\$ 617,640	\$ 375,000	\$ 1,555,000	\$ 944,742	\$ 23,047,383
2012	392,700	93,781	44,132	137,913	610,039	207,675	94,258	189,375	203,532	168,677	2,142,082
2013		219,581	103,332	322,913	608,539	207,675	94,190	188,438	206,332	168,677	2,119,676
2014		219,207	103,156	322,363	611,214	352,675	94,418		215,839	168,677	2,087,548
2015		216,708	101,980	318,688	612,789	359,775	94,008		215,839	168,677	2,088,463
2016		217,390	102,301	319,691	613,264	356,675	93,894		215,839	168,677	2,087,730
2017		217,730	102,461	320,191	613,264	353,575	93,598		215,839	168,677	2,085,334
2018		343,515	161,654	505,169	612,664	195,475	93,120		217,800	112,451	2,241,847
2019		341,815	160,854	502,669	611,464	195,475	93,320		217,800		2,123,397
2020		342,845	161,339	504,184	609,664	255,475			217,800		2,091,307
2021		343,049	161,435	504,484	629,664	248,675			217,800		2,105,107
2022		342,777	161,307	504,084	649,664	456,200					2,114,032
2023		341,638	160,771	502,409	610,969	459,275					2,075,062
2024					609,931	376,675					986,606
2025					613,044	372,225					985,269
2026					610,094	377,550					987,644
2027					635,094	376,050					1,011,144
2028						474,050					474,050
2029						476,550					476,550
2030						473,050					473,050
2031						473,800					473,800
2032						472,600					472,600
2033						475,800					475,800
2034						473,200					473,200
Total Prin/Int	\$ 392,700	\$ 3,240,036	\$ 1,524,722	\$ 4,764,758	\$ 9,861,358	\$ 8,470,175	\$ 750,807	\$ 377,813	\$ 2,144,420	\$ 1,124,510	\$ 32,651,298

* Debt service for this general obligation debt is budgeted in and paid by the GMA REET fund
 **Principal only

Depicted below is the annual amount of outstanding general obligation debt outstanding at the end of each year. The councilmanic debt is paid from general revenues. The voted general obligation bonds are paid from excess property tax levies assessed on property within the City as approved by the voters in each case.

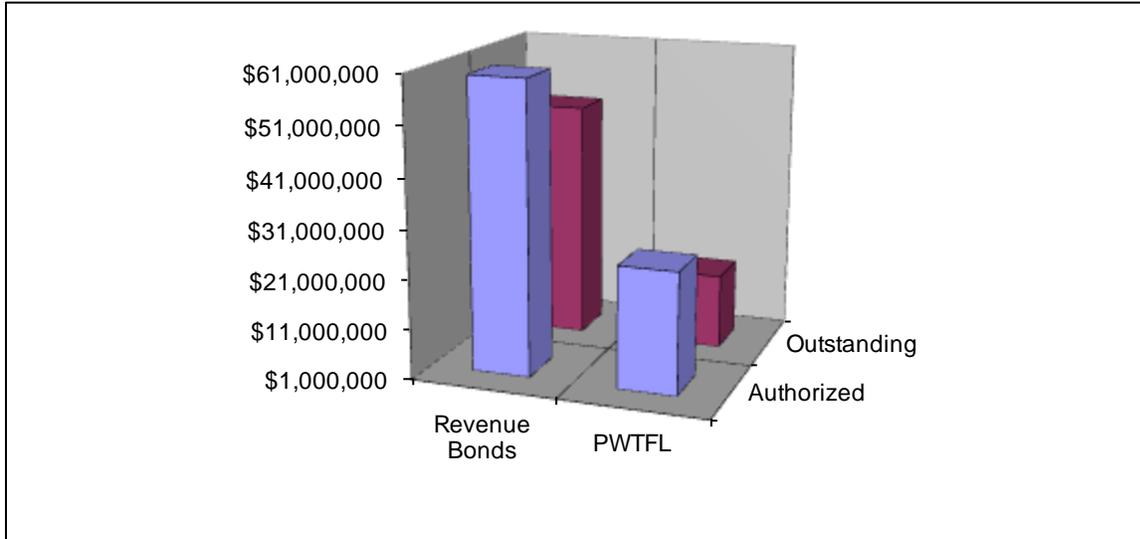


Schedule of Authorized General Obligation Debt Outstanding

	<u>Authorized</u>	<u>Outstanding</u>
Voted		
2010 Library Construction (Refunded)	1,190,000	385,000
Councilmanic		
1999 800 Mhz Radio	1,197,020	617,640
2003 Allstate Bldg	2,456,500	2,456,500
2003 Waterfront Park	1,156,000	1,156,000
2003 State Avenue Improvements	3,612,500	3,612,500
2003 Golf Course - Pro Shop Model	1,740,982	944,742
2007 Street Construction	8,045,000	6,955,000
2007 Golf Course Refunding	2,120,000	1,555,000
2008 PWTFL - Lakewood Triangle	1,000,000	375,000
2010 Courthouse/Williams/Delta Properties	4,990,000	4,990,000
Total Voted and Councilmanic	<u>\$ 30,008,002</u>	<u>\$ 23,047,383</u>

DEBT SECURED BY UTILITY REVENUES

Total "Revenue Debt" Authorized and Outstanding as of December 31, 2011



Schedule of Revenue Debt

	<u>Authorized</u>	<u>Issued</u>	<u>Retire</u>	<u>Outstanding</u>
Revenue Bonds				
2004 Water/Sewer Refunding Bonds	\$ 11,500,000	2004	2012	\$ 600,000
2005 Water/Sewer Bond Issue	48,355,000	2005	2028	48,355,000
Total	<u>\$ 59,855,000</u>			<u>\$ 48,955,000</u>
Public Works Trust Fund Loans				
Edward Springs Reservoir Cover & Liner	\$ 442,481	1999	2018	\$ 163,019
Stilliquamish Filtration System	4,080,000	2004	2023	2,668,774
WWTP Pre-Construction	1,000,000	2002	2021	526,316
WWTP Construction Loan	10,000,000	2002	2022	5,823,529
WWTP Phase II Construction	10,000,000	2004	2024	6,842,105
Total	<u>\$ 25,522,481</u>			<u>\$ 16,023,743</u>

PERSONNEL



**2012 PERSONNEL SUMMARY
FULL TIME EQUIVALENTS EMPLOYEES**

Fund	2010	2011	2012
GENERAL FUND - 001			
02 Municipal Court	16.0	11.0	11.0
03 Executive (2)	10.0	5.0	5.0
04 Finance	14.0	13.0	13.0
05 Legal	4.0	3.5	3.5
06 Human Resources (2)	-	3.0	3.0
07 Community Development	24.0	17.5	17.5
08 Police	89.5	84.5	81.5
10 Parks/Recreation	17.0	12.5	12.5
11 Engineering (1)	16.0	17.0	15.0
Total General Fund	190.5	167.0	162.0
Streets	14.5	12.5	12.5
Water/Sewer Utility (3)	46.5	46.0	47.0
Solid Waste	7.0	7.0	7.0
Golf Course	6.0	4.0	4.0
Fleet Services	4.0	4.0	4.0
Facility Maintenance	2.0	2.0	2.0
Computer Services	6.5	5.5	5.5
CITY TOTAL	277.0	248.0	244.0

(1) Senior Traffic Control Systems Tech and Traffic Control Systems Tech headcount shown in Engineering Department. They continue to be funded by the Street Department
2012-Moved the headcount for the Public Work Director and PW Administrative Services Manager from Engineering to Utilities

(2) Human Resources previously reported in Executive department

(3) Moved the headcount for the Public Works Director and the PW Administrative Services Manager from Engineering to Utilities.

**CITY OF MARYSVILLE - PERSONNEL SUMMARY
2012 FINAL BUDGET**

DEPARTMENT	POSITION	FTE	SCHEDULE
COUNCIL	Council Members - 7		
	COUNCIL	-	
MUNICIPAL COURT	Judge	1.00	Elected
	Judge (appointed)	1.00	Management
	Court Administrator	1.00	Management
	Business Officer Supervisor	1.00	Management
	Program Specialist	6.00	Teamsters
	Probation Officer	1.00	Non-represented
	MUNICIPAL COURT	11.00	
EXECUTIVE	Mayor	1.00	Elected
	Chief Administrative Office	1.00	Management
	Executive Assistant	1.00	Non-represented
	Risk Management Officer	1.00	Non-represented
	Communication Information Officer	1.00	Non-represented
	EXECUTIVE	5.00	
FINANCE	Finance Director	1.00	Management
	Financial Planning Manager	1.00	Management
	Business Office Supervisor (Utility Billing)	1.00	Management
	Financial Analyst	1.00	Non-represented
	Sr Accounting Technician	1.00	Teamsters
	Accounting Technician (Utility)	5.00	Teamsters
	Program Clerk	1.00	Teamsters
	Deputy City Clerk	2.00	Non-represented
	FINANCE	13.00	
LEGAL	Prosecutor	2.00	Non-represented
	Confidential Administrative Assistant	1.50	Non-represented
	LEGAL	3.50	
HUMAN RESOURCES	Human Resources Director	1.00	Management
	Human Resources Analyst	1.00	Non-represented
	Human Resources Specialist II	1.00	Non-represented
	HUMAN RESOURCES	3.00	
COMMUNITY DEVELOPMENT	Community Development Director	-	Management
	Engineering Services Manager	1.00	Management
	Development Services Tech	1.00	Non-represented
	Planning Manager	1.00	Management
	Senior Planner	1.00	Non-represented
	Associate Planner	1.00	Non-represented

**CITY OF MARYSVILLE - PERSONNEL SUMMARY
2012 FINAL BUDGET**

DEPARTMENT	POSITION	FTE	SCHEDULE
	Code Enforcement Officer	1.00	Non-represented
	Plans Examiner	1.00	Non-represented
	Building Official	1.00	Non-represented
	Building Inspector	1.00	Non-represented
	Associate Engineer III	1.00	Non-represented
	Construction Inspector	2.00	Non-represented
	Electrical Inspector	2.00	Non-represented
	Program Specialist	3.50	Teamsters
	COMMUNITY DEVELOPMENT	17.50	
POLICE	Police Chief	1.00	Management
	Commander	2.00	Management
	Lieutenant	3.00	Management
	Administrative Services Manager	1.00	Management
	Crime Analyst	1.00	Non-represented
	Confidential Administrative Assistant	1.00	Non-represented
	Administrative Secretary	1.00	Teamsters
	Program Specialist	7.50	Teamsters
	Property/Evidence Specialist	1.00	Teamsters
	Community Service Officer	1.00	MPOA
	Sergeant (Detectives & Patrol)	8.00	MPOA
	Police Officer (Including Detectives)	39.00	MPOA
	Custody Sergeant	2.00	MPOA
	Custody Officer	13.00	MPOA
	POLICE	81.50	
PARKS	Parks & Recreation Director	1.00	Management
	Parks & Recreation Services Manager	1.00	Management
	Parks Maintenance Manager	1.00	Management
	Recreation Coordinator	2.00	Non-represented
	Athletic Coordinator	1.00	Non-represented
	Administrative Secretary	1.00	Teamsters
	P/T Parks Program Clerks (1 - PT)	0.50	Teamsters
	Maintenance Worker II	5.00	Teamsters
	PARKS	12.50	
ENGINEERING	Assistant City Engineering	1.00	Management
	Project Managers	1.00	Management
	Project Engineer	1.00	Non-represented
	Program Engineering-Surface Water Supervisor	1.00	Management
	Surface Water Specialist	2.00	Non-represented
	Surface Water Inspector	1.00	Non-represented

**CITY OF MARYSVILLE - PERSONNEL SUMMARY
2012 FINAL BUDGET**

DEPARTMENT	POSITION	FTE	SCHEDULE
	Engineering Project Aide	1.00	Non-represented
	Engineering Technician	2.00	Non-represented
	Traffic Engineer	1.00	Non-represented
	Project Engineer	1.00	Non-represented
	Sr Traffic Control Systems Tech	1.00	Teamsters
	Traffic Control Systems Tech	1.00	Teamsters
	Maintenance Worker II - Traffic	1.00	Teamsters
	ENGINEERING	15.00	
STREET	Streets/Surface Water Manager	0.50	Management
	Lead Worker II	1.00	Teamsters
	Lead Worker I (<i>formerly Heavy Equipment Operator</i>)	1.00	Teamsters
	Maintenance Worker II	8.00	Teamsters
	Maintenance Worker I	2.00	Teamsters
	STREET	12.50	
UTILITIES	Public Works Director	1.00	Management
	Public Works Superintendent	1.00	Management
	Operations Manager	1.00	Management
	Streets/Surface Water Manager	0.50	Management
	Financial Analyst	1.00	Non-represented
	GIS Administrator	1.00	Non-represented
	GIS Analyst	1.00	Non-represented
	Lead Worker II	3.00	Teamsters
	Lead Worker I (<i>formerly Heavy Equipment Operators</i>)	2.00	Teamsters
	Maintenance Worker II	14.00	Teamsters
	Maintenance Worker I	5.00	Teamsters
	Meter Reader/Repair	1.00	Teamsters
	Water Quality Specialist	2.00	Teamsters
	Water Quality Manager	1.00	Management
	WWTP Lead	3.00	Teamsters
	WWTP Operator	2.00	Teamsters
	WWTP Tech II	1.00	Teamsters
	WWTP Tech I	2.00	Teamsters
	PW Administrative Services Manager	1.00	Management
	Administrative Secretary	1.00	Teamsters
	Program Clerk	2.50	Teamsters
	UTILITIES	47.00	
SOLID WASTE	Solid Waste Collector/Lead	1.00	Teamsters
	Solid Waste Collectors	6.00	Teamsters
	SOLID WASTE	7.00	
GOLF	Golf Pro/Manager	1.00	Management
	Lead Worker II	1.00	Teamsters
	Equipment Mechanic	1.00	Teamsters
	Maintenance Worker II	1.00	Teamsters
	GOLF	4.00	

**CITY OF MARYSVILLE - PERSONNEL SUMMARY
2012 FINAL BUDGET**

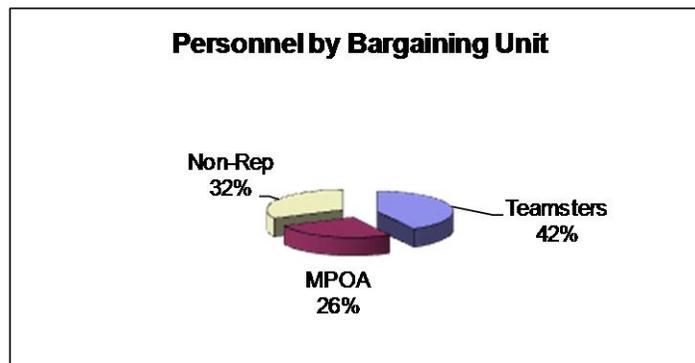
DEPARTMENT	POSITION	FTE	SCHEDULE
FLEET SERVICES	Lead Worker II	1.00	Teamsters
	Procurement/Dist Assistant	1.00	Teamsters
	Equipment Mechanic	2.00	Teamsters
	FLEET SERVICES	4.00	
FACILITY MAINTENANCE	Facilities Maintenance Worker II	2.00	Teamsters
	FACILITY MAINTENANCE	2.00	
COMPUTER SERVICES	IT Manager	1.00	Management
	Network Administrator	1.00	Non-represented
	System Analyst	1.00	Non-represented
	SCADA/Telemetry Administor	1.00	Non-represented
	Computer Support Technician I	1.00	Non-represented
	Confidential Administrative Assistant	0.50	Non-represented
COMPUTER SERVICES		5.50	
TOTAL			<u>244.00</u>

LABOR RELATIONS

The following bargaining units represent the majority of City of Marysville employees:

- Teamsters Local Union No. 763 represents about 31 clerical and 71 non-clerical employees. The Teamsters contract expires on December 31, 2014.
- Marysville Police Officers Association (MPOA) represents about 8 sergeants, 39 commissioned law enforcement officers and 16 custody officers/community service officer. The MPOA contract expires December 31, 2013.

The City also employs approximately 77 non-represented employees; and up to 60 seasonal/day laborers at different peak seasons of the year.



Labor Agreement Expiration

Union	2013	2014
Teamsters Local Union No. 763		X
Marysville Police Officers Association (MPOA)	X	

2012 Salary Increases:

MPOA	0.0%
Teamsters	3.3% - 90% of CPI
Non-Represented	0.0%
Management/Directors	0.0%

CITY OF MARYSVILLE

DIRECTOR PAY GRID – 2012

0% increase

Title	Monthly Pay Range	
POLICE CHIEF & PUBLIC WORKS DIRECTOR	\$ 9,342	\$ 12,568
FINANCE DIRECTOR & COMMUNITY DEVELOPMENT DIRECTOR	\$ 8,851	\$ 12,104
PARKS & RECREATION DIRECTOR HUMAN RESOURCES DIRECTOR	\$ 8,605	\$ 11,637

MANAGEMENT PAY GRID – 2012

0% increase

TITLE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5
Business Office Supervisor	4,688	4,946	5,218	5,505	5,809	6,128
Business Office Manager (Police)	4,922	5,193	5,479	5,781	6,099	6,434
PW Administrative Services Manager	5,170	5,453	5,752	6,069	6,402	6,756
*	5,427	5,725	6,040	6,372	6,724	7,094
Program Engineer – Surfacewater Supervisor, Park Maint Manager, Prosecutor	5,698	6,012	6,342	6,692	7,060	7,447
Project Manager I, Parks & Recreation Services Manager	5,984	6,313	6,660	7,027	7,413	7,820
Building Official, Traffic Engineer	6,284	6,629	6,993	7,377	7,784	8,212
Assistant City Engineer, IS Manager, PW Operations Manager, Court Administrator, Financial Planning Manager, Planning Manager - Land Use, Water Quality Manager, Streets/Surface Water Manager	6,597	6,961	7,342	7,747	8,172	8,622
Engineering Services Manager - Land Development, Police Admin Division Mgr	6,927	7,308	7,710	8,133	8,582	9,052
PW Superintendent, Assistant HR Director	7,273	7,673	8,095	8,540	9,010	9,505
Police Lieutenant	7,636	8,056	8,500	8,968	9,460	9,981
Police Commander	8,018	8,459	8,925	9,416	9,932	10,480

* Unassigned Classification

CITY OF MARYSVILLE

NON-REPRESENTED PAY GRID – 2012

0% increase

TITLE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
*	3,325	3,491	3,666	3,850	4,042	4,244	4,457
Confidential Administrative Assistant	3,491	3,666	3,850	4,042	4,244	4,457	4,679
Computer Support Tech I	3,666	3,850	4,042	4,244	4,457	4,679	4,913
*	3,850	4,042	4,244	4,457	4,679	4,913	5,158
Deputy City Clerk	4,042	4,244	4,457	4,679	4,913	5,158	5,416
Engineering Project Aid, Probation Officer, Police/Legal Confidential Administrative Assistant	4,244	4,457	4,679	4,913	5,158	5,416	5,688
Engineering Tech, Associate Planner, Development Services Tech., Code Enforcement Officer, Bldg Inspector, Construction Inspector, HR Specialist II, Executive Assistant, Surface Water Specialist, Surface Water Inspector	4,457	4,679	4,913	5,158	5,416	5,688	5,971
Athletic Coordinator, Recreation Coordinator, Electrical Inspector	4,679	4,913	5,158	5,416	5,688	5,971	6,271
Community Information Officer, Financial Analyst, HR Analyst, Computer Network Administrator, GIS Analyst, Plan Exam/Senior Bldg Inspector, Crime Analyst, Information Systems Analyst	4,913	5,158	5,416	5,688	5,971	6,271	6,583
Assoc Engineer III/CD, GIS Administrator, Risk Management Officer, SCADA/Telemetry Administrator, Project Engineer	5,158	5,416	5,688	5,971	6,271	6,583	6,913
Senior Planner	5,416	5,688	5,971	6,271	6,583	6,913	7,258

* Unassigned Classification

**CITY OF MARYSVILLE
TEAMSTERS PAY GRID – 2012**

3.3% increase

Job Classification	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Program Clerk	3,243	3,376	3,514	3,657	3,810	3,965	4,120
Procurement & Distribution Asst/Program Asst	3,462	3,603	3,755	3,908	4,068	4,233	4,399
Program Specialist	3,685	3,836	3,994	4,157	4,329	4,505	4,679
Accounting Technician	3,711	3,865	4,023	4,187	4,362	4,540	4,713
Maintenance Worker I	3,694	3,847	4,004	4,169	4,342	4,519	4,691
Property/Evidence Specialist	3,841	3,998	4,162	4,331	4,508	4,695	4,877
Meter Reader/Repair	3,869	4,026	4,193	4,367	4,544	4,731	4,914
Administrative Secretary	3,847	4,006	4,169	4,340	4,518	4,704	4,886
Senior Accounting Technician	3,985	4,148	4,319	4,494	4,676	4,871	5,060
Solid Waste Collector	3,963	4,123	4,297	4,472	4,653	4,843	5,033
Traffic Control Systems Tech	4,470	4,655	4,846	5,044	5,250	5,466	5,679
Facilities/Maintenance Worker II	4,301	4,476	4,658	4,853	5,049	5,258	5,461
WWTP Maint Technician I	4,361	4,544	4,727	4,920	5,123	5,332	5,538
Wtr Qual Splst/Cross Connect Cntrl Splst	4,531	4,717	4,911	5,111	5,321	5,541	5,755
Lead Worker I	4,596	4,788	4,983	5,186	5,400	5,621	5,840
Equipment Mechanic	4,576	4,760	4,955	5,160	5,371	5,589	5,806
WWTP Operator	4,765	4,961	5,164	5,376	5,597	5,826	6,052
WWTP Maint Technician II	4,787	4,983	5,186	5,399	5,621	5,850	6,078
Lead Worker II	4,973	5,178	5,390	5,611	5,841	6,081	6,319
Water Quality/WWTP Lead	5,144	5,354	5,574	5,801	6,039	6,287	6,531
Sr Traffic Control Systems Tech	5,250	5,466	5,689	5,923	6,165	6,420	6,666

**CITY OF MARYSVILLE
2012 (2011 rates)
MPOA - (OFFICERS & SERGEANTS)**

January 1, 2012 Through December 31, 2012

0% increase

Job Classification	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5
Police Officers	5,004	5,195	5,381	5,675	6,001	6,239
Police Sergeant	7,055	7,333				
Entry Police	4,503					

**CITY OF MARYSVILLE
2012 (2011 rates)
MPOA - (CUSTODY & COMMUNITY SERVICE OFFICERS)**

January 1, 2012 - December 31, 2012

0% increase

Job Classification	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Community Service Officer	3,979	4,141	4,311	4,488	4,672	4,864	5,052
Custody Sergeant	5,526	5,690					
Custody Officer	4,078	4,253	4,402	4,556	4,735	4,933	5,080

SUPPLEMENTAL



POPULATION

Year	City of Marysville	Snohomish County
2011	60,660	717,000
2010	58,040	711,100
2009*	57,530	704,300
2008	37,060	696,600
2007	36,210	686,300
2006	32,150	671,800
2005	29,460	655,800
2004	28,800	644,800
2003	28,370	637,500
2002	27,580	628,000
2001	26,770	618,600
2000	25,315	606,024
1999	23,608	589,266
1998	22,223	570,896
1997	20,798	554,585
1996	19,850	542,738

* 2009 includes 20,000 population for Central Marysville Anexation, completed on 12/30/09.

Source: Washington State Office of Financial Management

April 1st population estimates

ASSESSED PROPERTY VALUE

Year	City of Marysville	Snohomish County
2011*	\$5,357,774,475	\$85,710,607,564
2010	4,437,265,961	94,125,212,678
2009	4,757,617,453	101,983,434,446
2008	4,523,054,199	99,315,203,205
2007	3,556,972,155	84,124,564,644
2006	2,652,413,969	68,597,770,547
2005	2,179,343,938	56,801,066,003
2004	1,938,395,564	54,042,787,004
2003	1,885,030,271	49,262,949,977
2002	1,833,576,145	45,527,932,751
2001	1,428,346,755	42,501,694,594

Source: Snohomish County Assessor's Office

* 2011 is the first year that the Central Marysville Anexation is computed in total Assessed Value

2011 LARGEST PRIVATE EMPLOYERS - SNOHOMISH COUNTY

Private Employers	Product Service	Employees ⁽¹⁾
Boeing	Aircraft manufacturing	39,000
Providence Regional Medical Center	Medical services	3,500
Tulalip Tribes Enterprises	Real estate, Retail, Gaming	3,100
Premera Blue Cross	Health Insurer	2,400
Everett Clinic	Health care	2,100
Philips Medical Systems	Ultrasound technology	2,000
Swedish Edmonds Hospital	Health care	1,700
Fluke Corp. (Danaher)	Electronic test & measurement	1,100
Aviation Technical Services	Aircraft repair/maintenance/parts	1,000
CEMEX	Sand/gravel mining operations	850
Frontier Communications Northwest	Communications	800
Crane Aerospace	Aerospace electronics	750
Kimberly Clark	Paper products	700
C&D Zodiac	Aerospace supplier; composites	620
Esterline Control Systems	Aerospace electronics	600
Intermec Technologies	Wireless data collection; RFID	400
Sonosite	Medical Devices	400
Panasonic Avionics	Aircraft Equipment	400

⁽¹⁾ Full Time Equivalent

Source: Economic Alliance Snohomish County as of 2011

2011 LARGEST PUBLIC EMPLOYERS - SNOHOMISH COUNTY

Public Employers		Employees ⁽¹⁾
Naval Station Everett	U.S. Navy Base	6,000
Washington State (includes colleges)	State Government	6,000
Snohomish County Government	County Government	2,500
Edmonds School District	School District	2,000
Everett School District	School District	1,900
City of Everett	City Government	1,200
Marysville School District	School District	1,200
Monroe Correctional Complex	State Department of Corrections	1,000
Snohomish PUD (electric utility)	Electric Utility	950
Community Transit	Public Transit	650
Edmonds Community College	Higher Education	615
Everett Community College	Higher Education	600
Cascade Valley Hospital	Medical	430

⁽¹⁾ Full Time Equivalent

Source: Economic Alliance Snohomish County as of 2011

MAJOR EMPLOYERS WITHIN THE CITY OF MARYSVILLE

Employers	Product Service	Employees ⁽¹⁾
Marysville School District ⁽²⁾	Education	1,200
C&D Zodiac	Aerospace supplier; composites	620
City of Marysville	City Government	248
Albertson's (2 Locations)	Grocery/Pharmacy	160
Marysville Care Center	Health Care Center	146
Gale Contractor Services	Contractor's Services and Produc	130
The Everett Clinic	Health Care	120
Kmart	Retail - Variety	115
Costco	Retail-Warehouse Club	100
Fred Meyer	Retail - Variety	96
Pacific Grinding Wheel	Grinding Wheel Manufacturer	95
Madeline Villa Health Care	Health Care Center	85
Red Robin	Restaurant	70
Grace Academy	Education	50
Parr Lumber	Building Material Supplier	21

⁽¹⁾ Full Time Equivalent

⁽²⁾ Includes all certified and classified employees

Source: *City of Marysville, Individual Employers and Greater Marysville / Tulalip Chamber of Commerce*

TAXABLE RETAIL SALES (000s)

Year	City of Marysville	Snohomish County ⁽¹⁾
2011 ⁽²⁾	\$25,620,244	\$2,309,724
2010	100,775,116	9,327,728
2009	100,536,416	9,244,408
2008	113,223,057	10,320,564
2007	118,242,926	11,209,499
2006	110,515,087	10,438,480
2005	101,367,480	9,292,805
2004	92,719,153	8,276,392
2003	87,208,911	7,763,786
2002	84,815,967	7,544,267
2001	84,356,942	7,561,539

⁽¹⁾ Includes incorporated and unincorporated area

⁽²⁾ Through 2nd quarter

Source: Washington State Department of Revenue

MEDIAN HOUSEHOLD INCOME

Year	Snohomish County	State of Washington
2011 ⁽¹⁾	\$62,687	\$55,500
2010	63,587	48,329
2009	60,353	52,413
2008	62,071	54,086
2007	64,582	58,462
2006	63,313	54,380
2005	60,926	53,226
2004	60,529	51,002
2003	58,796	50,009
2002	57,811	49,755
2001	56,265	49,301

⁽¹⁾ Projection

Source: Washington State Office of Financial Management

COMPARATIVE PER CAPITA PERSONAL INCOME

Year	Seattle/Bellevue/Everett	Snohomish**	Washington State*		Nation*	
	PMSA**	County	Non-Metro	Metropolitan	Non-Metro	Metropolitan
2009	\$53,369	\$43,616	\$32,439	\$44,324	\$31,402	\$41,223
2008	55,059	42,610	31,778	44,285	31,098	41,930
2007	53,299	40,302	29,632	42,831	28,773	40,544
2006	50,161	37,115	27,755	39,692	27,402	38,679
2005	45,918	33,999	26,123	36,817	26,161	36,140
2004	45,829	32,825	25,329	36,336	25,121	34,700
2003	41,935	31,718	24,657	34,311	23,875	33,010
2002	41,184	31,480	23,896	33,760	23,041	32,382

Source: US Department of Commerce Bureau of Economic Analysis in current dollars. Available data as of April 2011.

* State Metro/Nonmetro Portions

** Washington

Resident Civilian Labor Force and Employment Data

	Average Annual								
	2011	2010	2009	2008	2007	2006	2005	2004	2003
Snohomish County									
Civilian Labor Force	378,730	379,880	382,090	380,710	373,100	356,500	344,800	339,200	336,700
Employment	347,700	341,770	342,860	353,580	357,590	340,500	327,100	319,700	312,900
Unemployment	31,030	38,110	39,220	27,170	15,520	16,000	17,700	19,500	23,800
Seattle-Bellevue-Everett PMSA (King, Snohomish)									
Civilian Labor Force	1,488,270	1,482,360	1,497,000	1,478,100	1,461,880	1,408,600	1,362,100	1,337,800	1,329,100
Employment	1,377,360	1,348,090	1,372,800	1,388,410	1,407,030	1,348,800	1,295,400	1,266,100	1,243,400
Unemployment	110,910	134,270	124,300	89,700	54,860	59,800	66,700	71,700	85,700
Unemployment as a Percent of Labor Force									
Snohomish County	8.20%	10.00%	10.10%	7.10%	4.20%	4.50%	5.10%	5.70%	7.10%
Seattle-Bellevue-Everett PMSA	7.50%	9.10%	8.30%	6.10%	3.80%	4.20%	4.90%	5.40%	6.40%
Washington State	8.60%	9.20%	8.80%	7.10%	4.80%	4.90%	5.50%	6.30%	7.40%
United States	8.50%	9.80%	9.80%	7.20%	4.60%	5.10%	5.10%	5.50%	6.00%

Source: Washington State Department of Employment Security, US Department of Labor Bureau of Labor Statistics

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GLOSSARY



BUDGET GLOSSARY

Accounting System: The total set of records and procedures used to record, classify, and report information on the financial status and operations of an entity.

Accrual Basis Accounting: A method of accounting for revenues and expenses when earned or incurred instead of when cash is received or spent.

Actual: Monies which have already been used or received as opposed to budgeted monies which are estimates of possible funds to be spent or received.

Actuarial Study: A statistical analysis of the future costs associated with pension programs, along with a recommended annual program to meet these costs.

Appropriation: A legal authorization granted by the City Council to make expenditures and to incur obligations for a specific purpose or program. Usually granted for a one-year period.

Appropriation Ordinance: The official enactment by the City Council giving the legal authority for City officials to obligate and expend resources.

Arbitrage: The additional investment earnings a municipality receives by borrowing (issuing bonds) at tax exempt rates and investing the proceeds at higher yielding taxable rates. The difference is the arbitrage amount which must be paid to the IRS.

Assessed Valuation: The estimated value placed upon real or personal property as the basis for levying property taxes.

Audit: An examination to determine the accuracy and validity of records and reports by an agency whose duty it is to make sure the City conforms with established procedures and policies.

BARS: Stands for Budgeting, Accounting, Reporting System. The manual the State of Washington requires governmental entities (i.e., counties and cities) to use.

Base Budget: The ongoing cost to maintain the current level of service. Inflation is included in the budget without increasing any level of service.

Benefits: The City provided employee benefits such as social security insurance, retirement, worker's compensation, life insurance, medical insurance and dental insurance.

Bond: A written promise to pay a specific sum of money (principal) at a specified future date along with periodic interest rate. Bonds are typically used for long-term debt to pay for a particular capital expenditure.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Calendar: The schedule of key dates involved in the process of adopting and then executing an adopted budget.

Budget Hearing: The public hearings conducted by City Council to consider and adopt the annual budget.

Budget Policy: An overall plan to guide present and future courses of action regarding the coordination of revenues and expenditures.

Capital Assets: Assets of significant value which have a useful life of several years. Also referred to as fixed assets.

Capital Budget: Major capital improvements which are beyond the routine operation of the city are budgeted under separate capital project funds. These projects, which often require more than one year for completion, include items such as expansion of treatment plants and reconstruction of intersections. In total, these projects are referred to as the Capital Budget and are not included in the annual operating budget.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a fixed period of years, identifying the expected beginning and ending date, and the amount to be expended in each year and the method of financing those expenditures.

Capital Outlays: Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than \$1,000, including construction projects, land acquisition, major renovations or repairs to existing grounds or facilities, and equipment purchases.

Capital Projects: Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Cash Basis Accounting: The method of accounting where revenues are recorded when received and expenditures are recorded when paid.

Certificate of Participation (COP): A type of lease-purchase financing wherein the bank serving as Trustee issues Certificates of Participation representing an undivided proportionate interest in the construction or purchase of real property. The City leases the property from the Trustee with an option to purchase at the end of the lease term. The COP owners receive proportionate shares of the stream of revenue paid by the City under the lease. COPs are backed by the full faith, credit and resources of the City.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures.

Councilmanic Bonds: Bonds issued with the approval of the City Council, as opposed to bonds which must be approved by public vote. Councilmanic bonds must not exceed 0.75 percent of the assessed valuation.

Debt Service: The annual payment of principal and interest on the City's indebtedness.

Deficit: The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Depreciation: The periodic expiration of an asset's useful life. Depreciation is a requirement, in proprietary type funds (such as enterprise and internal service funds).

EMS: Emergency Medical Services.

Encumbrance: The commitment of appropriated funds to purchase an item or service.

Enterprise Fund: A type of proprietary fund containing the activities of funds where the intent is for the direct beneficiaries to pay for all costs of the fund through fees, or where a periodic determination of revenues and expenses is desired by management.

Expenditures: Where accounts are kept on the accrual or modified accrual basis of accounting, the costs of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

Fiscal Year: Any yearly accounting period, without regard to its relationship to a calendar year. The fiscal year for the City of Everett begins on January 1 and ends on December 31.

FTE: Stands for Full-time Equivalent. A numerical expression which indicates the amount of time a position has been budgeted for. A position budgeted at 40 hours per week for 12 months equals 1.0 FTE. Other frequently budgeted levels are 20 hours per week (.5 FTE) to show a position that has been split between two funds because the employee's responsibilities directly affect two funds.

Fund: An accounting entity with its own self-balancing set of accounts recording cash and/or other sources of revenues against expenditures for specific activities.

Fund Balance: The excess of an entity's assets over its liabilities in a particular fund. A negative fund balance is sometimes called a deficit.

GAAFR: Stands for Governmental Accounting, Auditing and Financial Reporting. The "blue book" is published by the Government Finance Officers Association to provide detailed guidance for the application of accounting principals for government.

GAAP: Stands for Generally Accepted Accounting Principles, which are accounting and reporting standards used for both private industry and government.

GASB: Government Accounting Standards Board regulates the rules and standards for all governmental units.

General Fund: The City's principal operating fund, which is supported by taxes, fees, and other revenues that may be used for any lawful purpose. The fund of the City that accounts for all activity not specifically accounted for in other funds. Includes such operations as police, fire, engineering, planning, finance and administration.

General Obligation Bonds: Bonds for which the full faith and credit of the issuing government are pledged for payment.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to be used or spent for a specified purpose, activity, or facility. Typically, these contributions are made to local governments from the State and Federal governments.

IAC: Inter-agency Committee for Outdoor Recreation

Interfund Services/Revenue: The term "interfund" refers to transactions between individual Funds of the City rather than transactions between the City and private companies, other governments or vendors. From a budgeting and accounting perspective, the service provider (e.g., Purchasing) will budget for both the cost of providing service and the revenue received from the service receiver (e.g., Utilities) for the service. In other words, one fund would be the customer of another and both budgets must reflect this provider-customer relationship. As can be seen from this description, interfund activities inflate both expenditures and revenues; this causes what we refer to as "double budgeting."

Interfund Transfers: Amounts transferred from one City fund to another.

Intergovernmental Revenue: Grants, entitlements, shared revenues and payment for goods and services by one government to another.

Internal Service Funds: A type of proprietary fund which accounts for the goods and services which are provided to other units of the City and payment by the benefiting unit is intended to fund the costs of providing such services.

Levy: To impose a tax, special assessment or service charge for the support of government activities. The term most commonly refers to the real and personal property tax levy.

Levy Rate: The rate at which taxes, special assessments or service charges are imposed. For example, the real and personal property tax levy is the rate at which property is taxed per \$1,000 of assessed valuation. The rate is determined by calculating the ratio of the maximum amount of property tax revenue allowable under state law and the total assessed valuation within the taxing district.

LEOFF: A state retirement system for law enforcement and the fire fighter personnel of the City.

Liability: Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Licenses and Permits: Charges for the issuance of licenses and permits. Licenses are required by municipalities for selected trades, occupations and other activities for regulatory purposes. Permits are issued to aid regulation of new business activities.

L.I.D.: Stands for Local Improvement District. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Mandate: A requirement imposed by one unit of government on another unit of government.

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination

of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Non-departmental Expenditures: Expenditures that are not directly related to the operations of a single City department.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include personnel services (wages and salaries), contracted services (utilities, maintenance contracts, etc.) supplies and materials, and capital outlays.

Operating Budget: The annual appropriation to maintain the provision of City services to the public.

Operating Transfer In: Transfer from other funds which are not related to rendering of service.

Other Services and Charges: A basic classification for services other than personnel services which are needed by the City. This budget item includes professional services, communication, travel, advertising, rentals and leases, insurance, public utility services, repairs and maintenance, and miscellaneous.

Performance Objectives: A statement that describes in specific and measurable terms the results that the program is expected to achieve within a certain time-frame.

Preantepenultimate: Fourth from the last.

Program: A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

Proprietary Fund: See Enterprise Fund.

Proposed Budget: The recommended and unapproved City budget submitted to the City Council and public in October/November of each year.

PERS: Stands for Public Employees Retirement System provided for all City employees, other than law enforcement and fire fighter personnel, by the State of Washington.

Reappropriation: A legal authorization granted by the City Council to reappropriate expenditures to the current budget year for a specific purpose or program that was budgeted but unexpended at the end of the prior year.

Reserve: A segregation of assets to provide for future use toward a specified purpose.

Resources: Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

Revenue: Income received by the City to support programs or services to the community. It includes such items as taxes, fees, user charges, grants, fines, forfeits, interest income and miscellaneous revenue.

Revenue Estimate: A formal estimate of how much revenue will be earned from a specific source for some future period; typically, a year.

Salaries and Wages: Amounts paid for services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and seasonal help.

Service Measures: Specific quantitative measures of work performed within an activity or program (i.e., total miles of streets cleaned). Also a quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

Special Assessment Debt: Principal and interest on bonds related to Local Improvement Districts. This type of debt is callable when money is available to make payments which occurs when prepayments are received from property owners. The City budgets as if the entire debt will be paid in the current year, although this is highly unlikely.

Special Revenue Funds: General government funds where the source of revenue is dedicated to a specific purpose.

Strategic Outlook: Document created and used by the City of Everett for long-range budget planning.

Supplemental Appropriation: An appropriation approved by the Council after the initial budget appropriation.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments, or charges for services rendered only to those who pay, for example, sewer service charges.

Transfers: Internal movements of revenue and expenses among funds in the budget to provide needed sources of funding for expenses incurred on behalf of another fund.

Trust Fund: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

Working Capital: The year-end balance of current assets less current liabilities.

Workload Measure: A unit of measure to identify the amount of work or product generated from specific activities. They form the basis for determining the unit's success at reaching its performance objectives.